



**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM**

OCTOBER 06, 2020

9:00 AM

AGENDA

The Board of County Commissioners asks that all cell phones are turned off or placed on silent (vibrate) mode. Any handouts (information) for distribution to the Commission must be submitted to the Board Secretary (Clerk's Office) or to the County Coordinator on or before the Thursday prior to that Tuesday's meeting. Failure to do so will result in your removal from the agenda or a delay of any action relating to your request until a future meeting.

Call to Order

A. Public Notice

To comply with CDC and Government social distancing requirements, the general public will not be allowed in the commission meeting room for this meeting; therefore, this Board of County Commission regular meeting will be conducted via livestream and Zoom. Those wanting to view the meeting can use the livestream link (<https://www.youtube.com/user/SGIBeachLife>) or go to Forgotten Coast TV's YouTube Page. The livestream feed will promptly start 5 minutes before the meeting commences. Those wanting to participate during "Public Comments" should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 extension 373 for assistance.

Any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

B. Welcome to the Franklin County Board of County Commissioners Regular Meeting - October 6, 2020 9 a.m. (ET)

This meeting is being held via Zoom and all attendees are muted by default. To join via computer, use the link on the meeting date and time: <https://zoom.us/j/99176344398>

If you do not have speakers or a microphone on your computer or prefer to call, you can dial in for audio. Call (301) 715 8592 or (312) 626 6799 or (929) 205 6099 and enter ID 991 7634 4398.

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online - select the "raise your hand" icon.

Phone - press *9 to raise your hand, *6 to unmute to submit verbal comments.

Public engagement is important to us, and meeting remotely is still a new process. We appreciate everyone's understanding.

Prayer and Pledge

Approval of Minutes

- [C.](#) September 8, 2020 Special Meeting Minutes for Approval
- [D.](#) September 8, 2020 Budget Meeting Minutes for Approval
- [E.](#) September 15, 2020 Meeting Minutes for Approval
- [F.](#) September 22, 2020 Meeting Minutes for Approval
- [G.](#) September 30, 2020 Meeting Minutes for Approval

Payment of County Bills

- H. Bill List for Approval

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

Department Directors Report

Superintendent of Public Works – Howard Nabors

[L.](#) Road Department Board Report

Information Items

1. Detail of Work Performed and Material Hauled by District (see attached documents)

Solid Waste Director – Fonda Davis

[L.](#) Fonda Davis Board Report

Action Item:

Sylvester Williams Park:

1. I met with Chairman Lockley concerning some safety issues and repairs at Sylvester William Park. Chairman Lockley wanted the park accessed and recommendations made at the next Commissioners meeting.

REQUESTED ACTION: Motion authorizing assistance in repairs with the Sylvester Williams Parks.

Information Item:

2. Right-of-way Debris Pickup / Recycle Material Hauled – September 11, 2020 – September 29, 2020 (See attached)

Emergency Management Director – Pam Brownell

[K.](#) Emergency Management Director Board Report

Action Items:

1. Requesting the Boards approval and signing of the Community Emergency Response Team (CERT) Grant in the amount of \$5000.00
2. Request the Boards approval and signing of the Hurricane Loss Mitigation Program Grant in the amount of \$194,000.00

Information Items:

3. EOC Staff worked Hurricane Sally 09/12/20 and continues to work with FDEM and FEMA.
4. EOC Staff completed its monthly IPAWS test on 09/23/20.
5. EOC Staff continue to participate in the NOAA Tropical Weather Training.
6. EOC has submitted our New LMS Plan to the state and are awaiting approval.
7. EOC Staff along with our CERT Volunteers continue to distribute washable & reusable cloth mask throughout our community. We have partnered with the City of Carrabelle and City of Apalachicola Chamber of Commerce along with the St. George Island & Eastpoint Visitor Centers to assist with distribution to local businesses and residents. We will continue this effort as long as supplies are available.
8. EOC Staff are working diligently with DOH Staff regarding the COVID-19 virus. This includes hosting meetings with representatives from DOH, Sheriff's Dept. Weems, EMS, as needed. We also are assisting with Conference Calls, information distribution from DOH via Alert Franklin, Facebook and our EOC Website.
9. EOC Staff continue to participate in conference calls with State DEM, Region 2, DOH, FEMA, etc. regarding COVID 19. We also continue to update WebEOC with missions for PPE, Local State of Emergency, and SitReps.
10. EOC Staff continue to work on FEMA reimbursement claims from Hurricane Michael. (Please see below report regarding Hurricane Michael Projects). This includes working with FEMA staff regarding mitigation of damaged parks, roads, etc. Mitigation takes some time but EOC Staff continue to work diligently with FEMA Staff on the most beneficial repairs for Franklin County. We are in contact with our PDMG regularly regarding these projects and will update the Board as soon as the State Review is completed. EOC Staff has also began the FEMA reimbursement claim process for COVID-19.

Extension Office Director – Erik Lovestrand

L. Extension Office Report

Informational Items

General Extension Activities:

1. During this period, the Extension office assisted citizens on the topics of soil test results, disease on Ligustrum, obtaining a farm ID number from the Farm Services Agency, and more.
2. Extension Director assisted with hosting a webinar by the Natural Resources Program Team on the topic of “Planting successful food plots for deer”.
3. Extension office will be receiving additional shipments of *Tamarixia radiata* (small wasp that parasitizes the Asian citrus psyllid) to combat the spread of citrus greening in our area. One shipment per month, from September through November will be released at various locations where citrus trees have been found to have citrus psyllids.
4. Extension Director is participating in planning meetings for the annual County Extension Director's in-service training, which will be virtual this year.

Sea Grant Extension:

5. Extension Director participated in a webinar with the Riparian County Stakeholder's Coalition and the ACFS Apalachicola Caucus on ACF River Basin issues.

6. Extension Director is coordinating with other Panhandle counties to assist them with damage assessment to seafood and fishing industry sectors, related to Hurricane Sally.

7. Extension Director participated in webinar on how the flow in the Apalachicola River has been modeled so that impacts of various flow levels can be predicted for downstream habitats. Presenter was Dr. Steve Leitman.

4-H Youth Development:

8. District III Council members met to elect officers for the current 4-H year. Planning is underway for the annual Teen Retreat event.

Family and Consumer Sciences:

9. Transition to a distance-learning platform continues for programs to use in the local schools.

Library Director - Whitney Roundtree

M. Library Director Board Report

Information Items

Updates (General):

1. Annual Fiscal year stats: Franklin County (see attached)

2. September was National Library Card Sign-Up Month. FCPL issued 20 new cards for the month of September.

Events (General):

3. Diabetes Awareness Prevention class hosted by Ascension Sacred Heart will be held October 6th at 10:00 AM at the Eastpoint branch.

4. Book Chat will resume on the 2nd Tuesday of the month at 1:30 PM at the Eastpoint Branch. First meeting will be held October 6th.

5. Story Time for ages 1-6 will be held on the 2nd and 4th Wednesday of each month at 3:30 PM at both the Carrabelle and Eastpoint locations. Reading to children helps them to develop language and listening skills and prepares them to understand the written word.

6. Anime Club for grades 6th-12th will also be held once a month at both branches. October 8th at 4:00 PM at the Eastpoint branch and October 13th at 4:00 PM at the Carrabelle branch.

7. Writer's Forum with Dawn Radford will resume on the 3rd Wednesday of the month. The first meeting will be held October 21st at 1:00 PM.

8. A Special Halloween event for all ages will be held October 29th at 4:00 PM at both branches.

CARES Act Funding Consultant - Traci Buzbee - Update

RFP / RFQ / Bids Opening

N. CR 30A Widening and Resurfacing CEI Services: The Franklin County Board of County Commissioners is seeking civil engineering services relating to the construction engineering and inspection (CEI) for the widening and resurfacing improvements on County Road 30A from the Gulf County line to Thirteen Mile Road. The total length of the project is approximately 1.55 miles. The scope of the project includes widening the existing roadway

from 22' to 24' wide and resurfacing the existing travel lanes, adding 5' wide paved shoulders, necessary drainage improvements, and upgrading signage and pavement markings. Consideration will be given to only those firms that are qualified pursuant to law and that have been prequalified by FDOT to perform the indicated types of work.

- Q.** CR 67 Widening and Resurfacing CEI Services: The Franklin County Board of County Commissioners is seeking civil engineering services relating to the construction engineering and inspection (CEI) for the widening and resurfacing improvements on County Road 67 from State Road 30 to the Crooked River Bridge. The total length of the project is approximately 6.044 miles. The scope of the project includes widening and resurfacing the existing lanes, the addition of 5' paved shoulders, shoulder stabilization and culvert extensions. In addition, signage and pavement markings will be upgraded or replaced. Consideration will be given to only those firms that are qualified pursuant to law and that have been prequalified by FDOT to perform the indicated types of work.

Weems Memorial Hospital CEO - David X Walker - Request

P. Weems Memorial CEO Request

Action	Items
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New Franklin County EMS Vehicle:

1. We have made a significant investment in new equipment for EMS during Fiscal Year 2019. As our continued investment, Weems Governing Board approved the purchase of new EMS vehicle. The vehicle will aid the County efforts to respond, treat and transport individuals who need emergency medical treatment services. This vehicle will come equipped with updated patient care equipment, and no other purchases will be needed to outfit the vehicle when it is delivered. The purchase will be made from the hospital's CARES Act funding. The cost of the vehicle is \$272,530. (see attached document)

Board Action: Request Board approval to purchase of the new EMS Vehicle for \$272,530

New Inpatient/ED Telemetry System

2. Weems Governing Board approved the purchase of a new Inpatient/ED Telemetry System for the hospital. This system will allow remote patient monitoring and offer advance technology for early detection of an ambulatory patient's changing condition. It will be used on every single patient that enters the doors of Weems. Every single ED patient will be connected to the Passport 8 to monitor their vitals during their ED stay which will be viewed at ED and Med/Surg nurses stations by all nurses. Then if patient is admitted, they will wear the portable monitors when ordered which will allow continuous monitoring of their vitals during their stay. Our original quote for the new telemetry system using Weems current purchasing contract was \$177,776.58. Jim Coleman has agreed to allow Weems to use Alliant's purchasing contract for the item at a cost of \$154,011.86. This is a \$23,765 savings to the hospital. The purchase will be made from the hospital's CARES Act funding. (see attached document)

Board Action: Request Board approval to purchase a new Telemetry System for \$154,011.86

CDBG Administrator - Deborah Belcher - Report

Q. CDBG Administrator Board Report

Action Items:

1. The County is eligible to apply to the Florida Department of Economic Opportunity (DEO) for the initial round of Hurricane Michael Community Development Block Grant Disaster

Recovery (CDBG-DR) infrastructure funding. Up to 5 projects may be submitted, each for a minimum of \$250,000. All projects must have a direct tie to Hurricane Michael. It is preferable that a majority of the beneficiaries of each project are low/moderate income (LMI), although funding may be awarded for non-LMI projects with strong community impact (economic, health or safety). Applications are due 11/30/2020. This is separate from the CDBG-DR matching for FEMA HMGP grants, which will be coming in the near future.

Requested Action: Provide direction on potential projects to pursue.

Information Items:

2. I will be advertising CDBG bid package #4, request for mobile home replacement bids for Eastpoint Wildfire victims. Although Ironwood Homes of Perry submitted generic bids for us to use for new applicants, they have been hit with large price increases from the factory, primarily due to a spike in lumber prices, and they can no longer honor the prices they submitted 7/9/2020. Bonnie Langley's home replacement was delayed due to her desire to obtain title to the lot she is currently living on instead of the adjacent lot she actually owns, so her home will be included in this bid package #4. Derek Henry, 683 Ridge Road, will also be assisted in this round. There are a couple of other applicants who might qualify for assistance, so there will be provisions to include those jobs if appropriate. I hope this will be the last round of bidding for this grant.

Clerk of Courts – Marcia M. Johnson – Report

R. Clerk Board Report

Information Item

1. The following days have been set for holidays for my office for 2021 (see attached document)

Special Project Coordinator – Alan Pierce – Report

County Coordinator – Michael Morón – Report

S. County Coordinator's Report

Action Items

1. Census Update: Mrs. Cortni Bankston, Census Complete Count Committee Chairperson, would like to update the Board on recent Census events and changes to the official ending date on the Census.

2. Courthouse Sewer Update: Hurricane Sally and recent rainstorms have "revealed" leaks in the Courthouse sewer system. Since Hurricane Sally, including today, ground stormwater has been infiltrating the Courthouse's sewer lines, flooding the City's lift-station where it becomes inoperable. When the lift-station is off, the Courthouse bathrooms are closed. Shane and I met with City staff and determined that the best short-term fix would be to have the lift-station pumped twice a day until the stormwater level reduces. This may take up to a week, depending if there are no more major rain events. After the stormwater level decreases, the County will have to hire a contractor to determine where the leaks are and then repair those lines. Keep in mind the age of the sewer lines we are discussing here today. The City has purchased a larger new pump out truck that should be delivered this week. When the new truck arrives, the City has agreed to let the County use their old truck to do the daily pump outs. County staff would do the pump outs and drive the truck. Until then, I authorized Collins Construction to do the daily pump outs at a cost of \$500 per day. Again, this was the only way to keep the bathrooms in the Courthouse operable.

Request: Board action to ratify my action on engaging Collins Construction to do the daily pump outs at a cost of \$500 per day until the City provides their old truck to allow County staff to do the pump outs or until the stormwater subsides that would allow the lift station to operate without stormwater flooding issues.

3. Triumph Airport Agreement: Commissioner Parrish participated on a Triumph Gulf Coast Council meeting where the County's application funding request for \$1,059,000 for the Airport Fuel Farm was approved. The total project cost is estimated at \$2,284,000, therefore a FDOT \$1,200,000 grant along with \$25,000 from the County will be used as a matching funds. If the Board is going to accept the funds, there is a Term Sheet and a Grant Award Agreement that requires the Chairman's signature.

Request: Board action to accept the Triumph Gulf Coast Council \$1,059,000 award for the fuel farm upgrade and authorize the Chairman to sign the Grant Award Agreement and Term Sheet.

4. Alliant Management Contract: At your September 15th meeting you discussed the Alliant Management contract for Weems Memorial with Alliant's CEO, Mr. Jim Coleman Jr. The Board requested some changes to the draft agreement at that meeting. As reported by Attorney Shuler, Mr. Coleman agreed to the changes and incorporated those changes into the agreement. That final draft was sent to you by Attorney Shuler for your review. Is the Board ready to proceed with this contract?

Request: Board action to approve the Alliant Management Agreement of Weems Memorial Hospital.

5. CARES Act Agreement: As Mrs. Traci Buzbee explained earlier, since your last meeting the State has authorized an additional 20%, which translates to approximately \$423,000, of CARES Act funds to the County as a disbursement. The County should receive these funds once the initial 25% is either encumbered or expended (Mrs. Buzbee will clarify during her presentation today). The remaining 55% percent of funds will be paid as reimbursements based on allowed expenditures. As time was an issue, Chairman Lockey signed the amended contract so that Mrs. Buzbee could upload it to the DEM system to expedite the approval process.

Request: Board action to ratify the Chairman's signature on the amended CARES Act funding agreement amendment.

6. Bridge Clean-up Contract: At your September 19th meeting I explained to the Board that your current bridge clean-up contractor, Capt. Dave Landscaping, could not continue the bridge clean-up service for the current amount due to insurance increases. The Board, by motion, directed me to advertise this service for bids. At your September 30th special meeting, I informed the Board that Sheriff Smith was interested in providing that service if the Board would transfer the current budgeted funds to his budget. The Board asked Attorney Shuler to research any liability issues the County may face if the Sheriff used inmates to clean the bridges. On Thursday, October 1st, Attorney Shuler submitted a draft contract to the Sheriff for his review and explained there is no workers compensation coverage for inmate labor, which appears to be common for both county and state inmates that currently provide roadside clean-up. As of the time of this report, Attorney Shuler did not receive a response regarding liability coverage in the event of injury or death. With this information, is the Board still willing to proceed with allowing the Sheriff to use inmate labor to clean the bridges.

Request: Board discussion and possible action on assigning bridge clean-up to the Sheriff and transfer the current budgeted funds for this service to his budget on a monthly basis.

7. CR30A DEO Amendment: The County received an amendment to the Department of Economic (DEO) Opportunity contract that increases the total contract amount to \$750,000. These DEO funds will be used as match for the Alligator Drive project (\$650) and the CR30A project (\$100).

Request: Board action to approve the DEO amendment and authorize the Chairman's signature.

8. CR30A & H67 Advertisement for Construction Bids: At this point in the meeting the Board should have opened and read aloud the sealed Request for Proposals for construction engineering and inspection (CEI) services for the County Road 30A resurfacing project from the Gulf County line to 13-mile and Highway 67 resurfacing project from Highway 98 to the Crooked River Bridge. The next step is to advertise for bids for construction of these projects. These bids will have a November 16th submission deadline and will be opened at your November 17th meeting.

Request: Board action to authorize the advertisement for CR 30A and Highway 67 construction projects.

9. SGI Bathroom Contract: The County received the contract for the St. George Island new bathroom facility project. In order to expedite the project so that the Notice to Proceed could be issued as soon as possible, I asked the Chairman to sign the agreement. I will inform the Board when the Notice to Proceed is ready and John Solomon (TDC Chairman) should contact you sometime this week about the upcoming official groundbreaking ceremony for this project.

Request: Board action to ratify the Chairman's signature on the St. George Island new bathroom facility project.

10. DEP Beach Management Funding Agreement: The County received the \$200,000 Department of Environmental Protection (DEP) Beaches Long Term Funding Request application for Alligator Drive. This funding will assist with beach and offshore surveys, revised design, permitting, easements, establishment of an Erosion Control Line, and bidding phase services. DEP also extended the submittal date to tomorrow October 7th. This funding will allow the County to move forward with a beach renourishment project to protect the road.

Request: Board action to authorize the Chairman's signature on the DEP application.

11. SHIP Program Request: Florida Housing has issued Amendment #1 to the Corona Virus Relief Fund agreement (attached to agenda packet) to incorporate language pertaining to the technical bulletins that are used to explain updated processes, provisions or monitoring requirements as Florida Housing receives updates, clarification and additional guidance from the U.S. treasury. This amendment will be effective as of October 1st.

Request: Board action to approve and sign Amendment #1 to the Corona Virus Relief Fund agreement.

Update: For the Corona Virus Relief Funds we have received 53 applications to date. As of the September 30th meeting we have spent \$34,540.48 and are continuing to receive and process applications.

12. Purchase Order for Building Department Truck: Back in May the Board enacted new permit fees for the County, and based on the new fees, the Building Department has seen a revenue increase in their budget. There isn't enough history to determine how to adjust that budget to reduce the amount of ad valorem taxes to offset the revenue increase; however, what is currently available is enough to purchase a new truck for the Building Department. The current vehicle, a 2013 GMC Terrain with over 100,000 miles, was a

transfer from the Administration department. The new truck, from the State purchasing contract, is a 2021 Ford F-150 Crew Cab XL 4x4 for \$30,202.00. As previously requested by the Board, it is a four-wheel drive that would allow the truck could be used during storm recovery efforts.

Request: Board action to authorize the purchase of the 2021 truck for the Building Department paid from collected permit fees.

13. Library IT Contract: I was notified by Mrs. Pat Gilleland, Wilderness Coast Public Libraries (WILD) Administrator, that their IT technician was retiring. One of the benefits to Franklin County library system as a member of WILD is IT services. Mrs. Gilleland explained that WILD would seek vendors in each of their member counties to provide IT services instead of hiring another technician. After reviewing some proposals, Mrs. Gilleland recommends Eagle Tree Technology of Franklin County as the vendor for Franklin County Library system. Eagle Tree provides IT services for the Sheriff Department, Weems Memorial, and the ABC Charter School. WILD would prefer that the contract for the library IT services is with each member county, and WILD will provide a separate agreement to reimburse the county for the IT cost. Attorney Shuler has reviewed both agreements, and except for a few typos and wording corrections, has no issues with the agreements. Is the Board willing to approve the agreements once subsequent to Attorney Shuler's approval of the final version

Request: Board action to authorize the Chairman's signature on the Eagle Tree Technology agreement for the County's Library IT services and with WILD for the reimbursement of the IT cost based on Attorney Shuler approval of the final version of the agreements.

14. Beautification Grant: The beautification project for the state-owned land between the Bryant Patton Bridge exit and Bayshore Drive on St. George Island is ready to be advertised for construction bids. The advertisement will run for two weeks with a November 16th submission deadline. The bids would be opened and read aloud at you November 17th regular meeting.

Request: Board action to authorize for construction bids for the St. George Island Beautification Grant project.

15. State's Phase III Plan & Public Meetings: Florida governor Ron DeSantis recently moved Florida into Phase 3 reopening plan. However, Governor DeSantis also extended Executive Order 20-69 (EO 20-246) until November 1, 2020, which allows local government bodies to utilize communication media technology (CMT) to meet remotely, instead of requiring a quorum of that government body to meet at a specific place. After November 1st, there must be a quorum of the government body in a specific place to conduct a public meeting. The expiration of EO 20-69 as stated by the Florida Association of Counties says, "the remote meetings only affected members of the body, so the expiration of the remote meeting executive order does not affect the discretion afforded local governments to make rules governing public access and participation in meetings." I bring this to the Board's attention as there have been emails and social media posts incorrectly stating what Phase 3 and the expiration of EO 20-69 means regarding public meetings. As I previously asked the Board to consider, when the Board is ready to allow the public back into the meeting room, I would like the opportunity to create a policy for Board review and adoption that would state how meetings would be conducted in a "hybrid" style to incorporate virtual and in-room participation.

Request: Board discussion and direction.

16. Code Enforcement Update: As directed by the Board, staff has been researching the creation of a County Code Enforcement department. As a result of this research, I realized that most, but not all, of the complaints are related to RVs and travel trailers that may or may

not be illegally on properties with electrical connections. With that in mind, would the Board consider authorizing staff to research and review RV/Travel Trailer complaints over a period of time, look at your current travel trailer ordinance, and recommend some changes to that ordinance that may stop some of the prohibited RV/Travel Trailer uses and allow use in certain areas. Staff would pause code enforcement efforts and focus on RV/Travel Trailer use in the unincorporated areas of the County.

Request: Board discussion and direction.

17. Proclamation Honoring Mrs. Ella Speed: On September 24th, Mrs. Ella Speed, a well-known and respected resident of Franklin County turned 100 years young. Mrs. Speed was honored here in Apalachicola with a parade and event. As part of the celebration, Mrs. Cortni Bankston authored a proclamation from the County honoring Mrs. Speed which was signed by Chairman Lockley.

Request: Board action to ratify the Chairman's signature on the proclamation honoring Mrs. Ella Speed.

Information Items

18. Airport Master Plan Meeting: Inform the Board that AVCON will be holding a public hearing to receive public comments about their recommendations for the Airport's Master Plan update. These public hearings will be virtual and hosted by AVCON. All comments from the public will be reviewed by AVCON and will be part of the final report to the Board of County Commissioners.

19. Planning & Zoning Ordinance: Attorney Shuler scheduled the public hearing to amend the Planning and Zoning Ordinance on October 20, 2020. This amendment will reduce the membership on the Planning & Zoning (P&Z) Commission. I ask each Board member to have your appointee to the Planning & Zoning Commission ready for that same date. If the amendment to the ordinance passes, then the Board could approve the new P&Z Commission members allowing the November P&Z meeting to proceed as scheduled.

20. Warden Conner Update: Based on an inquiry from County staff, Warden Conner stated that his DC supervisors will be returning to work tomorrow and hopefully inmates will be available to the County sometime next week. I would like to express my thanks to Warden Conner for his immediate response to our inquiry.

21. Senior Citizen Update: Attached to my report is an update from Area Agency on Aging on senior services in Franklin County. Let me know if you have any questions.

22. Forestry Report: Attached to the agenda packet is the Florida Forest Service Annual Report to the County Commission. If you have any questions or comments, feel free to contact Mr. Charles Harris, Forest Area Supervisor.

23. SGI Lighthouse Event: Inform the Board that the Lighthouse will be hosting a "Spooktacular" free, fun, family event on Friday, October 30 from 6:30 p.m. to 8:30 p.m. A copy of the event poster is attached to the agenda packet. I bring this to the Board's attention as it will be held on the area in front of the SGI Lighthouse.

24. LSE COVID-19 & Hurricane Sally: As previously authorized by the Board Chairman Lockley signed COVID-19 Local State of Emergency Declarations on September 7th, 14th, 21st, and 28th. He also signed Hurricane Sally Declarations on September 15th, 22nd, and 29th.

County Attorney – Michael Shuler – Report

Commissioners' Comments

Adjournment

Information Items

- [T.](#) Northwest Florida Water Management District Budget and Resolution
- [U.](#) Forest Service longleaf pine restoration proposal in Apalachicola National Forest (Liberty County)



**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS SPECIAL MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM
SEPTEMBER 8, 2020
4:00 P.M.
MINUTES**

Commissioners Present: Noah Lockley – Chairman, Ricky Jones-Vice-Chairman, Joseph Parrish, William Massey, Bert B. Boldt, II

Others Present: Marcia M. Johnson-Clerk of Court, Erin Griffith-Assistant Finance Director, Michael Moron-County Coordinator, Michael Shuler – County Attorney, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

A. Public Notice

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B. Franklin County BOCC is inviting you to a scheduled Zoom meeting.

Topic: BOCC Special Meeting - CARES Act Funding

Time: Sep 8, 2020 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting with Computer, Tablet, Smartphone

<https://zoom.us/j/93408473770>

Meeting ID: 934 0847 3770

One tap mobile

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+13017158592,,93408473770#Join Zoom by Telephone (dial any number)

+1 929 205 6099
+1 301 715 8592
+1 312 626 6799
+1 669 900 6833
+1 253 215 8782
+1 346 248 7799

Meeting ID: 934 0847 3770

Chairman Lockley called the meeting to Order.

Prayer and Pledge

Commissioner Jones said a prayer followed by the Pledge of Allegiance.

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

There was no public comments.

CARES Act Funding - Traci Buzbee - Presentation

- C. Mrs. Buzbee will discuss and answer questions regarding the CARES Act funding program.

Ms. Buzbee said she will address the businesses at the end of the discussion. She stated on September 7th she sent a list of all of the expenses to date. She reported the Sheriff's Office has some items that are eligible and some that are non-eligible. She explained the only other non-eligible expense was submitted from the Clerk's Office and it was for revenue loss. Ms. Buzbee pointed out currently revenue loss is not an item that is eligible. She stated if the Heroes Act passes in the next couple of weeks there is language in the Act that would allow the county to use 25% of CARES Act funding for revenue loss. She reported there are some recommendations on moving items to line items but other than that these are all proposed expenses. Ms. Buzbee stated some of the ones with the Sheriff's Office are questionable and either she or someone else can follow up with the Sheriff's Office. She highlighted these items for the Board. She stated all of these items must be related back to COVID so she does not see body cams being covered. She said the CAD software requested by the Sheriff's Office also has nothing to do with COVID and is actually a state requirement. Ms. Buzbee explained she does not know how the sally port repair is COVID related. She said she is not sure if the Board wants to discuss the requests from the Sheriff's Office or how they want to proceed. Commissioner Parrish stated his understanding is if the CARES Act funds are expended in the wrong way the county is responsible for paying the money back. Ms. Buzbee agreed and said they will audit the county. Commissioner Parrish reported he is relying on her as their consultant and administrator of this

C.

program to make sure that does not happen. He expressed concern that if this money is spent the wrong way the money to pay it back will come from the taxpayers. He said he is not going to discuss different submittals because that is her job. Commissioner Parrish reported she is being paid to look out for the Board and the taxpayers. He explained he would prefer to be cautious because he does not want to submit anything that may not be eligible. Commissioner Parrish reported he looked through what was submitted and he requested at an earlier meeting that the Board be more involved and see where they are going rather than finding out at the end. He stated he is not reviewing all of this because he is not familiar with what is allowed under the CARES Act. Commissioner Parrish said the business requests will be reviewed by Opportunity Florida. He stated they are relying on Ms. Buzbee for the other requests. He explained it is up to her to determine if they are eligible or not and to let the Board know why she came to that determination. Ms. Buzbee reported she read all the guidance and looked at every webinar and any update. She said she read the Heroes Act and is staying on top of this because it is changing. Ms. Buzbee explained she wants the Board to know if a constitutional officer does not like what they hear from her the Board will know why she is taking that action. Commissioner Parrish agreed when she decides what they will fund and what they will not the Board needs to know why. He said the Commissioners have I-pads so she can keep them updated on what is going on. Commissioner Parrish stated they hired a consultant because they wanted someone who was connected with all the state agencies and could make a determination like Ms. Buzbee is doing. He reported it is hard work and the county is paying a premium for administrative fees. Ms. Buzbee stated the fee is 5% of the contract and if they took 5% of the \$2.1 million their fee would be \$105,000. She explained to date the fee might be \$8,000 so there is no way they will get to that amount. She reported they bill for real hours and are not billing just to reach the \$105,000. Commissioner Parrish said it will take a lot of hours to do this but he just wants it to be done right. Ms. Buzbee reported the county has a contract in hand with cash in hand for \$528,930 and they are promised another contract for 75% which would bring the amount up to \$2.1 million in total funds. She stated there is a delay because those contracts have not been released yet and there is no absolute date when they will be sent out. Ms. Buzbee said this comes up every time they have a state call and she encouraged the Commission to contact the Governor's Budget and Contracts Office to see what is going on. She said if the county only gets \$528,000 this conversation goes away because there is no way they can afford all these things. She reported the Governor sent something out Thursday or Friday maybe to the chairman asking what ordinances they have put in place and what have they spent. She explained they do not know if they are trying to determine who needs contracts. Ms. Buzbee suggested they may need to contact Representative Jason Shoaf's office and have him contact the Governor's Office. She stated they need to know whether they will send the contract or not because the money must be spent by December 30th. Chairman Lockley said he received the message but did not know what to tell them since they had not talked with her. Ms. Buzbee questioned which message he received because one came from the Florida Association of Counties (FAC) and one came directly from the Governor's Office. She explained the one from FAC was a 4 pages questionnaire. She commented one response is due back to the Governor on Wednesday and other one is not due back to the Governor until the 15th. Mr. Moron explained the response due on the 15th is asking about any ordinances that were adopted or restrictions that were put in place because of COVID. He was not sure the

county received the other email. Ms. Buzbee said she has not seen the email but Calhoun County received it. Commissioner Jones explained the Governor signed an Executive Order and FAC put that in the email and they have until the 15th to respond. Mr. Moron said that is the email requesting documentation and the county has 2 ordinances and 1 Resolution that will be sent. Ms. Buzbee asked if Chairman Lockley got a call or email from the Governor. Chairman Lockley stated it came from FAC. Ms. Buzbee read an email which asks all counties to send a detailed letter stating the COVID measures they have implemented. Mr. Moron said he got the same email but the deadline is the 15th. Ms. Buzbee explained the only other 2 questionable requests are the State Attorney's Office expense for computers and the body storage at the funeral home. She said Mr. Moron explained the State Attorney's Office purchases computers every 2 years. Mr. Moron stated he is verifying with the State Attorney's Office that they purchased something out of the normal rotation of computers for COVID. Ms. Buzbee reported the request from Kelley Funeral Home is for body storage for COVID-19. She stated it does not have anyone's name and she asked the staff at the Emergency Operations Center (EOC) and they did not know either. Clerk Johnson said she asked about this and her staff said the medical examiner because of COVID has nowhere to accept the bodies in Tallahassee so Kelley's Funeral Home had to provide something with refrigeration for the bodies. Ms. Buzbee questioned if this would be a family expense. Mr. Moron replied no, because they have a contract to transport the bodies since the county does not have a medical examiner. Mr. Moron said they need to find out if they get paid extra from the medical examiner's office. Ms. Buzbee stated this is a questionable one so they will need the contract and need to write something up. Clerk Johnson offered to call Mrs. Griffith about this item. Commissioner Massey said this bill was paid on the bills from last month. Mr. Moron agreed to find out what this bill is for. Ms. Buzbee stated she was asked by a Commissioner to go through what other counties are doing and what is eligible. She reported the other counties are doing food drives, purchasing cleaning supplies, and providing individual and business assistance. She said Leon County is providing help for the homeless, doing county wide testing, buying personal protective equipment (PPE) for businesses, employees and for senior citizens in nursing homes, providing temperature kiosks and installing sanitation stations. Ms. Buzbee explained they can also provide temporary facilities for hospitals and health departments. She reported some of the business grants have a line items for day cares. She stated everything must be COVID related and as long as the expense relates back to COVID it will be okay. She pointed out they must be careful with individual assistance because \$175,000 was also sent to the SHIP Program and they cannot approve the same thing as this is the same pot of funds. Commissioner Boldt asked if the expenses to date by department are the expenses already expended by the Board of County Commissioners for COVID. Ms. Buzbee answered yes, that is what has already been paid. Commissioner Boldt asked if they still need to filter these bills to determine if they are COVID related. Ms. Buzbee stated she looked through them and the only one in question was the body storage. Commissioner Boldt asked if these bills are reimbursable to the county. Ms. Buzbee replied yes, but the county already has the money so they will move the money from the CARES Act funding to the different accounts these bills were paid out of. Commissioner Boldt said it seems they need to focus on relief to individuals and businesses. Commissioner Jones agreed. Commissioner Boldt asked if some of this money can be placed in reserve. Ms. Buzbee replied they can put it there now but these funds must be expended by December. Mr.

Moron clarified the only way funds will go in reserve would be if the loss of revenue was approved by the Heroes Act or Heals Act. He reminded the Board by December all this money must be spent. Chairman Lockley said he wants the business and individuals to get these funds but questioned if they received double assistance if they have already received assistance from the CARES Act. Ms. Buzbee explained that is the struggle because she is seeing the emails where people do not want to turn in documentation. She reported the reason for the documentation is to determine if the person already received other funds. She stated if the county pays and the person received other funds then the county must pay the money back. Ms. Buzbee explained they can get a contract with a business but then the county would be suing the business to get the money back. She reported on the individual side they must prove they have not received unemployment or anything from the CARES Act. She stated this is all the same money coming in different ways. Ms. Buzbee said it is double dipping if the county gives money to a business or individual who has already received money from the CARES Act. She stated it is not an easy task to make this determination. Chairman Lockley asked if she will be the one to make this determination. Commissioner Parrish said the businesses will be determined by Opportunity Florida. Ms. Buzbee said both she and Opportunity Florida will review the business applications. Commissioner Parrish stated Opportunity Florida has access to databases so they will know if some of the businesses got money. He said the applicants must be honest when they do their application. He stated he likes that a state agency will be reviewing this and not just the county. Ms. Buzbee clarified it is going through U.S. Treasury at the federal level. Commissioner Parrish clarified all business applications are going through Ms. Buzbee and Opportunity Florida. Ms. Buzbee stated Opportunity Florida is pre-qualifying the applicants or deciding they need more documentation but they are working together. Commissioner Parrish said this way they review the applications and the Board does not make the decision. Chairman Lockley questioned how long it takes for the information to be verified. Commissioner Parrish said it must be done before December and a lot of businesses do not know about this program. He explained he has received a lot of calls in the last two weeks and he has referred them to Ms. Bankston and Mr. Moron to get them an application. He said he has received comments about how cumbersome the application process is. Ms. Buzbee stated their application is less cumbersome than some of the counties but this is the information that Treasury is going to say they must have. She explained yesterday she talked to Commissioner Jones about a questionnaire that can be sent out and if the person answers yes then they can follow up with them on the application. Ms. Buzbee stated she does not advise the county to lessen the requirements. Commissioner Parrish said he understands but they all received an email from a constituent asking them to lift the \$5,000 cap on the small businesses because the paperwork is burdensome and the same that is required for much larger federal grant programs. He explained this is part of the federal grants program and he does not have a problem with it but people are not going to be truthful sometimes. Ms. Buzbee reported the Paycheck Protection Plan (PPP) has a database but the names are not in there unless the business received more than \$150,000 so they cannot verify any business that got less than \$150,000. Ms. Buzbee said over 100 businesses in Franklin County received PPP money. She reported they must make sure these businesses are not using these funds for the same thing they used the PPP funds for. She stated if the business did not get PPP then they skip that information on the application but if they got PPP they must know how much they received,

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how they spent it and what the terms of the agreement were. She explained they must know because this is the same pot of money and there is a second round of PPP that is in the Heals Act. Ms. Buzbee reported they must also know if they are planning on that money because they can get more from the PPP. She stated her biggest fear is letting a business slide because the paperwork is cumbersome and she knows it is cumbersome but she cannot stress this enough. Commissioner Parrish said if they obtain this money fraudulently then the county is responsible. Ms. Buzbee answered yes. Commissioner Parrish reported then it will be up to the county to collect the money from the person and they will have to tax the taxpayers to get the money back. Ms. Buzbee stated that is why they are asking for backup documentation. Commissioner Parrish said this does not sound like a good deal. Ms. Buzbee reported there is nothing that says the county has to include the businesses so the decision is up to the County Commission. Chairman Lockley stated they want to help the businesses but they want them to be truthful. Ms. Buzbee said some counties enter into a contract with the person receiving the money but the county would still have to go after them if Treasury says it is ineligible. Chairman Lockley stated there is no way to verify they received some of this money and then the county will have to pay it back if they receive the funds which is not fair to the county. Commissioner Boldt said they need a filter or vetting process. Commissioner Jones reported they do not have the time. Commissioner Parrish stated the money must be spent by December 30th or the money must go back but that does not mean they will spend it on fraudulent claims and the taxpayer must pay it back. He explained he does not agree with some of these expenditures. He addressed the request from Franklin Foods. Commissioner Jones said they submitted new paperwork. Commissioner Parrish stated he does not have the new paperwork but this has nothing to do with COVID. He explained they give money out of the county budget to some of these organizations. Commissioner Jones stated they give to some of them but not that one. Commissioner Boldt reported they need to notify the public on how to apply for these funds so they have notified them that funds are accessible. He explained the dilemma is how to validate the application. Commissioner Jones stated the bigger dilemma is they are planning on giving 10% of these funds to the public. He reported they said they would set aside \$250,000 for businesses which is 10% of the \$2.1 they are possibly getting. Commissioner Jones agreed there are issues in the paperwork but they have not seen how the other 75% is going to be worded when they receive it. He explained it may have stipulations that the first 25% does not have and they have no way of knowing ahead of time. Commissioner Jones stated if they are going through all this ineligible requests on the government side why not put more money on the business side. He said there are businesses that have lost hundreds of thousands of dollars in revenue and they are only receiving \$5,000 which is not much money to have to go through this process. He stated if they are spending 90% on government then they should be good because they control that. Chairman Lockley reported they have businesses that are honest but someone is going to slip through. Commissioner Massey said if they make a mistake then the county will have to pay the money back. Commissioner Jones reported most businesses will not apply for \$5,000. Commissioner Boldt asked how they notify the public to apply. Mr. Moron stated there is a plan in place to notify the newspaper and WOYS but they paused the plan until they had this meeting. He reported they did not want to advertise how much the businesses were getting until the Board addressed this matter. He stated they want to know how much to give to the businesses and

then they will come up with a plan and advertise it because time is running out to spend the money. Commissioner Jones questioned what they are doing with the money that was set aside for requests that were ineligible and what they are going to do with the other \$2.1 million. He said he hopes they are not planning on making it government money. Commissioner Massey stated they need to give it to the businesses. Commissioner Jones said COVID has hit everyone hard and they need to do their best to help the people in the community. Ms. Buzbee reported \$250,000 was put in there as a placeholder and is up to the Board to consider. She said the \$5,000 is on the application and the application is out there but it does not mean that amount cannot be raised. She explained she would not advertise this program until the county gets the contract for the additional money because they do not want to go over the amount they have in the bank which is \$528,000. Commissioner Massey stated there are so many business across the county it will take all of the \$2 million and some people will not get any money. Commissioner Jones agreed they cannot give an astronomical amount to businesses but questioned how much \$5,000 actually helping them. Commissioner Massey questioned how many businesses will apply for the money. Commissioner Jones said it is hard to know without a pre-application process. Mr. Moron discussed upping the amount once the applications come in. He explained Commissioner Parrish said a lot of businesses do not know about the program and once they advertise it and get the applications they will have a better idea of the number. He suggested they set a temporary number today, put additional money over the \$528,000 in reserve and in October make a decision to up the cap or use the money for something else. Mr. Moron asked Ms. Buzbee if this would work. Ms. Buzbee answered yes. She reported the total number of businesses that applied for PPP was 205 (102 in Apalachicola, 39 in Carrabelle, 64 in Eastpoint and 0 in Lanark Village). She stated they cannot tell who they are because they received under \$150,000. Commissioner Jones verified she said all the CARES Act dollars are the same pot of money that was used to supply the businesses with the PPP money or other funds. Ms. Buzbee confirmed they are the same pot of funds. She explained the CARES Act has different pots of money that trickle down. She reported originally in some states CARES Act funding did not go to smaller counties. Ms. Buzbee stated Treasury actually deposited cash directly to counties with over 500,000 people which was 12 counties in Florida. She explained the State of Florida got the funds that are to be divvied out to the other 55 counties. She said all the CARES Act funding came from the one bill signed by the President in March. Commissioner Jones asked if the 205 businesses that got PPP are ineligible for the funds the county has now. Ms. Buzbee answered no, they can still apply and get funds but that is why they need a description of what they received and how it was spent. She explained in the first round they asked for 2 ½ months of salaries to keep the employees employed. She stated the business could qualify in another way instead of how the PPP was spent. Commissioner Jones verified receiving the PPP does not disqualify them. Ms. Buzbee said it does not and she could work with them on what the money could be used for. Commissioner Jones stated this money is more for economic relief. Ms. Buzbee answered yes, but it could pay for rent, utilities, or health care expenses. She reported it was 8-10 weeks for the initial round and then they amended it and gave them until December. Ms. Buzbee explained they must find out if the business still has PPP funds that they have not spent. She stated they must make sure the businesses are not duplicating the funds. Chairman Lockley reported they must be careful because SHIP is also paying light bills and rent. Ms. Buzbee said they are only

addressing individuals not businesses. Chairman Lockley asked what happens if the individual has a business. Ms. Buzbee said the individual would cover the house and the business would cover rent, mortgage or utilities for the business but it will get complicated if they have a home based business. Chairman Lockley agreed because a lot of people work out of their home. Ms. Buzbee reported this needs to be added to the application. Mr. Moron said the SHIP Administrator also needs to watch for this. Ms. Buzbee suggested she coordinate this matter with the SHIP Administrator. Mr. Moron agreed to have Mrs. Lori Switzer-Mills, SHIP Administrator, contact her. Mr. Moron stated the Board needs to get ready for the 5:15 p.m. budget public hearing so he will put Ms. Buzbee on the Agenda for the next meeting to provide an update. Ms. Buzbee reported she did not get through all the items they need to discuss. Chairman Lockley said they sent the money and application and put a deadline and it takes time to work through all this. Chairman Lockley stated he voted to have a consultant that specializes in these matters and he is putting his faith in her. He advised her to do the best she can and tell them if they are wrong and cannot do something. He said there will not be any feedback on his part. Ms. Buzbee reported she will email the group and go through the constitutional officers requests and show what is eligible. Commissioner Boldt asked if she can give them a general planning calendar schedule of what they need to do between now and December to get the money distributed appropriately. Ms. Buzbee stated she tried to do that but they do not have a lot of answers or a contract for the other money. She explained she could do that but it would have to change if the other contract does not allow them to do some things. She said she does not know if they want something that may not be accurate or want to wait until the plan comes in. Commissioner Boldt stated a calendar can be done as soon as the contract arrives.

Commissioners' Comments

There were no Commissioner's comments.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 5:05 p.m.

Noah Lockley - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS BUDGET PUBLIC HEARING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM
SEPTEMBER 8, 2020
5:15 P.M.
MINUTES**

Commissioners Present: Noah Lockley – Chairman, Ricky Jones-Vice-Chairman, Joseph Parrish, William Massey, Bert B. Boldt, II

Others Present: Marcia M. Johnson-Clerk of Court, Linda Phillips-Finance Director, Erin Griffith-Assistant Finance Director, Michael Moron-County Coordinator, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

A. Public Notice

To comply with CDC and Government social distancing requirements, the general public will not be allowed in the commission meeting room for this meeting; therefore, this Board of County Commission regular meeting will be conducted via livestream and Zoom. Those wanting to view the meeting can use the livestream link (<https://www.youtube.com/user/SGIBeachLife>) or go to Forgotten Coast TV's YouTube Page. The livestream feed will promptly start 5 minutes before the meeting commences. Those wanting to participate during "Public Comments" should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 extension 373 for assistance.

Any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

B. Franklin County BOCC is inviting you to a scheduled Zoom meeting.

Topic: BOCC 1st Budget Public Hearing 2020-21

Time: Sep 8, 2020 05:15 PM Eastern Time (US and Canada)

Join Zoom Meeting with computer, tablet, smartphone

<https://zoom.us/j/99158848423>

Meeting ID: 991 5884 8423

One tap mobile

+19292056099,,99158848423#

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+13017158592,,99158848423#

Join Zoom Meeting by phone (dial any line)

+1 929 205 6099
+1 301 715 8592
+1 312 626 6799
+1 669 900 6833
+1 253 215 8782
+1 346 248 7799

Meeting ID: 991 5884 8423

Chairman Lockley called the meeting to Order.

Budget Update

C. Budget Update:

Mrs. Erin Griffith will state the proposed tentative millage rate to fund the budget and the proposed total budget.

Mrs. Griffith stated at this meeting the Board must adopt the tentative budget and tentative millage rate to be advertised according to statutory requirements. She reported it will take 5.7761 mills to fund this budget. Mrs. Griffith said the total of the tentative budget is \$62,258,521. She explained the tentative millage rate of 5.7761 mills is 1.47% greater than the rolled back rate of 5.6926 mills. She said the millage is 1.47% above the rolled back rate due to an increase in the FRS retirement contribution rates as set by the Florida Legislature, an increase of 2% in the cost of health insurance, an increase in the transfer to the tax increment districts, increases in several departmental budgets as presented, the final salaries of the elected officers as released from EDR, a \$1,200 one-time allocation to all county employees and a \$276,887 reduction in state shared revenues and sales tax proceeds due to the economic effects of COVID-19. Mrs. Griffith reported the date set for the Final Virtual Budget Hearing to adopt the final millage rate and budget for Fiscal Year 2020/2021 is Tuesday, September 22, 2020 at 5:15 p.m., at the Franklin County Courthouse Annex, County Commission Meeting Room, 34 Forbes Street, Apalachicola, FL. She presented a brief history of the process, as follows:

At the Budget Workshop on Thursday, July 30th the BOCC set a preliminary millage rate for the TRIM notices at 5.9026, just below the current millage rate of 5.9494 and 3.69% over the rolled-back rate. The constitutionals and departments that requested increases were as follows: Clerk of Courts \$12,996, Parks and Recreation \$12,228, and Extension Office \$2,342. Other increases or items that negatively impacted the budget include an increase in the FRS retirement contribution rates as set by the Florida Legislature which increased costs by \$44,971, an increase in the transfer to the tax increment districts of \$3,327 and \$231,232 to fund a \$1,200 one-time-allocation for all essential government employees. The renewal rates for Capital Health Plan were not available at the time of the budget meeting and an estimated 10% increase (\$144,492 in

additional cost) was used for the preliminary budget presentation. Whereas county government does not rely as heavily upon sales tax proceeds as the State budget, we are intertwined with the state economy as far as state-shared revenues are concerned and approximately 17% of the revenues for the general fund come from sales taxes. The State of Florida has a tourism based economy and the social distancing and reduction in travel due to pandemic fears reduced the initial state shared sales tax revenue estimates by \$453,601.

Revenue offsets and reductions to the budget include the following: other revenues increased by \$67,430 in the general fund, an additional \$109,677 in FEMA funds carried forward, the transfer to the capital outlay fund was decreased by \$84,218, a reduction in the Sheriff's budget of \$10,756, a reduction in the Tax Collector's budget of \$3,871, and a reduction in the Supervisor of Elections budget of \$9,196. With the recent rate increase on landfill tipping fees, improvements in the housing market and the ongoing processing of storm related construction debris, the Tipping Fee Fund was also able to transfer an additional \$100,000 to the general fund.

On August 3rd, Capital Health Plan released the renewal rate at a 2% increase. This reduction from the estimated 10% increase to a 2% increase reduced the proposed budget by \$114,599. On August 14th, the Office of Tax Research held a second revenue estimating conference. Updated revenue estimates were released the following week and fortunately, the sales tax estimates were revised upwards by \$176,714. Although revenue estimates are still down, the effects of the Coronavirus pandemic are anticipated to be not as long-lasting or drastic.

Although the rate that went out on the TRIM notices was the 5.9026 mills, at this 1st public virtual hearing the BOCC can incorporate the reductions from the finalized rates from CHP and now the improved sales tax revenue estimates from the Office of Economic and Demographic Research. This will bring the proposed millage rate down from 5.9026 to 5.7761, from 3.69% over the rolled-back rate to 1.47% over the rolled-back rate.

Mrs. Griffith explained Chairman Lockley can open the floor for public comments and questions. She reported once all public comments, questions and Commissioners' comments have been made and the subsequent changes authorized, the Board will vote and adopt two Resolutions to authorize the tentative millage rate and total budget.

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

Chairman Lockley asked for public comment. Commissioner Massey asked if they can give a \$1,000 across the board raise cheaper than a one-time \$1,200 bonus. Mrs. Griffith stated the cost of giving a \$1,000 across the board cost of living adjustment is roughly the same as giving a \$1,200 one-time allocation. She said the \$1,200 one-time allocation would be subject only to federal withholding and social security and Medicare taxes so the amount employees would end up with in hand is greater; however, with the \$1,000 salary increase it does elevate their wage base from here on out. Commissioner Massey said some of the employees are going to

retire and this will help with getting their retirement up the last 5 years. Mrs. Griffith reported a \$1,000 cost of living adjustment does equate to \$.48 per hour for county employees. Mr. Moron said there is no one on the telephone or in zoom for public comment. Chairman Lockley asked if there is any other comments from the Commissioners. Mrs. Griffin reported if they approve the \$1,000 cost of living adjustment it will not change the millage rate but just the total budget because of transfers in and out. Mr. Moron asked if they need a motion. Clerk Johnson said they need to know the direction of the Board. **Commissioner Massey made a motion to give a \$1,000 raise.** Commissioner Jones said as opposed to a \$1,200 one-time allocation. **Commissioner Jones seconded the motion.** Mr. Moron stated he will ask Attorney Shuler and if they cannot do this at the public hearing then they can address it at the next regular meeting. Commissioner Boldt stated this is a good investment because their staff and employees are the core of the county and they will make everything run well. He reported this raise is well deserved. Chairman Lockley stated he had a couple of employees come to him and say they would rather go this way because they are getting ready to retire. **Motion carried; 5-0.**

Chairman Lockley asked to clear up something on the University of Florida (UF) salary for the Extension Director. He questioned if he works for UF. Mrs. Griffith answered yes. Chairman Lockley asked if he will receive 2 raises. Mrs. Griffith reported the Extension Director is not subject to the raise given to the county employees. She explained the amount the county contributes to UF for Mr. Eric Lovestrand, County Extension Director, has not changed in quite a few years. She stated Mr. Lovestrand has just made tenor for the university system so he has turned into a permanent employee. Mrs. Griffith said this is the first time UF has asked for anything in quite a few years. Chairman Lockley stated he thought he would get a raise from UF and the county. Mr. Moron questioned if part time employees get half the amount. Mrs. Griffith agreed and said their hourly rate will change the same \$.48 per hour. She reported the total tentative budget will transition from \$62,258,521 to \$62,287,079 and that is from some of the employees being in other funds such as the transfer the Mosquito Control Fund, Road and Bridge and the Library Fund. Mrs. Griffith said the millage rate will stay the same at 5.7761. Chairman Lockley stated the millage rate is going down. Mrs. Griffith agreed it is going down. Chairman Lockley asked again for public comment. There was no public comment.

Adoption of Tentative Millage Rate and Budget

D. Requested action:

1. Board action to adopt a resolution adopting the tentative 2020-21 millage levy.

Mrs. Griffith read the Resolution adopting the tentative millage levy. **On motion by Commissioner Massey, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to adopt the Resolution, as follows:**

**RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION ADOPTING TENTATIVE MILLAGE LEVY

**A RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF FRANKLIN COUNTY, FLORIDA,
ADOPTING THE TENTATIVE MILLAGE LEVY FOR FRANKLIN
COUNTY FOR FISCAL YEAR 2020-2021**

WHEREAS, the BOARD OF COUNTY COMMISSIONERS of Franklin County, Florida, on September 8th, 2020, adopted Fiscal Year 2020-2021 Tentative Millage Rate following a virtual public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Franklin County has been certified by the County Property Appraiser to the BOARD OF COUNTY COMMISSIONERS as \$2,140,883,122.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COUNTY COMMISSIONERS of Franklin County, Florida that:

The Fiscal Year 2020-2021 tentatively adopted operating millage rate for Franklin County is 5.7761 mills which is greater than the rolled-back rate of **5.6926** mills by 1.47%

DULY ADOPTED at a virtual public hearing this 8th day of September 2020.
Time adopted 5:30 PM.

s/Noah Lockley, Jr. _____
NOAH LOCKLEY, JR., CHAIRMAN
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, FLORIDA

ATTEST:

s/Marcia M. Johnson _____
MARCIA M. JOHNSON, CLERK OF COURTS

2. Board action to adopt a resolution adopting the tentative 2020-21 tentative budget.

Mrs. Griffith read the Resolution adopting the tentative budget. **Commissioner Massey made a motion to adopt the Resolution. Commissioner Boldt seconded the motion.** Chairman Lockley said they are doing good especially with COVID going on. **Motion carried; 5-0.** The Resolution is as follows:

**RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION ADOPTING TENTATIVE BUDGET

WHEREAS, the Board of County Commissioners of Franklin County, Florida has determined the amount of funds required for a **Tentative Budget** for the 2020-2021 Fiscal Year and

WHEREAS, the Board of County Commissioners has given due notice as required by law, and has held a virtual public hearing as required by Florida Statute 200.065, and

WHEREAS, the Board of County Commissioners of Franklin County, Florida, has set forth the appropriations and revenue estimate for the **Tentative Budget** for Fiscal Year 2020-2021 in the amount of \$62,287,079.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Franklin County, Florida, that:

1. The Fiscal Year 2020-2021 **Tentative Budget** be adopted.
2. That copies of this Resolution containing the **Tentative Budget** be spread upon the records of Franklin County, Florida.

This Resolution **duly adopted** at a virtual public hearing this 8th day of September 2020.
Time adopted 5:33 PM.

s/Noah Lockley, Jr. _____
NOAH LOCKLEY, JR., CHAIRMAN
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, FLORIDA

ATTEST:

s/Marcia M. Johnson _____
MARCIA M. JOHNSON, CLERK OF COURTS

Commissioners' Comments

Commissioner Boldt stated relative to the budget they passed and the information they are hearing about the CARES Act, he wants to emphasize how important it is to fill out the 2020 Census. He said the census will make a big impact for years. Commissioner Boldt encouraged the public to fill out the 2020 Census before the deadline of September 30th. Chairman Lockley said the county is still low on filling out the census. He stated they have tried many things but the numbers are still low. He reported people do not understand what it is. Mr. Moron reported this was a bad year for switching the census to online. He stated more consideration should be given to the lack of broadband and internet access in rural areas. Chairman Lockley said the county is going to miss a lot of funding.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 5:35 p.m.

Noah Lockley - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM
SEPTEMBER 15, 2020
9:00 A.M.
MINUTES**

Commissioners Present: Noah Lockley-Chairman, Ricky Jones-Vice-Chairman, Joseph Parrish, William Massey, Bert B. Boldt, II

Others Present: Marcia M. Johnson-Clerk of Court, Erin Griffith-Assistant Finance Director, Michael Moron—County Coordinator, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

A. Public Notice

To comply with CDC and Government social distancing requirements, the general public will not be allowed in the commission meeting room for this meeting; therefore, this Board of County Commission regular meeting will be conducted via livestream and Zoom. Those wanting to view the meeting can use the livestream link (<https://www.youtube.com/user/SGIBeachLife>) or go to Forgotten Coast TV's YouTube Page. The livestream feed will promptly start 5 minutes before the meeting commences. Those wanting to participate during "Public Comments" should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 extension 373 for assistance.

Any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

B. Franklin County BOCC is inviting you to a scheduled Zoom meeting.

Topic: BOCC Regular Meeting

Time: Sep 15, 2020 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting with computer, tablet, smartphone, or other device

<https://zoom.us/j/92923984187>

Meeting ID: 929 2398 4187

One tap mobile

+13126266799,,92923984187#

+19292056099,,92923984187#

Join Zoom Meeting by phone (dial any line)

+1 312 626 6799 +1 929 205 6099

+1 301 715 8592 +1 346 248 7799

+1 669 900 6833 +1 253 215 8782

Meeting ID: 929 2398 4187

Chairman Lockley called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Approval of Minutes

C. September 1, 2020 BOCC Meeting Minutes for Approval

On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the minutes from the meeting held on September 1, 2020.

Payment of County Bills

D. Bill List for Approval

On motion by Commissioner Massey, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to approve payment of the county's bills.

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

Mr. Pierce stated there may be 2 callers on the telephone asking the Board to revisit an issue they discussed in the past which is water access at Alligator Harbor. He explained these individuals were not part of the discussions but have made their own efforts with Representative Jason Shoaf. He stated there are some aquaculture participants that are concerned with the winter tide that access will be a problem. Mr. Pierce said Sun n Sand is a street end that dead ends into Alligator Harbor and Leonard's Landing is way too shallow to use. Mr. Pierce explained the 2 callers will be asking Representative Shoaf to put pressure on the Department of Environmental Protection (DEP) to build an access point that will be on state owned land. He explained this area does not have a name but it is on the mainland at Alligator Harbor. He reported the Board does not take action under public comment but he will bring this item back up under his report and see if there is any direction based on what the callers talk about. Chairman Lockley stated the Board has written letters and talked to them and nothing has been done. Mr. Pierce agreed there are several issues at Alligator Point that they have not done anything about such as the Department of Transportation (DOT) taking the road and access to Alligator Harbor. He explained the clam/aquaculture participants were given leases by the State of Florida without any adequate access. He stated he provided copies of

letters the county has written as far back as 2 years ago to the Department of Agriculture and Consumer Services (DACS) asking them not to expand the leasing opportunities at Alligator Harbor without solving the access problem. Mr. Pierce reported DACS ignored those letters and issued 30 more leases so now there is over 60 leases with no good access. He explained during the winter tides they have a hard time getting the product and the aquaculture leases must be worked. He said there is a big effort and investment by the individuals with these leases and they are concerned about the impact on their operation if they do not get access. Mr. Pierce reported Representative Shoaf told the Board on the acquisition of 17,000 acres of land by the state the DEP would have money to build other improvements there and some improvements would deal with Alligator Harbor. He said the callers today may be asking to see if Representative Shoaf will move this issue forward so the access problem can be dealt with first. He explained if this issues does not get addressed the people will face hardship with the investment they have made. Commissioner Massey reported they have done nothing with the money they collected for the leases and the participants are having to buy everything. Chairman Lockley stated this problem is worse because the same road at Sun n Sand is being used by people fishing so the lease holders cannot get to work. He said they get tickets if they park outside of the road. Commissioner Boldt said about 2 months ago they had a meeting with Representative Shoaf about potential exchanges the county could receive for purchase of the 17,000 acre parcel purchased by the state. He stated this issue was brought up and there is a potential for this to happen. Chairman Lockley reported if they have leases they must have access. He stated right now they are having to get new trucks to be able to use this area. Mr. Pierce agreed they must use four wheel drive trucks. Chairman Lockley said they are steadily increasing the expenses to participants and not doing anything about it.

Mr. Moron stated the Board had 4 land use and rezoning public hearings scheduled today but the applicant by email has asked that these requests not be heard today. He said the requests will not be heard today and they have a note on the Agenda that the requests have been removed. He said this is being announced in case anyone on the line wants to comment.

Mr. Moron provided instructions for anyone wanting to raise their hand on the system and give public comment.

Mr. Steve Watkins, Attorney at Law, said he just wanted to confirm the Otter Slide land use change and zoning change were pulled from the Agenda. Mr. Moron responded these requests have been pulled and there is confirmation on the Agenda online.

There were no more public comments.

Department Directors Report

Superintendent of Public Works – Howard Nabors

E. Road Department Board Report

Mr. Nabors reported there has been a lot of rain and they are cleaning ditches and culverts to keep things draining. He stated Duval Road and McIntyre Road have wash outs and barricades are up. He reported the shoulder of Alligator Point Road has been taken out and they will fix it when the tide goes back out. Commissioner Boldt reported it seems like the holding ponds and ditches are doing what they are designed to do. He stated there is not a spillover crisis in any area. Mr. Nabors explained the biggest problem is people putting items in the ditches. He reported on Smith Street they removed debris and got the water running. Chairman Lockley asked if they have any beaver dams. Mr. Nabors replied yes, there are some in Carrabelle in Commissioner Massey's district. He said there are also some at Bloody Bluff and Lighthouse Road that they dig out. Chairman Lockley questioned if they have signs about blocking the ditches. Mr. Nabors said people place debris in the ditch and the Solid Waste Department gets some of it but if anything is left it shuts the pipe. He did not feel that signage would help when they have been dealing with this problem for years.

Chairman Lockley asked if they took their workers from Workforce. Mr. Nabors said they took the workers from them because their work was not storm related. Chairman Lockley stated they need the workers and need to talk with Workforce about the workers. Mr. Pierce said they can call Ms. Kim Bodine, CareerSource, and find out the details. Mr. Nabors reported the workers are there to help with items that were caused by Hurricane Michael. Mr. Moron said he will check on this matter but the workers must be tied specifically to work from Hurricane Michael. Mr. Nabors stated the workers were given to Mr. Davis. Mr. Davis agreed the workers are working with his department. Chairman Lockley said the county has a hardship and needs help. Mr. Moron reminded the Board it took a long time to get this round of money for the workers. He said CareerSource is watching what their job descriptions are.

Commissioner Boldt thanked the staff for the weekend cleanup of the limbs growing over Delaware Street and Oak Street. He said the residents are very happy about this work.

Mr. Nabors stated they are on standby at Alligator Point Road and will address it when the water goes down. Commissioner Boldt said it looks like they have good materials stock piled there to take care of it.

Mr. Nabors reported he talked with the prison about the inmates and maybe in 2-3 weeks some of their officers can come out but they do not know when the county and city inmates will come out. Chairman Lockley said the prison has a high number of COVID cases. Mr. Moron asked if the prison is going to move to another phase. Mr. Nabors was not sure. Mr. Moron said he will contact the warden's office. Commissioner Massey suggested the county contact them because he heard they are talking about not letting the inmate crews back out at all.

Mr. Nabors reported their new office building is coming along and they have the siding up. He said some pictures were emailed to Mrs. Griffith. He said the rain has stopped them from working right now. Commissioner Massey stated they are doing a good job. Mr. Nabors agreed the building is looking good.

Information Items

1. Detail of Work Performed and Material Hauled by District (see attached documents)

Solid Waste Director – Fonda Davis

F. Solid Waste Director Board Report:

Mr. Davis read the following item:

Action Item

CONSOLIDATED SOLID WASTE GRANT APPLICATION: I have for Board approval and the Chairman's signature the completed Consolidated Solid Waste Management Grant application for Fiscal Year 2020-2021 the award of \$93,750.00 (attached to agenda packet).

The grant is used within the solid waste department to offset the cost of providing solid waste management services. The application needs the chairman's signature.

REQUESTED ACTION: Board Approval and the Chairman's Signature on the Consolidated Solid Waste Management Grant Program Application for Fiscal Year 2020-2021.

On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to approve the Consolidated Solid Waste Management Grant and authorize the Chairman to sign the grant application. Commissioner Boldt commented these grant funds are additional money for solid waste disposal. Mr. Davis agreed the funds are used for some testing at the landfill and to offset costs. He reported at one time the Consolidated Solid Waste Grant was about \$300,000. Mrs. Griffith explained at that time the county was able to purchase equipment for the landfill out of the grant but they cannot purchase large pieces of equipment from the grant now.

Chairman Lockley asked if Workforce is also taking the workers in his departments. Mr. Davis answered no, he explained they called him but they still have storm work at Island View Park. Chairman Lockley asked Mr. Davis to keep him posted on this situation because the county still has a hardship with no inmates.

Mr. Moron offered the following item from his report:

5. Bridge Clean-up Contract: I was recently contacted by Mr. David Myrick regarding the bridge clean-up services he provides for the County. He explained that he can no longer provide that service at the current contract amount. This contract started on March of 2010 but has not been renewed since 2013. The Board has the option of advertising for this service, negotiating with Mr. Myrick, or using a county employee to provide these services.

Request: Board discussion and direction on bridge clean-up services.

E.

Mr. Moron said Mr. Myrick had a bigger contract and was able to defer some of the costs but he does not have that contract now and can no longer continue the contract for this amount. Commissioner Massey said they can do what they can to help Mr. Myrick because he does a good job. Commissioner Jones informed the Board the Tourist Development Council (TDC) has put an extra \$24,000 in the budget for this purpose if the county chooses to use it. Commissioner Boldt asked if this money is available now. Commissioner Jones answered yes. Chairman Lockley asked what the county did with the sweeper. Mr. Moron said Mr. Pierce reminded him they had bought a sweeper that has been sitting there for years. Mr. Pierce stated the sweeper has been used some at the airport and might be used for this service if they have someone approved to operate it. He pointed out this is county owned equipment but he does not know who the operator would be. Commissioner Boldt asked how many bridges the county has. Mr. Moron responded the St. George Island Bridge and the Apalachicola Bridge. Mr. Moron said the Board has made sure every couple of years contracts are put out for bid so they get a competitive price. He asked for direction from the Board. Mr. Moron asked Mr. Davis if he has anyone that is working part time that could pass the certification and do this work if the county wants to move this in-house. Mr. Davis replied yes. Commissioner Jones reported the Board also had a previous discussion with Mr. Myrick about adding days and the price went from \$12,000 to \$24,000. He stated if the person is a county employee and Mr. Davis' department is working then the county has the ability to clean the bridge at any time. He pointed out this weekend they talked with Mr. Benny Jacobs, Ferrovia, about cleaning the bridge before the memorial service because there were things all over the bridge. He stated Ferrovia helped clean the bridge up but they did not have to and could have referred the county to their contractor and the contractor would not have done this work on Friday afternoon. Chairman Lockley stated it will be cheaper to go with one man. Commissioner Jones said they will get more service if the person is a county worker. Chairman Lockley agreed a county worker will be available to work every day if needed. Mr. Moron questioned if Mr. Davis would consider certifying more than one employee for this work so they would have a backup. Mr. Davis said he called for a class during debris pickup and he would consider certifying two individuals. He explained they have a part time position that could become full time and the person could also work with the Parks & Recreation Department on other items. He said one person could keep the bridge clean. Commissioner Massey pointed out it will take two workers when they clean the bridge because one will be needed to help keep the other person safe. Mr. Davis agreed they could handle this and the bridge work would not be every day. Chairman Lockley asked if they can handle this work. Mr. Davis explained he has a part time man that is wanting to become full time so he could do this work. Commissioner Parrish stated the reason Mr. Myrick is doing this work is because he did not like the liability of having a county employee doing this work because of employee safety. He expressed his opinion that this needs to be advertised and Mr. Myrick can bid also. Commissioner Parrish said he does not like putting county employees in harm's way on state bridges. He reported these are not county bridges and the county has had to assume responsibility for keeping them clean. Commissioner Massey agreed and stated Mr. Myrick's has a lot of insurance to work the bridge and these costs have increased. Chairman Lockley said that will go up every year and the liability is the same whether they are working for the county or privately but it will be off the county with a contractor. Commissioner Boldt stated they should go out for bids and study this

better. **Commissioner Boldt made a motion to put the bridge cleaning out to bid.**

Commissioner Massey seconded the motion. Commissioner Boldt said they appreciate the work Mr. Myrick has done and invite him to be one of the first bidders. Chairman Lockley stated they should have been going out for bids all along and not just increasing the amount. Commissioner Jones reported he would like added in the contract that there will be times for public safety or emergencies that the person needs to be able to clean the bridge regardless of what their schedule is. Mr. Moron said a provision for emergency call out. Commissioner Jones reported the county is already doing this and there have been times when the county staff is on the sides of the bridge in the current situation. Mr. Moron inquired what the frequency will be on the normal cleaning. He said he thinks currently the cleaning is twice a month. Mr. Pierce stated he thinks it varies with more cleaning in the summer but it is so many times a year. Mr. Moron said he will check the contract. He questioned how long the Board would like a contract for. Commissioner Jones suggested at least 2 years. Chairman Lockley asked how much they are paying now. Mrs. Griffith said she thinks \$24,400 a year or \$660 per cleaning but she will email the Board if it is slightly different. Commissioner Jones stated he thinks this is correct.

Motion carried; 5-0. Chairman Lockley asked when this is going out for bid. Mr. Moron agreed to work on this matter as soon as possible.

Information Item

Right-of- Way Debris Pickup/Recycle Material Hauled (Attached to agenda packet)

Emergency Management Director – Pam Brownell

G. Emergency Management Board Report

Mrs. Brownell reported there are 9 weather systems out there. She said soon they will start using the Greek alphabet to name the storms. She stated Hurricane Sally has moved on but the county will still get feeder bands of rain. She reported the county is currently under a tornado watch.

Action Items

1. Requesting the Boards approval and signing of a one-year extended contract for Debris Monitoring and Debris Removal Contracts.

Mrs. Brownell stated the three debris removal contracts are with Crowder Gulf, Bergeron Emergency Services and Ceres Environmental Services, Inc. She reported the debris monitoring contract is with Tetra Tech.

On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to approve and sign the one year contract extensions for Crowder Gulf, Bergeron Emergency Services, Ceres Environmental Services, Inc. and Tetra Tech.

Mrs. Brownell reported these contracts will take care of the county through the storms. Commissioner Jones said the county is getting some FEMA obligations on the projects and he asked what the next step is in getting these projects completed. Mrs. Brownell stated they will send the scope of work to the department that handles that project and they will review it and then go out for bid. She reported Island View Park has just been obligated and Mr. Davis will review the scope of work with Commissioner Boldt and then start the process. Mrs. Brownell stated she talked with Mr. Clay Kennedy, Dewberry, about C.R. 30 West and the bathrooms in Eastpoint. She reported Mr. Kennedy said they have had the sites surveyed and now they will go into the planning and design phase and once that is done they will go out for bids to do the repairs. Commissioner Jones asked who is running the reimbursement process. Mrs. Brownell stated her department runs the reimbursement process. She stated as invoices come in the county pays them and they are submitted to FEMA for reimbursement. Commissioner Boldt verified FEMA has approved reimbursement on Island View Park. Mrs. Brownell said Island View Park has been obligated and now they will do the work, pay the invoices and submit them to FEMA for reimbursement. She explained they must review the scope of work because it has changed. She pointed out they did mitigation on this project. Mrs. Brownell stated FEMA did not go with the geowebbing and gravel so some felt will be put down and the pavers will go back in. She said Mr. Davis will have work for his Workforce workers because all the pavers must come up. She reported they will put the pavers back in with something similar to grouting but with cement. Mrs. Brownell pointed out whatever they designated for mitigation must be strictly followed. Chairman Lockley asked if there are floating ramps and docks. Mrs. Brownell answered no just strictly a boardwalk. Mr. Pierce explained there is no mooring or boat ramp at Island View Park just a fishing pier and maybe a kayak launch. Mrs. Brownell said they are still in environmental review of the Alligator Point beach walkovers. She explained they are pulling out all the projects that have been obligated and they will start sending the scope of work for each project to the Commissioner in that district and they can get with each department head about the projects. She reported Mr. Kennedy can work with each department head to make sure their bids go out and that the scope of work is correct. Chairman Lockley said they fixed the Island View Park and then the storm came in. Mrs. Brownell said it was not completely finished. Commissioner Massey stated the groundbreaking was held and then there was just a little more to do and then the storm came. Chairman Lockley stated it looked real good. Commissioner Massey said he gets a lot of calls about this park.

Information Items

2. EOC has submitted our New LMS Plan to the state and are awaiting approval.
3. EOC Staff along with our CERT Volunteers continue to distribute washable & reusable cloth mask throughout our community. We have partnered with the City of Carrabelle and City of Apalachicola Chamber of Commerce along with the St. George Island & Eastpoint Visitor Centers to assist with distribution to local businesses and residents. We will continue this effort as long as supplies are available.
4. EOC Staff are working diligently with DOH Staff regarding the COVID-19 virus. This includes hosting meetings with representatives from DOH, Sheriff's Dept. Weems, and EMS, as

needed. We also are assisting with Conference Calls, information distribution from DOH via Alert Franklin, Facebook and our EOC Website.

5. EOC Staff continue to participate in conference calls with State DEM, Region 2, DOH, FEMA, etc. regarding COVID 19. We also continue to update WebEOC with missions for PPE, Local State of Emergency, and SitReps.

6. EOC Staff continue to work on FEMA reimbursement claims from Hurricane Michael. (Please see below report regarding Hurricane Michael Projects). This includes working with FEMA staff regarding mitigation of damaged parks, roads, etc. Mitigation takes some time but EOC Staff continue to work diligently with FEMA Staff on the most beneficial repairs for Franklin County. As you can see, Project #'s 79475, 81069, and 81073 have moved from EHP Review to Pending Recipient Final Review. We are in contact with our PDMG regularly regarding these projects and will update the Board as soon as the State Review is completed. EOC Staff has also began the FEMA reimbursement claim process for COVID-19.

7. Attached is a copy of the DOH Dashboard regarding COVID-19 Cases in Franklin County as of 09/10/20 at 11:00 am.

Extension Office Director – Erik Lovstrand

Mr. Lovstrand said he does not have anything extra in addition to his report. Commissioner Boldt asked how his new office is. Mr. Lovstrand stated it is nice but quiet. Commissioner Boldt reported someday they will have an open house. Mr. Lovstrand agreed they will have an open house.

H. Extension Office Board Report

Informational Items

General Extension Activities:

1. During this period, the Extension office assisted citizens on the topics of soil test results, diagnosis on fungal disease on viburnum shrubs, pine beetle damage, and more.
2. Extension Director assisted with hosting a webinar by the Natural Resources Program Team on the topic of "Invasive Cogon Grass in the Florida Panhandle".
3. Extension Director participated in the annual "Extension Professional's Association of Florida" conference via a virtual platform this year. Conducted over a 3-day period.

Sea Grant Extension:

4. Extension Director participated in a webinar hosted by FSU's Apalachicola Bay System Initiative team, as part of the Community Advisory Board membership.
5. Extension Director is coordinating with other Sea Grant agents who have seafood interests in their region to collaborate with FDACS, industry representation, and the ISSC to develop a virtual HACCP training module specifically for molluscan shellfish. An initial conference call between groups will take place soon.

6. Extension Director participated in conference/planning call with other members of the Apalachicola Bay Caucus as part of the larger ACF Stakeholders group.

4-H Youth Development:

7. 4-H clubs are still not meeting in-person due to the virus but a large number of programs are being conducted online with great success and high numbers of youth participating.

Family and Consumer Sciences:

8. Transition to a distance-learning platform continues for programs to use in the local schools.

Library Director - Whitney Roundtree

I. Library Director Board Report:

Mrs. Roundtree presented her report for the Board, as follows:

Action Items

1. Requesting from the board to lift the suspension on volunteers at the Carrabelle Branch. All new and former volunteers will have to submit an application. Applicants will be interviewed selected, trained and supervised by the Library Director.

Mrs. Roundtree stated in the future all volunteers regardless of experience will be required to submit a volunteer application. She reported all potential candidates will be interviewed, selected and trained by her along with Mrs. Pam Tullous, Friends of the Library President. She said Mrs. Tullous also coordinates the volunteers at the Eastpoint Branch. Mrs. Roundtree reported candidates will be screened to make sure they share the library's mission and vision as stated in their policy. She explained volunteers that fail to uphold the library's policies and code of conduct will be promptly removed from their volunteer position. Chairman Lockley questioned how they are doing without the volunteers. Mrs. Roundtree responded as far as operating they are fine but members of the community, some Board members and Friends of the Library approached her about special projects and there is an untapped well of potential at the Carrabelle Library. She said with the right people it can become a true resource and something special. Commissioner Boldt reported the standard of practice she put out there is very important. He agreed volunteers are a valuable resource and he encouraged them to get involved. **Commissioner Boldt made a motion to lift the suspension on volunteers at the Carrabelle Branch. Commissioner Massey seconded the motion.** Chairman Lockley asked Mrs. Roundtree to closely monitor the volunteer program because they had problems before. **Motion carried; 5-0.**

Commissioner Boldt said he and Mrs. Roundtree had an opportunity to be involved with interviews for the head of the Wilderness Coast Library. He stated they have a wonderful candidate and he hopes when it is appropriate they will bring her by to meet them.

Informational Items

2. Attended WILD BOD meeting held September 9th (Virtual)
3. Attended FOL Board meeting held September 9th (Virtual)
4. The Carrabelle Branch will resume normal operations, Monday- Friday 9:00 AM to 5:00 PM and Saturday 10:00 AM to 2:00, effective September 20th.
5. The Carrabelle Branch will be hosting a “Talk like a Pirate Day” event, September 17th at 10:30 AM. This event will include story time and scavenger hunt. Registration is required, as slots are limited to ensure social distancing standards.
6. Carrabelle Facility: Purchased new book drop. Current is rusted and damaged (photo attached).
7. Carrabelle Facility: Purchased new cigarette butt receptacle. Current is damaged beyond repair (photo attached).
8. Carrabelle Facility: Shane was able to repair ADA compliance device. Everything now in working order.

CARES Act Consultant -- Traci Buzbee – Report

Ms. Buzbee appeared via Zoom. Mr. Moron reported the Board met a week ago and discussed the CARES Act funding and the path forward especially for the business programs. He stated there is another problem because the Governor’s Office has not given a date when they will have the contract for the other \$1.5 million. He explained there is no sense in talking about the business loan program because they do not have the money. Mr. Moron reported when they get the contract the Board has to decide how much money they are willing to spend while they are waiting to be reimbursed by the state. He said it has taken a while to get the contract and he questioned how long the reimbursement will take. Mr. Moron stated they do not have to discuss it today because they do not have a contract. Ms. Buzbee said they have been asking daily for the contract and several counties are in the same position. She explained some counties stopped their program because they have spent an amount over their allocation. Ms. Buzbee reported she talked with the Oversight Committee about focusing on the initial allocation of \$528,930. She stated Mr. Moron can present them with the spending plan they have talked about. She said none of the constitutional officers’ requests have been included because those requests were close to \$1 million. Ms. Buzbee reported the expenses already paid were submitted last Tuesday. She said some of the other items actually benefit the public. She explained the grant program was put out there before they were ready and now the businesses are upset but the county does not have the contract yet. She said they let the businesses know they have their applications and will address them if and when they get the money. Ms. Buzbee reported they need to publicly state this program is on hold so people do not get upset that they are not hearing back on this. She read a list of items suggested. She explained the Emergency Management Department is getting a lot of personal protection equipment (PPE) that they do not have space for so one of the items is to get approval to retrofit a building to store the PPE and a forklift to move the supplies when they come in because some of them are heavy and the truck delivering the supplies needs to move on. Ms. Buzbee reported these items will benefit the county for years to come. She explained the ideas

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that came up for the public is to do the COVID care bags, which are supplies for the vulnerable population and the Pledge to Protect campaign. She said the Department of Health has been working on this item with Mr. John Solomon, TDC Director, but she does not know how much this will cost. She stated this is one of the things the Board must decide if they will support and how much they will put into this program. Ms. Buzbee discussed the message boards and said they can be used for public service announcements (PSA's) for any other events also. She said the county will be reimbursed \$11.66 an hour for the time they are used. She explained the use of information kiosks with messages throughout the business district and hand sanitation stations. Ms. Buzbee reported food distribution is another item they discussed and it is an approvable line item. She explained they can see where they are with these items, the money available and where they want to go with this list. She reported the City of Apalachicola has produced their pledge sheet and she has not seen it yet but some of their items have been purchased. She said some of it is technology and teleworking options. She offered to answer any questions. Chairman Lockley stated the list has \$33,500 for the City of Apalachicola but there is nothing with it. Ms. Buzbee said it is audio equipment, video equipment, PPE, signs and some part time help that was called in and is COVID related. She reported she has this information and will get receipts from them also. She reported they have not been paid anything but this is what they have turned in. Ms. Buzbee stated by next week they have to turn in what their expenditures are to date. She explained she does not know if this is for a quarterly report or they are looking at it for a second round of money. Ms. Buzbee stated the Oversight Committee discussed getting this list close to the number they have right now to prove they need additional funding. She explained the Governor's request to the Chairman was due today and that is requesting the ordinances and other things the county has done. She stated they do not know if this is all coincidental but these things are all being asked for at the same time the contracts are being reviewed as to the funding needs of the counties for the additional 75%. Chairman Lockley reported the county absolutely needs the other 75%. Ms. Buzbee said she thinks the county needs to prove they need the additional funds. She explained she and Mrs. Brownell talked about showing what they have done with the funds and fighting for the extra amount. She stated the Governor's Office has received a request to explain what is going on but they have not answered yet. Ms. Buzbee said they have talked about it but it does not hurt to contact their representatives and senators to contact the Governor's Office and find out what is going on. She explained this is happening all over the state. She explained the county must determine how much money they are willing to spend if it is all cost reimbursable. Ms. Buzbee stated they are going to review the request to determine if it is reimbursable so with the business grant program that solidifies the need for the backup documentation. She said they must determine if they will go forward with the business program and how it will work if they have to put the money out first. Chairman Lockley reported on the business loans they need to tell them when they are going to do this. He explained it is not a lot but it can help the businesses a little bit. Mr. Moron stated the Florida Association of Counties (FAC) sent an email yesterday asking if the Commissioners had contacted the Governor's Office. He questioned if they expect all the counties to put pressure on the Governor's Office through their legislative delegation. Ms. Buzbee answered yes, one of the counties she works with had a conference call with FAC and the Small County Coalition and they are fighting to assist the counties but it is going to take more counties because no one

knows why the money is being held up. She explained with Emergency Management at the state level they are always talking with the Governor's Office but this has been going on for 6 weeks. She reported when the contracts came in the second week of June they said the second contract would arrive in 2 weeks and now they are in September and no one has seen anything. Ms. Buzbee explained even though the first contract states this is the contract for the initial 25% allocation there is nothing there that says they are entitled to get the entire 100%. She said they may want to contact them because at some point they must give an answer. Mr. Moron asked the Chairman to ask for a motion to send a letter to the Governor and copy all the senators and representatives. Chairman Lockley said they should also contact the surrounding counties to join them. Mr. Moron stated he will copy all the County Commission Chairmen in the surrounding counties. Ms. Buzbee reported Calhoun County is taking this action. Chairman Lockley explained a lot of the state workers are working from home and they do not get the same work you would if they were in the office. Chairman Lockley reported if they are not careful the time will be up and nothing will be spent. He explained the state should have done this but now they push it to the county and then put the program on hold. **Commissioner Boldt made a motion to compose a letter to the Governor, contact the surrounding counties to join in and copy this letter to the state and federal delegation. Commissioner Massey seconded the motion.** Commissioner Jones suggested they also include all the counties in the Apalachee Regional Council (ARPC) region which is 9 counties. The Board agreed to include the ARPC region. Mr. Moron suggested they also send the letter to the Small County Coalition. The Board agreed to also send the letter to the Small County Coalition. **Motion carried; 5-0.** Mr. Moron informed the Board Ms. Bankston did upload all the Ordinances and Resolutions to the portal last week. Commissioner Boldt asked if Ms. Buzbee needs some broad guidance on the spending of the remaining \$355,000. Ms. Buzbee replied yes. Clerk Johnson asked the Board to reconsider her request and the request from Court Administration. She stated they are conducting court remotely and there is no way her office could have prepared for the coronavirus (COVID-19) with laptops. She explained the few things she and the courts asked for are so they can continue in their role as critical essential workers. Clerk Johnson reported her office never closed during the pandemic even though employees had to quarantine. She stated her office has worked and they also do the county payroll so the county workers have not gone without being paid. She said the CARES Act is putting more work on her staff and they need the laptops and bandwidth so they can continue to be the critical essential workers. Clerk Johnson explained she did not ask for much and her total is less than \$20,000. She stated she is not sure how much Court Administration asked for in their request but these are things they need to continue to work on a daily basis not extra items. She stated if they have to work from home with these items they might have that capability. Clerk Johnson requested the Board reconsider her request and the request made by Court Administration. She offered to answer any questions. Commissioner Jones reported when they talked about this he thought the only thing that was not reimbursable was loss of revenue. Ms. Buzbee agreed that is correct. She said the Clerk's request has a loss of revenue of \$82,247 that was not eligible and then her request included PPE for staff-\$500, laptops-\$4,879, internet connections-\$1,157.00 and bandwidth-\$1,500. Clerk Johnson stated that is correct and she is not asking for loss of revenue because at the last meeting they were told it was ineligible. She said Ms. Buzbee also has the request submitted by Court Administration. Ms. Buzbee stated Court Administration requested

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laptops, increased bandwidth and all the other things were for the Courthouse such as automatic hand sanitation stations, body temperature kiosks, more frequent cleaning of the Courthouse, fog machines, automatic doors and PPE for Courthouse employees. Ms. Buzbee reported they were not trying to single out and not have any constitutional officers but the Oversight Committee went through and decided where to start. She explained the Board can move the money around because the only thing that has been purchased is the expenses to date, Board technology and her management fee. Clerk Johnson asked for the total of her request and the request by Court Administration without the loss of revenue. Clerk Johnson informed the Board she actually got true quotes for her laptops and bandwidth because she knew there would be a deadline for this money to be spent. She stated she told everyone she had to be able to get these things in place by December and she was told that could happen. Chairman Lockley asked how many other constitutional offices submitted requests. Mr. Moron said all of them except Mrs. Heather Riley, Supervisor of Elections, because she has her own pot of money. Commissioner Jones stated the school also has their own money. Mr. Moron reported the Tax Collector and Property Appraiser have requests but he does not think they have purchased anything yet. Ms. Buzbee said she does not think they have purchased anything. She reported both of their requests were for a data dump and to put all the information on the cloud. Ms. Buzbee reported the Tax Collector's request was \$286,000 and the Property Appraiser's request was \$230,000. She stated the request from Court Administration was approximately \$55,000 and included the automatic doors and the Clerk's request was around \$8,000 so a safe total for these 2 requests would be \$65,000. Chairman Lockley stated he wants a motion for those 2 requests to be included. Commissioner Jones said he is confused about this process. Chairman Lockley stated Mrs. Johnson explained her request has to do with the payroll and he wants everyone to get paid. Clerk Johnson explained she did not ask for a laptop for each employee just one for each division because she hopes to always have someone at work but if they cannot then she could have a laptop for each division in her office. Clerk Johnson said they may be able to take away the automatic doors from the Court Administration request if that is expensive and hopefully later on they could address it. Clerk Johnson stated the bandwidth and laptops are the most important thing on the court side because those are the things needed to hold court. She explained her office needs things but the judges and their staff also need things on their side separate from her office. She said the automatic doors and some of those things are a good wish list. Clerk Johnson reported they are in Phase 2 of reopening and are trying to have some in person court. She stated they had a non-jury trial last week because they could do that with less people. She reported they have already contacted her about the possibility of conducting a jury trial before the end of the year. Chairman Lockley asked her to give a breakdown of what is needed. Clerk Johnson requested the Board approve her request on everything but the revenue loss. She asked Ms. Buzbee if the biggest expense on the Court Administration request was the automatic doors. Ms. Buzbee replied the doors are about \$4,200 each, the fogger/decontamination was \$20,000 and contract was \$13,000. She explained the request for laptops and bandwidth was less than \$5,000. Chairman Lockley questioned if they do not want to buy a fogger. Mr. Moron reported Mrs. Brownell ordered them and the Courthouse already has them. He went on to say they have foggers for all the county buildings. Clerk Johnson asked what the amount is for Court Administration without the automatic doors and fogging equipment. Ms. Buzbee responded

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\$500 for PPE, \$1,250 for bandwidth, \$2,000 for laptop, webcam and microphone, \$2,400 for body temperature kiosks, and \$1,365 for the hand sanitation stations. She said their request is around \$7,200. Mr. Moron asked if they should focus more on the technology and see what they have already for the PPE and hand sanitation stations. Clerk Johnson said if they can but if they have jury trials coming up before the end of the year these are the things Court Administration wants to make sure they have in place. Mr. Moron felt they needed 3 body temperature kiosks. Clerk Johnson requested they approve her request less the loss of revenue and Court Administration's computer and PPE if it is a lesser amount. Chairman Lockley asked if all these requests qualify and if they do they should approve them. Mrs. Brownell said if they need masks they have them. Clerk Johnson reported they were asking for temperature kiosks and sanitation. Mr. Moron explained the intent today was to see how much money they had in hand and how the Board wants to spend it. He said the Board wants to hold some in reserve but at the same time the state is looking and if they have not spent the money then it may appear like they do not need any more money. He asked what they want to spend the money on and if they want Ms. Buzbee to look at the other constitutional officers and narrow it down to a minimal amount like the Clerk did and look at the other items when they get the other money. Chairman Lockley stated they need to spend the money on things they need in all departments. Mr. Moron reported the Board needs to set the standard. Chairman Lockley stated they need to get the needs and not the wants. Mr. Moron explained it depends on who is looking at it. Clerk Johnson stated what she asked for are needs for her office and Court Administration so they can operate. Mr. Moron asked if the Board wants him and Ms. Buzbee to do the same thing with the other constitutionals. Chairman Lockley said the other constitutional officers need to come in and tell the Board like Clerk Johnson did. Commissioner Jones explained he is confused because last Tuesday when they had that discussion they told Ms. Buzbee to tell them what is allowable and what is not and work back from there. He said he did not think it would turn into the Board saying where they want to spend the money. Commissioner Jones stated he did not understand it was going to become their responsibility where the money was spent. Mr. Moron said last week they thought they would have the \$1.5 million contract and now they do not know when they will receive it so the message is different today. Chairman Lockley said they need to meet with Ms. Buzbee and she can tell them and then if there is a problem the Board can get involved. Mr. Moron reported the Oversight Committee can meet with each constitutional officer, filter out their request and determine what a need is and what they would like to have and then bring the request to the Board. He questioned if this is what the Board would like to happen. The Board agreed that should be the process. Chairman Lockley stated Ms. Buzbee should get with the constitutional officers because he did not know this was going on until Clerk Johnson told them the situation. Mr. Moron reported they want to make a motion officially to put the business grant program on hold until they receive the contract for the \$1.5 million and a motion to direct Ms. Buzbee to meet with all the constitutional officers and come up with a needs list for the money they have now. Chairman Lockley said they should only get what they need and when the other money comes in they can address the other things they need. Commissioner Boldt stated they should have some planning and vision for potentially how they will use the other \$1.5 million if it comes in. Chairman Lockley explained Ms. Buzbee has to tell them how they can use the money. Commissioner Jones said they do not know what stipulations will be on the money

until they receive it. Commissioner Parrish stated the court system requested a fogging machine and he asked if the one the county has will be used for court. Mr. Moron answered yes. Commissioner Parrish said they will not need to buy another one but the automatic doors are to stop people from touching the same door and passing COVID and he likes that. He stated they are only talking about so many entrances and he does not have a problem with it because it is good idea. Commissioner Parrish went on to say it is an improvement at the Courthouse and stops cross contamination if someone has COVID. He stated he does not have a problem with bandwidth and other things they need and they do not need the \$20,000 to sanitize. Commissioner Parrish reported he is good with Clerk Johnson's request because it is the minimum to keep the office open and he is good with the automatic doors for the court side for the reasons he stated. Commissioner Boldt stated the automatic doors with also fulfill a need to help people that are handicapped get in and out of the building. Mr. Moron agreed that is correct. Mr. Moron stated the Board needs to address the items from the Board of Adjustment. Commissioner Parrish said the message boards are expensive and he asked if they will bid this item out. Ms. Buzbee said that is a state term contract price but they can bid it out. He reported they need 4 message boards-1 at each end of the county, 1 for Highway 65 and 1 for St. George Island. Commissioner Jones suggested they have 5 and include Highway 67. Commissioner Parrish agreed they need 5. Ms. Buzbee reported the price is for the large message boards. She said they can also get smaller ones or used ones. Commissioner Parrish was not in favor of used message boards. Ms. Buzbee stated Commissioner Jones talked about eligible and ineligible requests and last week she sent a list and the only ineligible items were the CADS computer software, the 30 body cam chargers and the inmate clothing and bedding from the Sheriff. She explained she is not sure how they charged for the body cam chargers before. Ms. Buzbee reported everything else was approved from the state but it is more than the money the county currently has. Commissioner Jones asked what the information kiosks are. Ms. Buzbee explained they are like display boards you see in airports. She said these are similar to the message boards but will be in the business district. She reported Emergency Management looked into purchasing them because you can use them for public service announcements (PSA's). Mr. Moron questioned if they are electronic. Mrs. Brownell said they are just like the ones used by the Health Department. She explained they are data based so they use a computer in her office to change the message on the message board. She reported they can move the message boards in businesses around the county. Commissioner Jones said it is hard to say how many they need just like the hand sanitation stations. Commissioner Parrish questioned who is going to monitor the hand sanitation stations to make sure no one takes the sanitizer. Mrs. Brownell stated they will be put outside of businesses. Chairman Lockley said he does not like this idea because you do not have enough for everyone. Commissioner Parrish reported people should keep their own hand sanitizer. Commissioner Jones asked the Board to consider putting at least \$10,000 for food distribution but not for one entity. He explained the Board budgets some but this is over and above that. He stated they could increase everyone's money since it is COVID-related. **Commissioner Boldt made a motion that an Oversight Committee be developed and to take and give guidance for the monies they have available for spending and use as a guide for the committee the notes the Clerk has been taking for all the excellent suggestions.** Chairman Lockley asked if this will put things on hold longer. Mr. Moron stated they already have an Oversight Committee.

Commissioner Boldt said he did not know they have an Oversight Committee. Mr. Moron explained the Oversight Committee is him, Ms. Buzbee and Ms. Brownell. He said they are taking the notes from this meeting and meeting with all the constitutional officers and they will come back with a spending plan and try to use as much of the money as possible so the state understands they need more. Ms. Buzbee stated they will meet tomorrow and she can work on it today and provide something to the Commissioners by Thursday morning. Commissioner Jones left the meeting. Chairman Lockley stated they need to spend the money. Mrs. Brownell agreed and said they have 3 months to spend the money. Mr. Moron explained the issue is they are fighting for the other \$1.5 million and need to have a spending plan for the money they have now because the state is going to ask how they spent the money. He went on to say if the county has not spent the money then the state will think they do not need any more money. Mr. Moron asked the Board to allow the Oversight Committee to take the notes from what was talked about today, get with the constitutional officers and get their needs list, and come with a breakdown to the Board of how the money is going to be spent. Commissioner Parrish agreed they need to show that they are spending the money wisely and prudently because that will determine if they get the other part of the money. He explained they gave the county 25% to see if they can use it in the right fashion on eligible expenditures and they also want a spending plan for the other 75%. Commissioner Jones returned to the meeting. **Commissioner Parrish made a motion for the Oversight Committee to get together and consider what the Board has talked about today along with Commissioner Jones request for the \$10,000 for food distribution to be split between different applicants and the message boards and the court system and Clerk Johnson's minimum request.** He said the Oversight Committee can meet and get this started and keep the Board informed of where they are going and what the total is. **Commissioner Jones seconded the motion.** Mr. Moron asked that the motion be amended to say officially that they are putting the business grant program on hold until the other \$1.5 million is received. **Commissioner Parrish amended his motion to officially put the business grant program on hold until the county receives the other \$1.5 million. Commissioner Jones amended his second. Motion carried; 5-0.** Commissioner Boldt stated they still need a spending plan for the \$1.5 million. Mr. Moron said they should give the Oversight Committee a chance to deal with the \$528,000 and then the Board can come back and discuss the \$1.5 million. Commissioner Boldt asked if that will be at the next meeting. Mr. Moron responded yes. Commissioner Boldt inquired if it will be on the Agenda. Mr. Moron replied yes.

The meeting recessed at 10:46 a.m.

The meeting reconvened at 10:55 a.m.

Board of Adjustment – Amy Ham-Kelly – Report 10:00 a.m. (ET)

Mrs. Ham-Kelly presented her report, as follows:

- K. Consideration of a request for a variance to construct a retaining wall 10 feet into both side setbacks on property described as Lot 3 Victorian Village, 3006 Pristine Drive, Carrabelle, Franklin County, Florida. Request submitted by Robert Paige and Deborah Martin, applicants.

STAFF RECOMMENDATION: To Deny: The county has received five letters of objection to this variance request from other owners in the subdivision. This proposal is for a concrete retaining wall that will be anywhere from 6012 feet above the existing grade on this property with rip rap rubble along the toe of the property of the wall. It will be located more than 50 feet from the mean high water, so it is not located in the Critical Habitat Zone. The variance request is to go into the 10 foot setbacks from neighboring properties. It appears that the owners of Lot 3 have added fill to their lot, and it is this fill that they are trying to retain. I do not see any evidence of erosion of the natural grade on the property. This request appears to be the result of act of the applicant.

BOARD ACTION: To approve, table or deny

Mrs. Ham-Kelly reported the applicant withdrew this request.

- L. Consideration of a request for a variance to reclaim 30 feet into the critical habitat zone and 10 feet into both side setbacks to create a living shoreline. Hurricane Michael caused severe erosion and loss of property. Property described as 371 East Bay Drive, Eastpoint, Franklin County, Florida. Request submitted by Dee Strickland, applicant.

STAFF RECOMMENDATION: Based on the drawings submitted it appears that all the construction activity is located seaward of the mean high water. Therefore no variance is required into the Critical Habitat Zone. The applicants will need to apply for a permit from the Florida Department of Environmental Protection and the U.S. Army Corps of Engineers for construction in the water. Staff also request to authorization to refund the applicant the variance fee.

BOARD ACTION: To approve, table or deny

On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to accept staff recommendation.

- M. Consideration of a request for a variance to construct a septic system 75 feet from an existing well on property described as Lot 22, Block 7, Dog Island, Unit 2, 372 Lubbers Lane, Dog Island, Franklin County, Florida. Request submitted by Claude Nardy, applicant.

STAFF RECOMMENDATION: To Approve. The setbacks are in line with the State of Florida's minimum standard. The 100 feet separation between well and septic tank is a Franklin County requirement.

BOARD ACTION: To approve, Table or Deny

On motion by Commissioner Massey, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to approve this request.

At this time someone started speaking over the Zoom system. Attorney Shuler advised the Board if there are individuals that wish to speak either in favor or opposed to the requests they should be allowed to speak and make their comments to the Board. Mr. Moron asked if this should be after each item. Mrs. Ham-Kelly answered yes. Mr. Moron questioned if there are any public comments on the first 2 items. There were no public comments.

- N. Consideration of a request for a variance to construct three houses across five lots. Request for a 15 foot variance into the western side setback off 3rd Street West, 15 feet into the north property line

off West Gulf Beach Drive and 4 feet into the eastern side setback on property described as Lots 1-5, Block 9 West, St. George Island Gulf Beaches, Unit1, 259 and 247 West Gorrie Drive, Franklin County, Florida. Request submitted by William A. and Carro N. Thomas, applicant.

STAFF RECOMMENDATION: To approve. This will result in three houses on five lots, which is less dense than the five houses that could possibly be built on these five lots. The right-of-way of Gulf Beach Drive is 100 feet wide at this location and the actual roadway is located close to the north side of the ROW, on the opposite side from these lots.

BOARD ACTION: To approve, table or deny

Commissioner Parrish asked why they need a variance when there are 5 lots and 3 houses. Mrs. Ham-Kelly reported the lots are 25 ft. wide. **Commissioner Parrish made a motion to accept staff recommendation.** Chairman Lockley asked for public comment. There were no public comments. **Commissioner Jones seconded the motion. Motion carried; 5-0.**

Planning and Zoning – Amy Ham-Kelly – Report

Mrs. Ham-Kelly read the following report:

- O. I would like to inform the Board that the Insurance Services Office (ISO) and National Flood Insurance Program (NFIP) are requesting that Franklin County update the current Flood Ordinance to include necessary changes that would keep our Community Rating System at a Class 7, which affords our constituents with structures within a flood zone a 15% discount on their flood insurance policy. If not updated by the end of the year our Class 7 would go to a Class 9 which only provides a 5% discount. **I am requesting the board to approve the request to update the ordinance and have County Attorney Michael Shuler to provide guidance throughout the update process.** This update will require two public hearings and will be required to be advertised prior to each public hearing.

Attorney Shuler reported the Board needs to authorize the public hearing. **On motion by Commissioner Boldt, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to authorize the public hearing.**

Critical Shoreline Applications

- P. Consideration of a request to construct a Single Family Private Dock located at 11 Big Oaks, Apalachicola, Franklin County, Florida. The dock will have a 4' x 178' boardwalk with a 6' x 37' terminus and a 14.5' x 22' boat lift. Both State and Federal Permits will be required. Application submitted by Garlick Environmental Associates, agent for Clay Palm, applicant. (Proposed House)
STAFF RECOMMENDATION: To approve, contingent upon receiving the State and Federal Permits. The boat lift will extend into the canal at Big Oaks and the dock will extend into the Apalachicola River. The boat lift and the dock will be connected by the boardwalk.
BOARD ACTION: To approve, table or deny

On motion by Commissioner Parrish, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to accept staff recommendation. Mr. Moron said there are no public comments.

- Q. Consideration of a request to construct a Single Family Private Dock located at 2533 Highway 98 West, Carrabelle, Franklin County, Florida. The dock walkway will be 355' x 4' with a 20' x 6' terminal platform with a 2' stepdown. Both State and Federal Permits have been obtained. Application submitted by Garlick Environmental Associates, agent for Sonny and Karen Sykes, applicant. (House is on the north side of Highway 98)

STAFF RECOMMENDATION: To Approve. The dock will extend into St. George Sound.

BOARD ACTION: To approve, table or deny

Commissioner Massey made a motion to approve this request. Commissioner Boldt seconded the motion. Chairman Lockley asked for public comments. Motion carried; 5-0. Mr. Moron said there was no requests to speak on this item.

- R. Consideration of a request to construct a Single Family Private Dock located at Lot 10 Bayview Village, 1839 Bayview Drive, St. George Island, Franklin County, Florida. The applicant has both State and Federal permits. The dock walkway over wetlands will be 194' x 4' with a 31' x 4' dock and a 6' x 20' terminal platform. Request submitted by Builders by the Sea, agent for Donald and Melinda Seader, applicant. (Proposed House)

STAFF RECOMMENDATION: To Approve. The dock will extend into an unnamed inlet off of the Apalachicola Bay and has both State and Federal permits.

BOARD ACTION: To approve, table or deny

Attorney Shuler reported Builders by the Sea are on the telephone. There were no comments from Buildings by the Sea. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to approve this request.**

Re-Zoning Public Hearing Request

- S. Consideration of a request for a public hearing to re-zone a 1.86 acre parcel lying in Section 34, Township 8 South, Range 8 West, 410 Bay City Road, Apalachicola, Franklin County, Florida from R-2 Single Family Mobile Home to R-4 Single Family Home Industry. Request submitted by Ralph Richards, applicant.

STAFF RECOMMENDATION: To approve a public hearing to re-zone this property to allow Cierra Richards, who lives on the property, to operate a beauty salon at her house.

BOARD ACTION: To approve, table or deny public hearing request.

On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to accept staff recommendation. Mr. Moron stated no one indicated they had a comment.

Commercial Site Plan Application

- T. Consideration of a request for Commercial Site Plan Review to install (1-containing 8 units) 131' x 41' and (1-containing 7 units) 116' x 41' commercial recreational storage buildings on a 1 acre parcel located in Section 36, Township 8 South, Range 7 West, 136 US Highway 98, Eastpoint, Franklin County, Florida. Request submitted by Christopher Varnes, applicant.

STAFF RECOMMENDATION: To approve this Commercial Site Plan.

BOARD ACTION: To approve, table or deny

Mrs. Ham-Kelly presented the site plan. Chairman Lockley reported the site plan says 142 US Highway 98. She said the address is actually 136 but the parent parcel is 142. She reported Mr. Curenton changed the address to 136 for the 1 acre parcel. Mr. Moron said Mr. Varnes is on the line and did not request to unmute and speak. He stated no one has indicated they would like to speak. **On motion by Commissioner Jones, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to accept staff recommendation.**

Public Hearings 10:30 a.m. (ET)

Mrs. Ham-Kelly reported the applicant has submitted an email withdrawing requests U-X.

- U. Consideration of a request for a Land Use Change of a 4 acre parcel lying in Section 30, Township 8 South, Range 6 West, 83 Otterslide Road, Eastpoint, Franklin County, Florida from Residential to Commercial. Request submitted by Eastpoint Lands, LLC, applicant. (Public Hearing approved by BCC on November 19, 2019.)
- V. Consideration of a request to re-zone a 4 acre parcel lying in Section 30, Township 8 South, Range 6 West, 83 Otterslide Road, Eastpoint, Franklin County, Florida from R-4 Single Family Home Industry to C-3 Commercial Recreation. Request submitted by Eastpoint Lands, LLC, applicant. (Public Hearing approved by the BCC 11/19/2019)
- W. Consideration of a request for a Land Use Change of a 1.39 acre parcel lying in Section 30, Township 8 South, Range 6 West, 487 Avenue A, Eastpoint, Franklin County, Florida from Residential to Commercial. Request submitted by Eastpoint Lands, LLC, applicant. (BCC Approved Public Hearing on 11/19/2019)
- X. Consideration of a request for Re-Zoning Change of a 1.39 acre parcel lying in Section 30, Township 8 South, Range 6 West, 487 Avenue A, Eastpoint, Franklin County, Florida from R-4 Single Family Home Industry to C-3 Commercial Recreation. Request submitted by Eastpoint Lands, LLC, applicant. (BCC Approved Public Hearing on 11/19/2019)

TDC Administrator – John Solomon – Report

J. TDC Administrator Board Report:

Mr. Solomon thanked Mr. Moron and his staff for assisting with the TDC meeting two weeks ago in the Commission Meeting Room.

Mr. Solomon read the following items:

Action Items

1. The TDC Board voted to request to pay off the loan for the Lombardi Property of \$199,000.

Request: Board Action: We ask the County Commission to approve the paying off of the loan on the Lombardi Property.

On motion by Commissioner Parrish, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to pay off the loan for the Lombardi property in the amount of \$199,000.

2. The TDC Board voted to request renew all the Vendor and Administration contracts at the current contract agreements and amendments.

Request: Board Action: We ask the County Commission to approve renewing all the Vendor and Administration Contracts.

On motion by Commissioner Massey, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to renew all vendor and administration contracts.

3. The TDC Board approved the Small event, Major event and Museum Grants. 39 Entities applied for the Small Event Grants, 4 Applied for Major Event Grants and 6 Museums applied for the Museum Grant. Everyone who applied was approved. Totaling \$188,000 of the \$213,000 budgeted for the grants program.

On motion by Commissioner Massey, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to approve the 2020/21 Grants Program.

Request: Board Action: We ask the County Commission to approve the 2020/21 Grants programs.

Mr. Solomon explained as in previous years other events have come to them needing funding so it is nice to have the \$25,000 left over.

4. The TDC board voted to develop and launch a mobile app for the Franklin County TDC. Production has begun on the mobile app with hopes for release in 4-6 weeks. This app will have many features including but not limited to: Weather, Beach Conditions, Events, Videos, News articles, itinerary builder for users, Passport function of sites in Franklin County and the ability to push notifications to the users of the app.

Mr. Solomon said if they have days like today the double red flags can be pushed out on this app. Chairman Lockley stated this was a good job. Mr. Solomon reported they want to thank Commissioner Jones for the idea.

5. The TDC also approved applying decals to the current beach flag notification signs with QR code that links directly to the beach flag conditions. This is a temporary measure as the board had previously approved a new designed beach access sign at each of the counties beach

access points that will consolidate all the signs into an easier to read single sign. This project will be started at the end of hurricane season.

6. Collections Numbers: Collection numbers in June 2020 was \$283,734.76 a 5% decrease from June 2019.

Information Items

Commissioner Boldt asked if they are sponsoring the Census Barbeque on Friday. Mr. Solomon answered no but he is cooking at the barbeque.

Chairman Lockley stated they did a good job freeing up some money for Lombardi Park. Mr. Solomon said that was a big thing for him and the TDC Board because they are paying this property off a couple of years early.

RFP / RFQ / Bids Opening

Y. CR 370 ALLIGATOR POINT MULTI-USE TRAIL AND BIKE PATH CONSTRUCTION

Project is located in Franklin County, Florida and consists of approximately 1 mile of 5' bike lanes and 1 mile of 10' multi-use path construction on CR 370/Alligator Drive at Alligator Point, Florida. This project is federally funded with assistance from the Florida Department of Transportation (FDOT) and the Federal Highway Administration (FHWA). By submitting a bid, the company certifies that no principal (which includes officers, directors, or executives) is presently suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation on this transaction by any Federal Department or Agency.

All bidders should be FDOT qualified per Section 2-1 of the FDOT Standard Specifications for Road and Bridge Construction, latest edition in the following work classes: Grading, Flexible Paving, and Hot Plant Mix-Bituminous Course.

Mr. Pierce said there are 5 bids and each Commissioner has a bid tabulation sheet. He explained the bids are for construction of a bike path on Alligator Drive. He reported this is from the end of Alligator Drive from the marina back toward the old campground property the county owns. He stated this is the only area of the road that is stable and that is why they are moving forward with construction of this part first. He explained there are other parts of the bike path that are uncertain and they will have to address them later. He reported this project is funded by the Florida Department of Transportation and has been reviewed by the community. Commissioner Parrish asked how long this section of the path is. Mr. Pierce responded 2 miles. Mr. Pierce opened and read the bids, as follows:

<u>Company</u>	<u>Location</u>	<u>Bid Amount</u>
M of Tallahassee	Tallahassee, FL	\$1,536,561.56
CWR Contracting, Inc.	Tallahassee, FL	\$1,534,725.80
Capital Asphalt, Inc.	Tallahassee, FL	\$1,193,862.50
Roberts & Roberts, Inc.	Tallahassee, FL	\$1,294,560.77
North Florida Asphalt, Inc.	Tallahassee, FL	\$1,416,271.00

All bids contained a bid bond. Chairman Lockley asked if this includes clearing of the area. Mr. Pierce answered yes, and said there is a lot of vegetation to be removed. He explained there may be an extra cost for companies having to get materials over the washed out area of the road. Mr. Pierce asked the Board to turn the bids over to Mr. Curenton and Mr. Clay Kennedy, Dewberry, for review and a recommendation. **On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to turn the bids over to Mr. Curenton and Mr. Kennedy for review and a recommendation.** Commissioner Boldt stated this is appreciated by the people at Alligator Point and he is glad they moved this way. Mr. Pierce said hopefully the bids are within the budget.

Alliant Management Services -- Jim Coleman Jr. (CEO) -- Contract Discussion

Mr. Coleman was present via telephone. Chairman Lockley stated they are here to discuss the contract. Mr. Moron reported over the last couple of months he and Mr. David Walker, Weems Memorial Hospital CEO, have met with Mr. Coleman and they have met with Attorney Shuler and have narrowed down the contract to present to the Board for their comments and direction so they can finalize the contract and proceed. Mr. Moron said a draft copy was sent to the Board to review and that was prior to some of Attorney Shuler's additional comments. Mr. Coleman stated he sent an email this morning to Attorney Shuler responding to some of his questions and there are not any items he think will give them any problems. He suggested Attorney Shuler go through his observations and that will open it up to any questions he can address. Attorney Shuler confirmed he received the email this morning from Mr. Coleman. He reported the email answered the questions he had and they have indicated a willingness to make the amendments. Attorney Shuler said based on the email he sent to Mr. Coleman, Mr. Walker and Mr. Moron and the email sent to the Board, from a legal review status they are in a good place in terms of having 90 days to terminate the contract and the other side does also without cause for damages to the county for termination. He pointed out if there is a dispute everyone pays their own attorney's fees. He reported Florida law will govern the contract and exclusive venue in the event of any contractual dispute will be here in Franklin County. Attorney Shuler stated Mr. Coleman has indicated he will direct his attorneys to remove the indemnification provision so from a legal review he is satisfied with the contract. Attorney Shuler stated he was not involved in the negotiations as to the scope of services so he was hoping Mr. Walker would be available. He explained he is not in a position to give the Board advice on whether or not the scope of work is sufficient or insufficient. He said he had this conversation with Mr. Coleman, Mr. Walker and Mr. Moron and Mr. Coleman indicated this is generally a full service management agreement. Attorney Shuler explained Mr. Coleman is not expecting the county to have additional services charged beyond the monthly fee that was negotiated. He stated there is a possibility there could be circumstances where there could be additional services but Mr. Coleman has explained that would be an extraordinary and unusual event and there would be an additional fee but the fee would not be charged unless the Board first asked for some services outside the scope of the management contract and then there would be a negotiation and an agreement between the parties before any expenses were incurred. Attorney Shuler explained there was an addition in the red line copy Mr. Coleman sent of something called a facilities manager which they had not discussed before but in Mr.

Coleman's email this morning he explained that Mr. Walker as CEO is the equivalent of a facilities manager. He stated they will clean up the contract to reflect the CEO position and facilities manager are one and the same. Attorney Shuler explained they wanted to charge a premium if the county terminated the contract and retained the CEO and CFO but there will be an exception in the contract because the county is bringing to this management agreement a CEO and CFO that are currently employed by the county. He went on to say if there is a termination of the contract and Mr. Walker and the CFO remain here the Board will not be obligated to pay a fee for retaining an Alliant employee. Attorney Shuler explained if they have a new CEO come in that is provided by Alliant and then the contract is terminated then the premium would have to be paid. He reported now with the current situation there is an exception to those two provisions. Attorney Shuler stated he is satisfied with the form of the contract. He asked Mr. Coleman to address the scope of services and the instances that would require an additional charge. He said Mr. Coleman should also explain this premium in the event Alliant provides a future CEO and then the county were to retain the future CEO in the event the contract was terminated. Mr. Coleman referenced Exhibit A at the end of the contract. He explained that is a good synopsis of the full service management agreement. He reported they will provide executive management if either the CEO or CFO got sick or if they needed interim support they would have people to provide that. He stated they will serve as a resource and strength for Mr. Walker. Mr. Coleman said they will attend the Hospital Board meetings and would serve as an advisory to the Hospital Board. He reported every 2 years they have a Board strategic planning retreat which would be held locally in Apalachicola. He said if the contract is signed this last quarter then they would probably have a retreat the end of next summer. Mr. Coleman reported Dr. David Newton will be starting to work and they would need to engage him in the initial talks before they conduct a retreat. He stated Tallahassee Memorial Hospital (TMH) has an aggressive and comprehensive support area and they get a lot of data from them that is specific to Franklin County and they have agreed to support them with this information when they are putting together the retreat. Mr. Coleman stated Alliant offer regular support for the CEO and CFO with touch base meetings several times a month. He reported they have monthly operating reviews for the financials. Mr. Coleman explained they do utilization transfers to the facility where they make adjustments and plans based on what they see. He reported they have an annual leadership retreat which is for CEO, CFO and CPO. He said they invite the Board Chairs to this retreat and they have a track for governance. Mr. Coleman stated they work with Press Ganey to do employee engagement surveys every 2 years for all their facilities. He explained if they bring Weems Memorial Hospital on in this last quarter they would be planning that survey the first quarter of 2021 to establish a baseline of how employees feel and if they would like to see a change and this allows Alliant working with Mr. Walker and his team to put action plans together. Mr. Coleman detailed the items they provide financially. He said they will work on revenue cycle which is typically a big opportunity. Mr. Coleman stated they absorb the cost for the employee engagement surveys and they also provide the charge master interim completion and filing. He estimated this item is probably costing the county \$20,000-\$25,000 a year and they include it as part of their contract. He explained they will work with Mr. Walker and perform monthly operating reviews and come up with a plan of operational improvements to present to the local Board. Mr. Coleman discussed nursing management and leadership they will offer. He said they can also offer emergency

department leveling projects and services and improve operations in that department. He reported they have a strategic plan and an annual business plan with hospital leadership and they will present it to the Board. He stated as they get medical staff on board they will look at staff alignment strategies. Mr. Coleman reported they will conduct an analysis to determine how many doctors are needed at the facility and will work with TMH to recruit the target positions they want to bring in. He addressed executive management support and said on legal services they educate the Hospital Board on their responsibilities and provide updates on healthcare. Mr. Coleman pointed out as a management arm they cannot provide legal advice so that will still fall to Attorney Shuler or a hospital attorney. He explained their supply chain relationship with Alliant Purchasing and said that will typically save on supplies for the hospital. He reported every 2 years or when they see a need they do a charge master audit and that is part of the revenue cycle process. He listed the departments where they will do spot coding audits every year and said this is also included in their contract. Mr. Coleman explained these audits are needed to keep the charge master up to date and the revenue cycle working properly. He offered to answer any questions. Commissioner Boldt stated he wants to make sure this Board provides the support he needs to make the day to day decisions at the hospital. He said they are looking to Mr. Coleman to make command control decisions at the hospital to meet the goals he discussed today. Mr. Coleman stated he appreciates that and welcomes any of the Commissioners talking to the Board chairs at Doctors Memorial Hospital and the Calhoun/Liberty Hospital so they can here that is the way they operate. He reported they keep the Hospital Board informed and do not make day to day decisions without discussing it with them. He explained if there is more of a significant issue then they will probably engage the Hospital Board before they take action. He reported they will work on the day to day operations with Mr. Walker and his team and set their direction and make decisions with good data and the experience they bring. Commissioner Boldt stated their management company has facilitated a path working with TMH and it is a huge opportunity for training and education of the medical students and physicians that are at TMH. He said they are looking forward to working on this opportunity. Mr. Coleman stated they have a great opportunity with Dr. Newton coming here. He reported Chairman Lockley was able to meet with the new doctor when he visited and he believes he will be a great start with Alliant. He stated Mr. Walker coined the phrase it will be a "new day for healthcare in Franklin County" and he believes it will be. He reported the expertise they can bring to support Mr. Walker and his team and the support from TMH in engaging Dr. Newton and placing him in Franklin County will grow volume and help recruit another doctor. Mr. Coleman explained telemedicine is a big area TMH is working on with them and other facilities in the panhandle and it provides a great opportunity with specialists in the clinics. He agreed there is a lot of opportunity yet to be uncovered. Commissioner Boldt suggested they advertise and tell the public about this pivoting point of healthcare delivery in Franklin County. He reported this is not just management of the hospital but he is also looking for goals and progress reports of healthcare across the county, clinics and EMS. He said there is a need for more medical personnel in Franklin County. Mr. Moron said Mr. Walker is on the line if they have questions. Chairman Lockley asked if Mr. Walker had comments. Mr. Walker stated the Board governs the hospital, clinics and the ambulance and this is a perfect example to deliver increased efficiencies in all 3 areas. He said the partnership with Alliant and TMH will allow them to grow. He stated 1 of his goals is to increase access to

care in Franklin County so individuals can reduce their travel time to other cities for these services. He explained they need to determine how they can provide these services with their partnership with Alliant and TMH. Mr. Walker stated this agreement was also reviewed by their auditor and Texas A & M University. Mr. Walker said his staff is excited about this contract and feel like this is a “new day for healthcare in Franklin County” and they are looking to grow. Chairman Lockley agreed it is the beginning of a new dawn. Mr. Coleman agreed and said Mr. Walker has done a great job and he sees a big difference in the appearance of the hospital. He said the right attitudes are there and he thinks it will be a great partnership with Mr. Walker’s team, Alliant and TMH. Chairman Lockley said he met with the new doctor and he was excited and ready to come here running. He stated that is good and he thinks good things are going to happen and that is what they need. He reported once they see everything is working then they can put the bricks and mortar into action because they need a new hospital and doctors. Chairman Lockley said he is glad to be part of this. Mr. Moron said they are looking for direction from the Board and he asked if they had any other items they want changed. Commissioner Boldt asked if there is a mitigation clause in the contract. Attorney Shuler responded there is not a mitigation clause in the contract and he did not include it in the email but they would like to include in the contract that prior to litigation the parties would engage in mitigation voluntarily. Mr. Coleman replied Section 11 Good Faith Negotiations covers this item. Attorney Shuler reported that would be sufficient. Chairman Lockley stated he is fine with the contract and Attorney Shuler has been over it and said it is okay. Attorney Shuler explained he does not have experience to advise the Board on the scope of work or was he involved in the negotiations but from a legal review and protecting the county in case there is a dispute he is satisfied with the contract. Mr. Moron verified Alliant will manage the ambulance service. Mr. Coleman answered yes. He explained they are trying to get the Taylor County Board to take back the ambulance service. He stated they have some experience and are happy to take on this task. He reported it is a difficult service to manage mainly because of staffing but they will provide support for that service and hopefully make it more efficient. Mr. Walker explained they want to continue the ambulance service under the umbrella of the hospital. Mr. Coleman agreed normally they would want to run the ambulance service out of the facility. He pointed out they are struggling to get personnel for the ambulance services in Taylor County and it is not subsidized so it is a drain on the hospital financials so that is the issue. Chairman Lockley stated the ambulance service is a mandate from the state. Commissioner Boldt said they have a good core base line with the ambulance to work with. Mr. Coleman explained strong leadership is the key and Mr. Walker said there is good leadership in place. Chairman Lockley said he is fine with the contract. Commissioner Boldt acknowledged he is also okay with the contract. Chairman Lockley asked how the other Commissioners feel. Commissioner Jones stated he looked at the contract but would like to look at it some more. He explained they received the contract yesterday and it was the red line version. Mr. Moron said the Board wants to look at the contract some more and he can put it on his report for the next meeting. Commissioner Parrish stated he would definitely like the contract presented at the next meeting. He said he is ready to move but somehow he deleted his copy and needs it sent to him again. Mr. Coleman suggested they integrate the items Attorney Shuler sent today and make the final changes and that will be close to the final version. He said they can have the new copy distributed again by Thursday. Attorney Shuler asked if he can make changes to the

document and return it. Mr. Coleman agreed he should be able to make changes and that will speed up the process. **On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to bring this contract back to the next meeting.**

Mr. Moron reported Mrs. Brownell informed him the Governor has included Franklin County in the emergency declaration. He requested a Local State of Emergency (LSE) for Hurricane Sally and authorize the Chairman to sign the document. **Commissioner Parrish made a motion to issue a Local State of Emergency for Hurricane Sally and authorize Chairman Lockley to sign the document. Commissioner Boldt seconded the motion.** Mr. Pierce said this LSE is for 7 days. Mr. Moron reported Mrs. Brownell said they are expecting 15 inches of rain. Mr. Pierce agreed they are expecting 10-15" more of rain since the storm has stalled. He explained this will not be a storm surge event but will be a rain event. Mr. Pierce stated Alligator Point Road will wash out again. He explained the good part of the Governor including the county in this declaration is if they get a Presidential designation the county will also be included. **Motion carried; 5-0.** The Board discussed the flooding in the county.

SHIP Program--Lori Switzer-Mills (Administrator) -- Report

Z. SHIP Administration Board Report:

Mrs. Switzer-Mills presented the following report:

Action Item

1. The first item in your packet is the SHIP Annual Report for close out FY 2017-2018. The total expended is \$384,190.50. Six applicants were served with Down Payment Assistance, 13 with Owner Occupied Rehabilitation and 1 with emergency repairs. On page 11 the report shows the data so far for interim year 1-2018/2019 and interim year 2.-2019/2020. Request: I am requesting Board action to approve the SHIP Annual Report for closeout FY 2017-2018.

Commissioner Parrish made a motion to approve the SHIP Annual Report for closing out FY 2017-18. Commissioner Massey seconded the motion. Chairman Lockley said the county did not receive SHIP funds this year. Mrs. Switzer-Mills agreed they did not get regular SHIP funds this year. She stated they did receive coronavirus relief funds but it is not as much. She reported the other funds were vetoed. Chairman Lockley stated the Board wrote a letter asking them to reconsider and asked if they heard anything. Mrs. Switzer-Mills answered no. **Motion carried; 5-0.**

Information Items

2. Update: For the Hurricane Housing Recovery Funds all 8 of the mobile homes have been delivered and are being set up now. One home in Carrabelle has had the final inspection and is complete except for the skirting which is being installed this week. One home in Apalachicola is complete, waiting on the Certificate of

Occupancy. Two of the septic systems are finished and Collins Construction is in the process of installing the remaining two.

Chairman Lockley asked about an issue with skirting. Mr. Moron said that work has been finished.

3. As you are aware, through Florida Housing Finance Corporation, Franklin County, through the State Housing Initiative Partnership (SHIP) Program received \$175,000 of the State of Florida's Coronavirus Relief Fund (CRF) to assist Franklin County residents that have been negatively impacted by the CORONA-19 pandemic and struggling to pay housing expenses such as: rent, mortgage payments, and utility payments.

The advertisement ran in the Times in the August 13th paper. We began accepting applications on Monday, August 31st. We have given out approximately 200 application packets and have received 36 back so far.

After 6 trainings on the CRF funds there have been some changes to the rules.

We cannot pay any future payments for Rent, Mortgage or utilities.

For Rent and Mortgage payments we can only pay the past due amount and the current month.

For utilities, we cannot help any applicants unless they are 30 days late. At that point, we can pay the past due balance only and cannot pay the current month in utilities.

Mrs. Switzer said this is new since she submitted this report. She explained they cannot pay anything unless the bill is 30 days late.

When we pay the applicants bills, if they have not totaled the \$2,500 limit and they are still having a hardship in the following month, we are required to make sure they still have a hardship, their income has not changed and then pay the rent or mortgage for that month only.

Chairman Lockley questioned if their lights will be off by then. Mr. Moron stated it is very frustrating because they started out saying pay past due, current bill and forward but then they said they could only pay current and past due. He said now the rule has changed recently and they can only pay past due. Mr. Moron reported the problem is people turned in their applications based on the rules at the time but then the rules changed. He said the county is getting the blame but the state is changing the rules not the county. Mrs. Switzer-Mills reported she is moving slow to make sure everything is correct but she has been guaranteeing some light bills so people do not have their power turned off. Commissioner Parrish explained when COVID-19 started Duke Energy allowed people to go months without paying but they still owe that money. He said they do not want to pay the bills forward because people need to get a job and pay their bills. He reported this program helps catch people back up that got behind in their bills. Mrs. Switzer-Mills stated Duke Energy is now starting to shut off power and some of the people that contacted her have large bills. Commissioner Parrish applauded Duke Energy for working with the people but said now the program is about over and they must pay up. Chairman Lockley stated it said COVID related but some people's problems are not COVID related. Commissioner Boldt asked if they have any influence by calling the creditor so they do not shut off the power while the applicant is in the process. Mrs. Switzer agreed she calls and guarantees water and light bills. She reported she can email Duke Energy and they will not shut

them off but she must get to their file, make sure they are approved and make sure she is guaranteeing the right amount.

Mrs. Switzer-Mills brought up another issue that was not on her report. She stated there are 2 applicants that are approved for SHIP down payment assistance that are requesting to also use the \$15,000 Florida Housing Hurricane Michael down payment assistance program. She stated Florida Housing Finance confirmed they can use both if SHIP is willing to take the third lien position. She explained the mortgage loan would be the first lien, the Florida Housing Hurricane Michael down payment assistance would be the second lien and SHIP would be the third lien. She explained it states in the SHIP Local Housing Assistance plan that it is the county's policy not to subordinate except for re-financing to lower the interest rate on the first mortgage if the applicant is receiving no cash back. Mrs. Switzer-Mills stated she has been talking to Florida Housing Finance and Attorney Shuler about this and in order for the applicant to use the down payment assistance from each program the county would need to make an exception to the rule for these 2 applicants. She reported these are the last 2 applicants for the down payment funds until they get more SHIP funding. She requested the Board make a motion to waive the policy for these 2 applicants and allow SHIP to be in the third lien position. Commissioner Parrish questioned if these applicants would get a \$10,000 down payment assistance and a \$15,000 down payment assistance. Mrs. Switzer-Mills answered yes. Commissioner Parrish inquired if there is no other person in the county that needs down payment assistance. He stated they are going to give \$25,000 to 2 people and then 2 people are not getting any assistance and he is not in favor of that. Mrs. Switzer-Mills said they have requested both and she has never been asked before and did not know what to tell them. She stated the decision is up to the Board. She explained if they decide to use the Hurricane Michael assistance then they could use the SHIP and open it back up for someone else. Commissioner Parrish said that is his theory and they should try to help everyone. He stated he does not think they should give 2 people double down payment assistance when there are other people that need assistance and are told there is no money. Attorney Shuler explained when Mrs. Switzer-Mills contacted him about this he told her to find a rule in the Local Housing Policy that would allow this. He said she came back and told him the current policy says SHIP liens do not subordinate other than a second lien position. He reported that means they do not get the second down payment assistance. Attorney Shuler stated under the current policy the county should probably not do this. Chairman Lockley said he would rather open it up and give 2 more people a chance. Commissioner Massey explained if you do this you will cut someone out. Commissioner Jones asked if they need a motion to adhere to a policy they already have. Attorney Shuler responded no. Chairman Lockley said they will get one down payment assistance. Mrs. Switzer-Mills reported they will get \$10,000-\$15,000 depending on their income level. Chairman Lockley asked if there are still people that need the regular SHIP down payment assistance. Mrs. Switzer-Mills replied yes. Chairman Lockley reported it will be better to help 2 more people.

Mr. Moron said he saw an email from Florida Housing Finance and asked if they are getting more Coronavirus Relief funds for utility, rent and mortgage payments. Mrs. Switzer-Mills stated she forwarded the email because they are not getting more funds.

Clerk of Courts – Marcia M. Johnson – Report

Clerk Johnson reminded the Board of the virtual final Budget Public Hearing next Tuesday, September 22, 2020 at 5:15 p.m.

Special Projects Consultant – Alan Pierce – Report

AA. Consulting Board Report

Mr. Pierce read the following report for the Board:

Information Items

1. Inform Board that Mr. Shuler and I have reviewed a draft agreement generated by TRIUMPH staff for our \$1M TRIUMPH airport project. At this time, the county's airport project is on the Sept. 24 TRIUMPH Board agenda for approval. If the TRIUMPH Board approves the draft prepared by their own staff then it will be sent to the county for approval.

Mr. Shuler may have some additional comments, but the essential change to this draft is that the claw back risk has been substantially reduced because the TRIUMPH agreement now includes as a match only the FDOT project that is currently under construction at the airport, the access road. The previous draft agreements included several million dollars' worth of FDOT projects the county expects to materialize but are not guaranteed, so TRIUMPH staff agreed to remove those projects from the claw back conditions.

The county commission will need to vote on the TRIUMPH agreement after the TRIUMPH Board approves it. The county should receive the TRIUMPH agreement sometime in October. Once the agreement is fully executed, the next step will be for the county to complete the design of the fuel farm improvements. The TRIUMPH agreement allows for the county to use existing consultants (AVCON) to complete the design work and supervise the construction, so the only part to be bid out will be the construction phase. AVCON was selected through a competitive bid process, and the county will have to provide TRIUMPH proof of the selection process, but I have spoken directly to TRIUMPH staff about the need and the logic for using AVCON and they understand that is the county's intention.

In order to get the draft TRIUMPH agreement through the review of the TRIUMPH staff, I had to revise the county's original TRIUMPH application. Attached is the letter that I approved, and had Michael Moron sign, amending the county's TRIUMPH application. This was necessary so that the county's application was consistent with the terms and conditions that were ultimately put into the TRIUMPH agreement.

Mr. Pierce asked if Attorney Shuler had any more comments. Attorney Shuler answered no, those are the 2 items he noticed. He explained the definition of the project excluded the FDOT entry road that is now being used as the match so they had to amend the application to include that FDOT project and revise the FDOT future funds that are not secured and approved and remove them from the claw back provision. He reported the match has already been provided and agreed to before they signed the contract so the claw back is in the contract but will never

happen. Mr. Pierce stated if this is approved by Triumph on September 24th then the Board would receive the documents in October to vote on.

2. Inform Board that I have made phone calls and emails to Corps of Engineers personnel to get an update on the status of the Eastpoint Channel dredging project, and the Two Mile project. As soon as I hear I will forward any information to Mr. Moron.

Mr. Pierce said there is no update. He reported the matching money is under review at the Gulf Counsel and should be approved this month.

3. Update on Alligator Drive. The project is still in the funding queue. I did complete the close-out of PW 591, which was the relocation of Gulf Shore Blvd, a project that had started in 2014!

Mr. Pierce said the road may wash out today. He stated they are waiting for funding and there is not a time line for it to get approved.

4. Inform the Board that I have spoken with Mike Dombrowski, MRD Associates, and he is planning to make another funding request to FDEP for design money for a beach renourishment project on Alligator Point to protect the road. The project would be the same as what I have described in the past, and it would be submitted to FDEP for funding in the 2021 Legislative session. The problem for the county is that FDEP has changed the scoring for beach renourishment. Projects with a federal sponsor, like a project wanted by the USACOE get more points, and projects that provide have a large economic benefit also get more points. The Board will need to pass a Resolution in support of the project, and Mr. Dombrowski will provide a draft Resolution to Mr. Moron when he has it prepared. Mr. Dombrowski will not charge the county for preparing the FDEP funding request so the county has nothing to lose by trying.

Mr. Pierce said when they receive the Resolution they will put it on the Agenda to be approved. He explained this is a \$200,000 funding request to finish the design and they will see if they receive it. He reported it is possible Representative Shoaf could get everything funded but they do not know how the funding will go. He said last year everything got caught up with COVID and hopefully this year will be better.

5. Inform the Board that a drone manufacturer has been in contact with me about setting up a training and demonstration site at the Apalachicola Airport. The drone manufacturer has visited the airport, and has been in contact with the Franklin County School system to learn more about the drone certification program offered at the school. The drone manufacturer is looking at other airports in Florida but our airport is in the running. The drone manufacturer is considering a future relocation of their manufacturing plant to Florida so it will be beneficial to have them start their Florida operations at our airport. I have also discussed potential TRIUMPH funding with the company in the event they do relocate manufacturing to Florida.

Mr. Pierce said there is someone interested so they will see how it works out.

Mr. Pierce reported the 2 people that were going to talk about Alligator Harbor this morning had technical problems. Mr. Pierce asked if the Board wants to ask Representative Shoaf to push this issue along with DEP to get something funded there because there is going to be an issue with the leaseholders and aquaculture. **Commissioner Massey made a motion to send a letter to Representative Shoaf. Commissioner Boldt seconded the motion.** Commissioner Parrish said the letter needs to include that the county did not create this problem that they have with the lack of access for all these permit holders that the state has issued permits to. He reported the state issued the permits and now people cannot get out to utilize the permits issued by the state. Commissioner Parrish stated the letter needs to be strong and say the state created the problem and the state needs to solve the problem. Mr. Moron explained the county tried to get the Florida State University (FSU) marine lab area on Alligator Point but some residents did not want it so it was turned down. Mr. Pierce said they are going to reference a letter the Board wrote in 2018 when they asked their opinion and they told DACS that parking is a problem and they should not issue any more leases until the parking problem is solved and they ignored the letter. Commissioner Parrish reported the people are still coming to the Board because they cannot get to the state. He said they hear the complaints of the people but cannot solve the issue because the county does not own any property there. Mr. Pierce stated these people have contacted Representative Shoaf and he is concerned. Commissioner Parrish reported the letter should go to the Florida Cabinet because they voted to have DACS issue the permits for aquaculture. He commented there are a lot of people responsible for DACS issuing these permits. He said they should copy everyone with the letter. Chairman Lockley agreed the letter should go to all of them. Commissioner Parrish reported the Board was against the upper water column leases at Alligator Point and the Cabinet approved it anyway. Chairman Lockley stated the leaseholders cannot get to work because the recreational fishermen are using this area too. **Motion carried; 5-0.**

County Coordinator – Michael Morón – Report

Mr. Moron presented his report, as follows:

BB. County Coordinator Board Report:

Action Items

1. Census Update: Mrs. Cortni Bankston, Chairperson of the Census Complete Count Committee, would like to update the Board on an upcoming Census event and a letter to the County's Federal Legislative Delegation.

Request: Board action to authorize the Chairman's signature on the letter to the County's Federal Legislative Delegation.

Mrs. Bankston said she planned a backyard barbeque event on Friday, September 18th from 11:00 a.m. until 2:00 p.m. She stated she has coordinated with Mrs. Roundtree at the Eastpoint Library and they will have computers and laptops available for people to self-respond to the 2020 Census. Mrs. Bankston thanked Commissioner Jones for his contact with Representative Shoaf. She stated Mrs. Ella Jackson was a tremendous help in getting Census

representatives to attend their event. She said this event is for all Franklin County residents and they will assist them with their self-response to the Census. She reported this will insure a more accurate count because they are not sure there are any enumerators going door to door. Mrs. Bankston explained everyone can come out and complete their census and then have lunch on them. She reported she and Mrs. Pat O'Connell, former 2020 Census Chairperson, drafted a letter to Senator Marco Rubio, Senator Rick Scott and Congressman Neal Dunn addressing two main issues for our area which are limited internet access and the large amount of second homes. She reported the Census Bureau has no database to identify these second homes so they are not sure if they are being counted as non-responsive. Mrs. Bankston explained other cities and counties are having the same issues and some have requested extensions. She stated they do not want their challenges of living in a rural area to impact their chance of receiving adequate funding for the next 10 years. She said the county has a 33% response rate and 10 years ago the rate was 32.4% so they are doing pretty good. Mrs. Bankston reported with this event and another event in Lanark Village the numbers will increase. She said they can only hope their challenges and the challenges of other counties like Franklin County will be addressed before the final count at the end of the month. **On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to authorize the Chairman to sign the letter.** Commissioner Boldt asked when the event is in Lanark Village. Mrs. Bankston replied the date has not been secured yet.

2. CEI Services Ranking: At your September 1st meeting the Board opened and read aloud submittals for Construction Engineering and Inspections (CEI) services for the CR 370 Alligator Point Multi-Use Path project. There were five (5) submittals which have been reviewed and ranked by the committee and AECOM out of Monticello, Florida was the top ranked firm. The Florida Department of Transportation has concurred with this ranking. Your Planning Department needs authorization to begin negotiations with AECOM on a contract for CEI services on this project.

Request: Board action to accept the ranking of the committee and authorize your Planning Department to begin negotiations with AECOM, ranked number one, for CEI services on the CR 370 Alligator Point Multi-Use Path project.

On motion by Commissioner Parrish, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to accept the ranking and authorize the Planning Department to begin negotiations with AECOM for CEI services on the C.R. 370 Alligator Point Multi-Use Path Project.

3. CDBG Items: Attached to the agenda packet is a CDBG report from Mrs. Deborah Belcher. There are four information items, but I would like the Board to ratify my approval of a \$4,000 change order for the Anna/Devin Creamer project at 568 Wilderness Road. This change order was needed for the demolition and disposal of the add-on structure attached to the old mobile home. The Creamers agreed to the removal of this structure.

Request: Board action to ratify my authorization of a \$4,000 change order for Anna/Devin Creamer at 568 Wilderness Road.

Commissioner Massey made a motion to ratify Mr. Moron’s authorization of a \$4,000 change order for Anna & Devin Creamer at 568 Wilderness Road. Commissioner Jones seconded the motion. Chairman Lockley said this trailer is not in yet. Mr. Moron said the Creamers promised they could go through someone else’s property and they relied on that assumption. He explained when they asked for permission in writing the property owner said no so the only way to get the trailer in was to tear down the free standing unit. **Motion carried; 5-0.**

4. E911 Grant: The Sheriff’s Department applied for an E911 grant in the amount of \$188,270.00 to prepare their GIS data for the NG 911 Region 1 Routing Project. As the cover letter states, “this project is important as to keeping us on pace for the installation of a 12 county routing service that will allow all counties to act as backup to any of the other 12 counties and also to allow transfer of errant wireless calls to the appropriate location.” The cover letter and application were due last week, so the Sheriff asked that the Chairman sign both.

Request: Board action to ratify the Chairman’s signature on the E911 State Grant Program application form and the associated cover letter.

On motion by Commissioner Massey, seconded by Commissioner Parrish, and by unanimous vote of the Board present, it was agreed to ratify the Chairman’s signature on the E911 State Grant Program application form and the associated cover letter.

5. This item was addressed earlier in the meeting.

6. Planner’s Review of P&Z/BOA Applications: During the coronavirus pandemic, county planner Mark Curenton has reviewed all applications for the Board of Adjustment (BOA) and Planning & Zoning (P&Z). The Board asked that he be compensated during this time for this additional responsibility while P&Z and BOA did not meet. It would be reasonable to assume that this added responsibility of reviewing 38 applications over (4) months has taken approximately (1) workday per month. It is my recommendation that the BOCC authorize an additional (7) hours of pay per month for the (4) months that Mark Curenton did the reviews.

Request: Board action to authorize seven (7) hours of pay per month for the four (4) months Mr. Curenton reviewed P&Z and BOA applications.

On motion by Commissioner Parrish, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to authorize seven (7) hours of pay per month for the four (4) months Mr. Curenton reviewed Planning & Zoning and Board of Adjustment applications.

Commissioner Jones said looking over the new amended FDOT 5 Year Work Plan they have paving on Highway 98 in several places in the county but they are leaving out the fill area between the two bridges in Apalachicola. **On motion by Commissioner Jones, seconded by Commissioner Massey, and by unanimous vote of the Board present, it was agreed to send a letter to Secretary Gainer and ask them to extend the western limits of the project that is supposed to go from south Franklin in Eastpoint over to the John Gorrie Bridge in**

Apalachicola specifically to address the impacts and damage done by Hurricane Michael to the road, the road shoulder and to expand the boundary to include this section when they start to do this project. Commissioner Jones said this project is a couple of years away but they need to ask before they get started.

Information Items

None

County Attorney – Michael Shuler – Report

Attorney Shuler reported Mrs. Kim Bodine, CareerSource Gulf Coast, appeared before the Board previously and needed information from the Department of Economic Opportunity (DEO) in order to help prepare people to get back to work. He explained DEO is requiring her to sign a new contract for the county and for the first time they would be responsible for confidentiality of the information. He said at the time the Board directed him to contact DEO and find out if there was some other method for Mrs. Bodine to get this information. Attorney Shuler stated he received an email from DEO politely saying if they want the information they need to sign the contract. Attorney Shuler reported Mrs. Bodine needs the information and will sign an agreement acting as their trustee of the information so he asks for Board action to authorize the Chairman to sign the additional contract being required by DEO because Mrs. Bodine needs this information to help our citizens get back to work. **On motion by Commissioner Massey, seconded by Commissioner Jones, and by unanimous vote of the Board present, it was agreed to authorize the Chairman to sign the additional contract required by DEO.** Attorney Shuler asked Mr. Moron to contact Mrs. Bodine and let her know the Board's action.

Commissioners' Comments

Chairman Lockley stated he is tired of the trailer thing holding up the whole system so they cannot get another grant until one trailer is done. He said you cannot take someone's word and it was her job to ask people. Chairman Lockley stated they cannot get another project until they close this grant out. He said someone needs to get this done.

Commissioner Boldt reported it will comfort the public to know the Board is public friendly and accessible by the public. He stated they have invested in new broadcasting equipment and when the public returns to the meeting they will see the new monitors. Commissioner Boldt explained the Commissioners can be reached by phone, email and through county staff. He reported they closed down to the public because of the Center for Disease Control and Prevention (CDC) and state guidelines. He said they are open for business 24/7 and welcome calls.

Information Items:

BB. Letter - Leonard Skinner

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:50 p.m.

Noah Lockley - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS BUDGET PUBLIC HEARING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM**

SEPTEMBER 22, 2020

5:15 PM

MINUTES

Commissioners Present: Noah Lockley-Chairman, Ricky Jones-Vice-Chairman, Joseph Parrish, William Massey, Bert B. Boldt, II

Others Present: Marcia M. Johnson-Clerk of Court, Linda Phillips-Finance Director, Erin Griffith-Assistant Finance Director, Michael Moron—County Coordinator, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

A. Public Notice

*To comply with CDC and Government social distancing requirements, the general public will not be allowed in the commission meeting room for this meeting; therefore, this Board of County Commission regular meeting will be conducted via livestream and Zoom. Those wanting to view the meeting can use the livestream link (<https://www.youtube.com/user/SGIBeachLife>) or go to Forgotten Coast TV's YouTube Page. The livestream feed will promptly start 5 minutes before the meeting commences. Those wanting to participate during "Public Comments" should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. It is recommended that you become familiar with the "**raising hand**" feature for your device so that you can be recognized to speak. If you are experiencing any issues with the livestream or Zoom, call (850) 653-9783 extension 373 for assistance.*

Any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

B. Franklin County BOCC is inviting you to a scheduled Zoom meeting.

Topic: BOCC Final Budget Public Hearing 2020-21

Time: Sep 22, 2020 05:15 PM Eastern Time (US and Canada)

Join Zoom Meeting with computer, tablet, smartphone, or other device

<https://zoom.us/j/95160638288>

Meeting ID: 951 6063 8288

One tap mobile

+13126266799,,95160638288#
+19292056099,,95160638288#

Join Zoom Meeting by phone (dial any number)

+1 312 626 6799 +1 929 205 6099
+1 301 715 8592 +1 346 248 7799
+1 669 900 6833 +1 253 215 8782
Meeting ID: 951 6063 8288

Chairman Lockley called the meeting to Order.

Prayer and Pledge

Commissioner Jones said a prayer followed by the Pledge of Allegiance.

Budget Update

C. Budget Update:

Mrs. Erin Griffith will state the proposed final millage rate to fund the budget and the proposed final total budget.

Mrs. Griffith stated at this meeting the Board must adopt a final budget and final millage rate. She said it will take 5.7761 mills to fund this budget. She reported the total of the budget is \$62,287,079. Mrs. Griffith explained the tentative millage rate of 5.7761 mills is 1.47% greater than the rolled back rate of 5.6926 mills. She stated the millage is 1.47% above the rolled back rate due to an increase in FRS retirement contribution rates as set by the Florida Legislature, an increase of 2% in the cost of health insurance, an increase in the transfer to the tax increment districts, increases in several departmental budgets as presented, the final salaries of the elected officers as released from EDR, a \$1,000 salary increase for all county employees and a \$276,887 reduction in state shared revenues and sale tax proceeds due to the economic effects of COVID-19.

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

Chairman Lockley asked for public comments. Mr. Moron stated no one has called in for public comment.

Adoption of Final Millage Rate and Budget

D. Requested action:

1. Board action to adopt a resolution adopting the final 2020-21 millage levy.
2. Board action to adopt a resolution adopting the final 2020-21 total budget.

Mrs. Griffith asked if the Commissioners had any comments. There were no Commissioner comments. Mrs. Griffith read the Resolution adopting the 2020-2021 millage rate.

Commissioner Jones made a motion to adopt the Resolution. Commissioner Massey seconded the motion. Commissioner Boldt said he recognizes this is a millage rate to be celebrated again as last year with the huge pandemic crisis in the county that shut down facilities and services for several months and also impaired the sales tax revenue that the county gets. He stated this is an excellent job working this out. Chairman Lockley agreed and said he was worried at the beginning but it turned out good. Commissioner Massey said it helped the county when they shut south Florida down and people started coming up this way to the beaches and spent more money here. Commissioner Jones stated it could have easily gone the other way so they are glad they are not raising the millage rate. He said it is a lot better time than they thought they were going to have. **Motion carried; 5-0. The Resolution is, as follows:**

**RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION ADOPTING MILLAGE LEVY

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
FRANKLIN COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF
AD VALOREM TAXES FOR FRANKLIN COUNTY FOR FISCAL YEAR
2020/2021; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the BOARD OF COUNTY COMMISSIONERS of Franklin County, Florida, on September 22nd, 2020, adopted Fiscal Year 2020-2021 Final Millage Rate following A VIRTUAL public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation Within Franklin County has been certified by the County Property Appraiser to the BOARD OF COUNTY COMMISSIONERS as \$2,140,883,122.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COUNTY COMMISSIONERS of Franklin County, Florida that:

1. The Fiscal Year 2020/2021 operating millage rate for Franklin County is **5.7761** mills which is greater than the rolled back rate of **5.6926** mills by **1.47%**.
2. This resolution shall take effect immediately upon its adoption.

This Resolution DULY ADOPTED at a VIRTUAL public hearing this 22nd day of September, 2020.

TIME ADOPTED 5:20 PM

s/Noah Lockley, Jr. _____
NOAH LOCKLEY, JR.
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, FLORIDA

ATTEST:

s/Marcia M. Johnson _____
MARCIA M. JOHNSON, CLERK OF COURTS

Mrs. Griffith read the Resolution adopting the Final Budget for Fiscal Year 2020-2021. **On motion by Commissioner Massey, seconded by Commissioner Boldt, and by unanimous vote of the Board present, it was agreed to adopt the Resolution, as follows:**

**RESOLUTION
FRANKLIN COUNTY
BOARD OF COUNTY COMMISSIONERS**

RESOLUTION ADOPTING FINAL BUDGET

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
FRANKLIN COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET
FOR FISCAL YEAR 2020/2021; PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the Board of County Commissioners of Franklin County, Florida on September 22nd, 2020, held a VIRTUAL public hearing as required by Florida Statute 200.065, and

WHEREAS, the Board of County Commissioners of Franklin County, Florida, set forth the appropriations and revenue estimates for the Budget for Fiscal Year 2020/2021 in the amount Of \$62,287.079.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Franklin County, Florida, that:

1. The Fiscal Year 2020/2021 **Final Budget** be adopted.

2. That copies of this Resolution containing the said budget be spread upon the records of Franklin County, Florida.
3. This resolution shall take effect immediately upon its adoption.

This Resolution **DULY ADOPTED** at a VIRTUAL public hearing this 22nd day of September, 2020.

Time adopted 5:23 PM

s/Noah Lockley, Jr. _____
NOAH LOCKLEY, JR.
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, FLORIDA

ATTEST:

s/Marcia M. Johnson _____
MARCIA M. JOHNSON, CLERK OF COURTS

Commissioners' Comments

There were no Commissioners' comments.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 5:24 p.m.

Noah Lockley - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS SPECIAL MEETING
COURTHOUSE ANNEX, COMMISSION MEETING ROOM
SEPTEMBER 30, 2020
9:00 AM
MINUTES**

Commissioners Present: Noah Lockley-Chairman, Ricky Jones-Vice-Chairman, Joseph Parrish, William Massey, Bert B. Boldt, II

Others Present: Erin Griffith-Assistant Finance Director, Michael Shuler-County Attorney, Michael Moron—County Coordinator, Lori P. Hines-Deputy Clerk to the Board.

Call to Order

A. Public Notice

*To comply with CDC and Government social distancing requirements, the general public will not be allowed in the commission meeting room for this meeting; therefore, this Board of County Commission regular meeting will be conducted via Zoom (**This meeting will not be live-streamed**). Those wanting to view the meeting and/or participate during "Public Comments" should use the Zoom log-in/call-in information provided below. There is a link to a list of videos and Getting Started Resources on the main "Agenda and Minutes" webpage for those unfamiliar with Zoom. If you are experiencing any issues with Zoom, call (850) 653-9783 extension 373 for assistance.*

Any person who wishes to appeal a decision made by the Franklin County Board of County Commissioners, with respect to any matter considered at the meeting, must have a record of the proceedings. He or she may need to ensure that a verbatim record of the proceedings is made.

B. Zoom Information

Please click the link below to join:

<https://zoom.us/j/93845309291>

Or iPhone one-tap :

US: +13126266799,,93845309291# or +19292056099,,93845309291#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 938 4530 9291

Chairman Lockley called the meeting to Order.

Prayer and Pledge

There was a prayer followed by the Pledge of Allegiance.

Public Comments

This is an opportunity for the public to comment on agenda or non-agenda items. When you are recognized to be heard by the Chairman, please sign the speaker's log and adhere to the time limit. An individual will be allowed to speak for three minutes whereas a designated representative of a group or faction will be allowed to speak for five minutes.

Mr. Moron stated there are no attendees for the meeting or public comments.

Payment of County Bills

C. Payment of County Bills -- Final Bill List for FY 2019-20

Commissioner Massey made a motion to approve payment of the county's bills.

Commissioner Jones seconded the motion. Mr. Moron said this will be the final bill list for Fiscal Year 2019-2020 and a new fiscal year will start tomorrow. Mrs. Griffith explained they will be processing some more invoices in October and November that will go back to the prior fiscal year but this will help with bookkeeping so they can pay the majority of the bills. **Motion carried; 5-0.**

County Coordinator's Report

D. Bridge Clean-up Contract: Discussion and Direction

Mr. Moron reported at the last meeting he informed the Board that the contractor for the bridge clean-up could not continue this service for the amount of money he was being paid. He stated the contract started in 2010 and has not been reviewed since 2013. He said at that time the Board directed him to advertise a request for proposals for the bridge clean-up. Mr. Moron reported since that time he, the Sheriff and others have received complaints about broken glass and trash on the bridge. Mr. Moron said the Sheriff called him and asked about the status of the contract. He reported the Sheriff asked if the Board members would be interested in his department providing this service. He explained the same amount of money the county previously paid for this service would be transferred to the Sheriff and he would put the money in an inmate fund. He said the Sheriff is here to explain the service they would provide. Sheriff A.J. Smith reported if they took this contract the money would be put in inmate welfare and the use would depend on what arises and what they need. Mr. Moron said the total amount of the contract is \$22,400 and would be divided up in monthly transfers and sent to the Sheriff. Mr. Moron reported Sheriff Smith contacted the Florida Department of Transportation (FDOT) contractor, Ferrovia, and they agreed to send their safety manager to the Sheriff's Department to train the necessary staff to provide this service. He stated the Sheriff invited anyone from the county departments that wanted to get this certification to attend but that decision is up to the Board. Sheriff Smith stated this is a 2 day class that would be hosted at the Sheriff's Office training room and open to whoever wants to attend. He explained Mr. Benny Jacobs, Ferrovia, was not sure if they are required to have the certification but they will attend as the training is available and free. He commented whether they get the contract or not they will attend the

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training because it is good for the work crew and some of the deputies that may be assisting them. He said they will send deputies if possible when the bridge cleaning is done to help with safety. He reported the other contract for cleaning the road is working out well and the inmates and Deputy Stevens that works the crews are working hard and doing a good job. He stated the City of Apalachicola has requested some help and he told them they are busy now but they have helped them in the past and will help them in the future. Sheriff Smith said he understands the county has a street sweeping machine and that would be helpful. He stated they had an accident on the bridge last week and there was a lot of glass that needed to be cleaned up and this machine would have been useful. He said after the storm the bridge was terrible and his crew cleaned it and collected 600 lbs. of garbage. Sheriff Smith stated his crew can be more responsive than other people but that decision is up to the Board. Commissioner Massey asked how often they would clean the bridge. Sheriff Smith said he has not seen the contract but he thinks it is cleaned twice a month. Mr. Moron agreed that is correct but the Sheriff indicated they have a regular schedule of their own. He said he also agreed if they needed something done in an emergency that would not be a problem. Sheriff Smith reported if the bridge was bad and needed cleaning they would go clean it. He said he has been thinking about what to do to keep people from throwing out trash and letting it blow out of their trucks. He reported if people would not litter then they would not need to spend the money to clean the bridges and roadways. He stated they may start an enforcement and education effort on littering and they may need some new signage. Sheriff Smith said whether they get the contract or not they may need to do this because there is a lot of litter. He stated people need to take personal responsibility. Commissioner Jones asked if they need to make a motion not to bid and what steps they need to take. Mr. Moron stated if the Board is interested in the Sheriff's proposal then they need to make a motion to pause the previous motion to put the service contract for bridge clean-up out for bid. He reported if they want to try the Sheriff's proposal then they need a motion to maybe try it for 6 months and extend it after that. Commissioner Parrish said liability is his concern. He stated county personnel were not used for this service because they did not want to put them in harm's way. He said this is a state highway system they are cleaning and they will be out where the traffic is. He questioned what they do about the Sheriff's liability and if the county must carry some different insurance. He asked if the Sheriff will have to carry a different kind of insurance as part of the contract. Commissioner Parrish explained any job has risks and the Sheriff's Department personnel have a big risk every day and they accept that with their job. He said the Sheriff has cars with lights that will help slow down the traffic and will be safer but accidents can still happen. Commissioner Parrish asked what they do about liability insurance. Sheriff Smith stated his employees are covered under the Florida Sheriff's Risk Management Fund. He was not sure what the liability would be for the county. Attorney Shuler reported Monday is the first time he was aware of this item and he has not had time to go through all the other considerations but liability is one consideration. He reported other than a motion to pause the bidding process he would like the Board to allow him the opportunity to talk with the Sheriff about the liability issues and examine the county's insurance coverage and the Sheriff's insurance coverage. He pointed out if there is a wrongful death lawsuit or personal injury lawsuit he is certain both the county and the Sheriff would be sued. He stated that is one reason the last contract with the independent contractor included a requirement that they carry insurance and indemnify the

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county on any liabilities that could arise from bridge clean-up. He said they have sovereign immunity protection but it has increased and there is current litigation by personal injury attorneys that would change the amount of claims if the courts adopt that position. Attorney Shuler requested the Board defer taking action on the contract and authorize him to meet with the Sheriff about the liability. He explained this will also allow the Sheriff time to look over the current contract. He commented the Board made the policy choice years ago that the bridges must be cleaned so it is just a matter of finding the path forward. Sheriff Smith said the majority of Sheriffs in Florida have work crews and he thinks the Sheriff's Risk Management Fund would continue to cover them. He reported they are already doing this work but not on the bridges. He stated it is dangerous on the roads but they do everything to make sure the work crew is safe. He said a lot of the time they have deputies with the crews to slow people down on the road. Commissioner Parrish reported he is in favor of the proposal but wants to make sure everyone is covered. He stated at least the Sheriff will have lights but the county would not if they did this work. Chairman Lockley reported the Sheriff's Department is the best source for this clean up. He said people will slow down if they see the Sheriff's Department cars. He stated the contractor sent a letter in to raise the price and they cannot just raise the price and this was received when the county was finalizing the budget. Commissioner Massey explained the contractor said he had an increase in his insurance. Commissioner Boldt said this conversation being on the record shows the intent and spirit of their feelings about the Sheriff doing this work. He stated he is enamored of the safety opportunity. He stated the Sheriff's Department is already out patrolling and will see things that other people do not see. He reported this is a positive opportunity. Sheriff Smith said the county is beautiful and he wants to help keep it that way. He stated he hopes people will take more personal responsibility. Commissioner Jones questioned what time frame they are working on if they pause the motion to advertise today. He stated they have no assurance the current contractor will continue and he has requested more money and knows they are talking about moving in a different direction. Attorney Shuler reported the insurance issues can be answered by their agent between now and next Tuesday. He said they will provide the current contract to the Sheriff so he can review it. Chairman Lockley asked if the contractor has already quit cleaning. Commissioner Jones was not sure. Chairman Lockley asked about the current schedule. Mr. Moron reported the bridge is cleaned twice a month. He explained he notified the contractor after the last meeting that the Board was going to bid out the service and not negotiate. Mr. Moron said he will find out where the contractor is with the contract and check with Mrs. Griffith to see if any bills have been submitted. Chairman Lockley asked if there was a provision for extra cleaning. Mr. Moron said he is not sure if there were provisions that addressed being called out. He reported they may clean more frequently in summer but he will check. Chairman Lockley said he likes the proposal of the Sheriff. Commissioner Massey reported the contractor has been called out before. Mr. Moron agreed he has called him out. He explained he does not know if the contractor went back to the regular schedule after that cleaning but the billing is restrictive as to how often he can bill the county. **Commissioner Parrish made a motion to allow the attorney and Sheriff to work together to work out the liability issues and also come up with a contract that is advantageous to the county as well as the Sheriff and bring the contract back to them on Tuesday if there is any way possible so they can move forward. Commissioner Boldt seconded the motion.** Mr. Moron asked if they would include a

pause on the advertising. **Commissioner Parrish amended the motion to include a pause on advertising for this matter. Commissioner Boldt amended his second. Motion carried; 5-0.**

Commissioners' Comments

Commissioner Boldt stated wonderful things are happening on the east and west end of the county. He reported last Thursday he attended the Hospital Board meeting and there were many promising comments with regard to the hospital's financial status and claims adjudicated in favor of the hospital. He said the new physician, Dr. David Newton, was at the meeting and he met him. Commissioner Boldt stated he was well received and well spoken. He said he will be a wonderful compliment and asset to the people. Commissioner Boldt announced due to historical work by many people back to 2014 FEMA has finally officially pledged the money to formally rebuild the 1,200 linear feet of Alligator Point Road. He stated the money will be officially obligated. Commissioner Massey said Ell's Court will also be rebuilt. He stated the channel will be dredged shortly. Chairman Lockley asked if that includes both channels. Commissioner Parrish replied yes. Chairman Lockley said good things are happening in the county and there are better things to come.

Mr. Moron informed the Board he is appearing on zoom from his office because their office has been exposed to COVID-19 and they are in quarantine within the office. He reported when they get test results and the quarantine is over they will be back. He stated the office is open and they are doing business with contractors by telephone, fax and email. Commissioner Parrish asked what the status is of the state rules in relation to opening the County Commission meetings to the public. He explained the state has opened to Phase 3 but the virus has not gone away. He stated he is concerned about opening things back up because COVID-19 is still here. Commissioner Parrish reported he received an email from someone wanting to know when they were reopening the Board meetings to the public. He reported they look for cases to spike across the state now that the state is at full capacity. Commissioner Parrish said people are not wearing masks and over 15,000 people have died from COVID-19 in Florida. He reported no one has declared this pandemic over. He asked if this was addressed in the Governor's Executive Order. Mr. Moron stated it was not in the Executive Order and the Governor did not renew Executive Order 20-69 which allowed a quorum without all of them being in the same room. He expressed his opinion that the county is doing the best they can as they are still under a state of emergency. He reported they notified the public and they are allowed to participate in the meetings but there is no requirement to let them back in the room. He stated on his report at the next meeting they will compare Phase 3, Phase 2 of the courts and all the CDC requirements and guidelines that fall in the middle. Mr. Moron said they can have a discussion and he will reach out to the courts to see when they will go to Phase 3. He stated as the Clerk reported they have started testing the courts with small groups so they have a way to go before they get to Phase 3. Commissioner Massey left the meeting. Mr. Moron stated the Board can do a hybrid system where they only allow a few people in the room under certain conditions. He reported they are allowing people to participate in the meetings and he thinks they have had more participation in their meetings with the virtual setup than they had prior to COVID-19. He said people can participate from wherever they are.

He agreed this will be on his report on October 6th. Commissioner Parrish said that sounds good because there needs to be a discussion. He reported they want to keep the Commissioners and staff working and the public is allowed to participate even though they are not in the meetings. Commissioner Parrish explained the email he received about opening the meetings concerned him. Chairman Lockley stated they should not open until there is a vaccine. Commissioner Massey returned to the meeting. Commissioner Boldt said the public needs to know they are welcome all the time. He explained the Board is following good scientific guidelines now and that is why no one is present at this time. He said the participation in the meetings has been greater than the average number of people that attended the meetings before the virus. He reported the County Commission is open for business and looking forward to having people in the room but it must be in a responsible way. Commissioner Jones said he has also been contacted about this matter and maybe they could take the first 12 people on a first come, first serve basis but he questioned what will happen when they have public hearings. He stated there are definitely things to be discussed. Commissioner Parrish questioned who decides who gets to go in the meeting. He said this will create confusion and he would rather see it open or keep it like it is. He stated Attorney Shuler and staff can give them guidance. Chairman Lockley questioned how they are going to let them in on a first come, first serve basis if they are having something special. Commissioner Massey stated they cannot do that. Chairman Lockley reported they may need a deputy to help line people up. Commissioner Massey said he agrees with Commissioner Parrish that they should either open or not because it will cause a fight if they allow them on a first come, first serve basis. Mr. Moron reminded the Board there will be a touchy public hearing that was deferred until November concerning a RV park and land use and zoning change. He said they will definitely have more than 10-15 people commenting on this item. He reported they must consider this as they have the discussion next Tuesday.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 9:35 a.m.

Noah Lockley - Chairman

Attest:

Marcia M. Johnson - Clerk of Courts



MEETING DATE: October 6, 2020
NAME/DEPARTMENT/AGENCY: Howard Nabors, Road Department
TOTAL ATTACHMENTS: 16

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Road Department Board Report

Information Items

1. Detail of Work Performed and Material Hauled by District (see attached documents)

October 6, 2020
 Franklin County Road Department
 Detail of Work Performed and Material Hauled by District
 Detail from 9/10/20 - 9/30/2020

District 1

Work Performed:

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	9/14/2020	Sago Drive
Checked county roads for safety of traveling for public, Cleaned out culverts	9/14/2020	Tip Tucker Road
Checked county roads for safety of traveling for public, Cleaned out culverts	9/14/2020	School Road
Cut grass along shoulders of road on county right of way	9/14/2020	Pond Away Court
Cut grass along shoulders of road on county right of way	9/14/2020	Blue Heron Drive
Cut grass along shoulders of road on county right of way	9/14/2020	Gardenia Trail
Cut grass along shoulders of road on county right of way	9/14/2020	Magnolia Court
Cut grass along shoulders of road on county right of way	9/14/2020	Gladiola Way
Cut grass along shoulders of road on county right of way	9/14/2020	Lily Circle
Checked county roads for safety of traveling for public, Cleaned out culverts	9/14/2020	Tip Tucker Road
Checked county roads for safety of traveling for public, Cleaned out culverts	9/14/2020	School Road
Dig out ditches	9/14/2020	Smith Street
Cut grass along shoulders of road on county right of way	9/14/2020	Shadow Bay Drive
Checked county roads for safety of traveling for public	9/15/2020	County Roads Eastpoint, Ricky Jones
Flagged, Checked county roads for safety of traveling for public	9/15/2020	County Roads Eastpoint, Ricky Jones
Checked county roads for safety of traveling for public, Sign Maintenance	9/15/2020	W 11th Street
Checked county roads for safety of traveling for public, Sign Maintenance	9/15/2020	W Gulf Beach Drive
Checked county roads for safety of traveling for public, Sign Maintenance	9/15/2020	County Roads, St. George Island
Flagged	9/16/2020	N Bay Shore Drive
Checked county roads for safety of traveling for public	9/16/2020	County Roads, St. George Island
Cut Trees down and removed	9/16/2020	E Pine Avenue
Cut Trees down and removed	9/16/2020	E Pine Avenue
Cut Trees down and removed	9/16/2020	W Bay Shore Drive
Cleaned out culverts	9/16/2020	Patton Drive
Cleaned out culverts	9/16/2020	N Bay Shore Drive
Checked county roads for safety of traveling for public	9/16/2020	County Roads Eastpoint, Ricky Jones
Flagged	9/16/2020	South Bay Shore Drive
Cut Trees down and removed	9/16/2020	W Bay Shore Drive
Flagged	9/16/2020	Carroll Street
Sign Maintenance	9/16/2020	W 11th Street
Flagged	9/16/2020	Twin Lakes Road
Flagged	9/16/2020	Smith Street
Flagged	9/16/2020	Shuler Avenue
Cleaned out culverts	9/16/2020	3rd Street
Flagged	9/16/2020	Patton Drive
Cleaned out culverts	9/16/2020	3rd Street
Cleaned out culverts	9/16/2020	N Bay Shore Drive
Sign Maintenance	9/16/2020	Franklin Blvd (State Road)
Sign Maintenance	9/16/2020	E 3rd Street

District 1

Work Performed:

	<u>Date</u>	<u>Road</u>
Sign Maintenance	9/16/2020	E 3rd Street
Sign Maintenance	9/16/2020	E 1st Street
Sign Maintenance	9/16/2020	Franklin Blvd (State Road)
Sign Maintenance	9/16/2020	E 1st Street
Sign Maintenance	9/16/2020	County Roads, St. George Island
Cleaned out culverts	9/16/2020	Patton Drive
Sign Maintenance	9/18/2020	W Gulf Beach Drive
Pot hole Repair (Fill)	9/18/2020	Gilbert Street
Sign Maintenance	9/18/2020	W Gulf Beach Drive
Pot hole Repair (Fill)	9/18/2020	Gilbert Street
Sign Maintenance	9/18/2020	W Gulf Beach Drive
Box drag	9/19/2020	E Pine Avenue
Flagged	9/19/2020	County Roads, St. George Island
Box drag	9/19/2020	W Pine Avenue
Box drag	9/19/2020	Land Street
Box drag	9/19/2020	Buck Street, St. George Island
Box drag	9/21/2020	Nedley Street
Box drag	9/21/2020	Porter Street
Graded Road(s)	9/21/2020	Cook Street
Graded Road(s)	9/21/2020	W Sawyer Street
Box drag	9/21/2020	Bradford Street
Graded Road(s)	9/21/2020	E Sawyer Street
Graded Road(s)	9/21/2020	Bruce Street
Box drag	9/21/2020	Palmer Street
Box drag	9/21/2020	McCloud Street
Graded Road(s)	9/21/2020	Patton Street
Box drag	9/21/2020	Bledsoe Street
Graded Road(s)	9/21/2020	Howell Street
Graded Road(s)	9/21/2020	W 5th Street
Graded Road(s)	9/21/2020	W 4th Street
Graded Road(s)	9/21/2020	Buck Street, St. George Island
Graded Road(s)	9/21/2020	Land Street
Graded Road(s)	9/21/2020	Gibson Street
Graded Road(s)	9/21/2020	Randolph Street
Box drag	9/21/2020	Wing Street
Pot hole Repair (Fill)	9/21/2020	E Pine Avenue
Pot hole Repair (Fill)	9/21/2020	E Pine Avenue
Pot hole Repair (Fill)	9/21/2020	W 12th Street
Pot hole Repair (Fill)	9/21/2020	W 11th Street
Pot hole Repair (Fill)	9/21/2020	W 10th Street
Pot hole Repair (Fill)	9/21/2020	W 9th Street
Pot hole Repair (Fill)	9/21/2020	W 8th Street
Pot hole Repair (Fill)	9/21/2020	W 7th Street
Pot hole Repair (Fill)	9/21/2020	W 5th Street
Pot hole Repair (Fill)	9/21/2020	E 3rd Street
Pot hole Repair (Fill)	9/21/2020	W Bay Shore Drive
Pot hole Repair (Fill)	9/21/2020	W 12th Street
Pot hole Repair (Fill)	9/21/2020	E 3rd Street
Pot hole Repair (Fill)	9/21/2020	W 11th Street

District 1

Work Performed:

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Box drag	9/21/2020	Brown Street
Pot hole Repair (Fill)	9/21/2020	W 9th Street
Pot hole Repair (Fill)	9/21/2020	W 8th Street
Pot hole Repair (Fill)	9/21/2020	W 7th Street
Pot hole Repair (Fill)	9/21/2020	W 5th Street
Pot hole Repair (Fill)	9/21/2020	W Bay Shore Drive
Pot hole Repair (Fill)	9/21/2020	W 1st Street
Box drag	9/21/2020	W 8th Street
Box drag	9/21/2020	W Bay Shore Drive
Pot hole Repair (Fill)	9/21/2020	W 10th Street
Pot hole Repair (Fill)	9/21/2020	E 10th Street
Box drag	9/21/2020	W 9th Street
Box drag	9/21/2020	W 6th Street
Box drag	9/21/2020	W 5th Street
Box drag	9/21/2020	W 3rd Street
Pot hole Repair (Fill)	9/21/2020	E 10th Street
Pot hole Repair (Fill)	9/21/2020	E Pine Avenue
Pot hole Repair (Fill)	9/21/2020	W 8th Street
Pot hole Repair (Fill)	9/21/2020	W 12th Street
Pot hole Repair (Fill)	9/21/2020	W 11th Street
Pot hole Repair (Fill)	9/21/2020	W 10th Street
Pot hole Repair (Fill)	9/21/2020	W 9th Street
Box drag	9/21/2020	Akel Street
Pot hole Repair (Fill)	9/21/2020	W 7th Street
Pot hole Repair (Fill)	9/21/2020	W 1st Street
Pot hole Repair (Fill)	9/21/2020	W 5th Street
Pot hole Repair (Fill)	9/21/2020	E 3rd Street
Box drag	9/22/2020	E 9th Street
Box drag	9/22/2020	E 8th Street
Box drag	9/22/2020	E 6th Street
Box drag	9/22/2020	E 4th Street
Box drag	9/22/2020	Gunn Street
Box drag	9/22/2020	E 7th Street
Box drag	9/22/2020	E 10th Street
Box drag	9/22/2020	E Bay Shore Drive
Box drag	9/22/2020	Bell Street
Box drag	9/22/2020	Brinkley Street
Box drag	9/22/2020	E 2nd Street
Pot hole Repair (Fill)	9/22/2020	Power Drive
Box drag	9/22/2020	E Pine Avenue
Box drag	9/22/2020	Baine Street
Box drag	9/22/2020	E 1st Street
Box drag	9/22/2020	W Pine Avenue
Pot hole Repair (Fill)	9/22/2020	Power Drive
Pot hole Repair (Fill)	9/22/2020	W 8th Street
Pot hole Repair (Fill)	9/22/2020	Gander Street
Pot hole Repair (Fill)	9/22/2020	W Pine Avenue
Pot hole Repair (Fill)	9/22/2020	Power Drive
Pot hole Repair (Fill)	9/22/2020	W 8th Street

District 1

Work Performed:

	<u>Date</u>	<u>Road</u>
Pot hole Repair (Fill)	9/21/2020	W Pine Avenue
Graded Road(s), Road Repair	9/22/2020	Patton Street
Pot hole Repair (Fill)	9/22/2020	W 8th Street
Pot hole Repair (Fill)	9/22/2020	Gander Street
Pot hole Repair (Fill)	9/22/2020	W Pine Avenue
Box drag	9/22/2020	Quinn Street
Pot hole Repair (Fill)	9/22/2020	Gander Street
Graded Road(s), Road Repair	9/22/2020	Quinn Street
Graded Road(s), Road Repair	9/22/2020	W 5th Street
Graded Road(s), Road Repair	9/22/2020	W 4th Street
Graded Road(s), Road Repair	9/22/2020	E Pine Avenue
Flagged	9/23/2020	N Bay Shore Drive
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/23/2020	N Bay Shore Drive
Flagged	9/23/2020	South Bay Shore Drive
Flagged	9/24/2020	Patton Drive
Cleaned out culverts	9/24/2020	School Road
Cleaned out culverts	9/24/2020	Patton Drive
Flagged	9/24/2020	South Bay Shore Drive
Flagged	9/24/2020	South Bay Shore Drive
Cleaned out culverts	9/24/2020	South Bay Shore Drive
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/24/2020	Hickory Dip Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/24/2020	Daisey Street
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/24/2020	Rose Drive
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/24/2020	East Bay Drive
Dig out ditches	9/24/2020	South Bay Shore Drive
Cleaned out culverts	9/24/2020	South Bay Shore Drive
Checked county roads for safety of traveling for public, Hauled Barricades	9/27/2020	W Gulf Beach Drive
Flagged	9/28/2020	Tip Tucker Road
Cleaned ditches	9/28/2020	Tip Tucker Road
Cleaned ditches	9/28/2020	Washington Street
Road Repair	9/28/2020	E Gorrie Drive
Flagged	9/28/2020	Washington Street
Flagged	9/28/2020	School Road
Cleaned out culverts	9/28/2020	Washington Street
Cleaned out culverts	9/28/2020	School Road
Cleaned out culverts	9/28/2020	Washington Street
Cleaned out culverts	9/28/2020	School Road
Cleaned out culverts	9/28/2020	Tip Tucker Road
Cleaned out culverts	9/28/2020	Tip Tucker Road
Cleaned ditches	9/28/2020	School Road
Driveway repair	9/29/2020	Wing Street
Driveway repair	9/29/2020	Wing Street

0

Material HAUL From:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Litter	9/23/2020	N Bay Shore Drive	1	0

District 1**Material HAUL From:****Date**

/

Road**Cubic Yards Tons****Litter****TOTAL****1****0****Material HAUL To:****Date****Road****Cubic Yards Tons**

Cold Mix, Asphalt

9/22/2020

Gander Street

2

0

Cold Mix, Asphalt

9/22/2020

W 8th Street

2

0

Cold Mix, Asphalt

9/22/2020

W Pine Avenue

2

0

Cold Mix, Asphalt

9/22/2020

Power Drive

2

0

Cold Mix, Asphalt**TOTAL****8****0**

Dirty 89 Lime Rock

9/19/2020

W Pine Avenue

18

0

Dirty 89 Lime Rock

9/21/2020

Randolph Street

18

0

Dirty 89 Lime Rock

9/21/2020

Land Street

18

0

Dirty 89 Lime Rock

9/21/2020

Cook Street

18

0

Dirty 89 Lime Rock

9/22/2020

W 4th Street

9

0

Dirty 89 Lime Rock

9/22/2020

W 4th Street

18

0

Dirty 89 Lime Rock

9/22/2020

E Pine Avenue

54

0

Dirty 89 Lime Rock

9/22/2020

W 5th Street

9

0

Dirty 89 Lime Rock

9/22/2020

Patton Street

18

0

Dirty 89 Lime Rock

9/22/2020

Quinn Street

18

0

Dirty 89 Lime Rock

9/23/2020

St. George Island Boat Ramp

18

0

Dirty 89 Lime Rock

9/29/2020

Wing Street

18

0

Dirty 89 Lime Rock**TOTAL****234****0**

Milled Asphalt

9/21/2020

W 1st Street

1

0

Milled Asphalt

9/21/2020

W 5th Street

1

0

Milled Asphalt

9/21/2020

W 7th Street

1

0

Milled Asphalt

9/21/2020

W 10th Street

1

0

Milled Asphalt

9/21/2020

W 9th Street

1

0

Milled Asphalt

9/21/2020

E Pine Avenue

1

0

Milled Asphalt

9/21/2020

E 10th Street

1

0

Milled Asphalt

9/21/2020

W 11th Street

1

0

Milled Asphalt

9/21/2020

W 12th Street

1

0

Milled Asphalt

9/21/2020

W Bay Shore Drive

1

0

Milled Asphalt

9/21/2020

E 3rd Street

1

0

Milled Asphalt

9/21/2020

W 8th Street

1

0

Milled Asphalt**TOTAL****12****0**

Sand

9/21/2020

Patton Street

9

0

Sand

9/21/2020

W Bay Shore Drive

18

0

Sand

9/21/2020

Gibson Street

18

0

Sand

9/21/2020

Land Street

18

0

Sand

9/21/2020

Cook Street

18

0

Sand

9/21/2020

W 4th Street

9

0

Sand

9/21/2020

E Sawyer Street

18

0

Sand

9/21/2020

Cook Street

18

0

Sand

9/21/2020

W 5th Street

9

0

Sand

9/21/2020

Randolph Street

18

0

Sand

9/22/2020

Quinn Street

9

0

Sand

9/22/2020

E Pine Avenue

18

0

Sand

9/22/2020

Bledsoe Street

9

0

Sand

9/22/2020

E Pine Avenue

36

0

District 1**Material HAUL To:****Date**

I.

Road**Cubic Yards Tons****Sand****TOTAL****225****0****District 2****Work Performed:****Date****Road**

Washout Repair, Pot hole Repair (Fill)

9/10/2020

CR30A

Graded Road(s)

9/10/2020

McIntyre Road

Road Repair

9/15/2020

Alligator Drive (Temporary Road)

Flagged

9/15/2020

Alligator Drive (Temporary Road)

Checked county roads for safety of traveling for public, Remove Trees

9/15/2020

Duvall Road

Checked county roads for safety of traveling for public, Remove Trees

9/15/2020

McIntyre Road

Checked county roads for safety of traveling for public, Remove Trees

9/15/2020

County Roads, Lanark

Checked county roads for safety of traveling for public

9/15/2020

McIntyre Road

Flagged, Sign Maintenance

9/15/2020

Alligator Drive (Temporary Road)

Flagged, Checked county roads for safety of traveling for public

9/15/2020

County Roads, Lanark

Cut Trees down and removed

9/16/2020

Alligator Drive

Cut Trees down and removed

9/16/2020

Alligator Drive

Checked county roads for safety of traveling for public

9/16/2020

County Roads, Alligator Point

Flagged

9/16/2020

Alligator Drive (Temporary Road)

Cut Trees down and removed

9/16/2020

Magnolia Street

Cut Trees down and removed

9/16/2020

Alligator Drive

Cut Trees down and removed

9/16/2020

Rio Vista Drive

Cut Trees down and removed

9/16/2020

Rio Vista Drive

Cut Trees down and removed

9/16/2020

Magnolia Street

Cut Trees down and removed

9/16/2020

Rio Vista Drive

Checked county roads for safety of traveling for public

9/16/2020

Lake Morality Road

Checked county roads for safety of traveling for public

9/16/2020

CR67

Closed Road

9/16/2020

Alligator Drive (Temporary Road)

Cut Trees down and removed

9/16/2020

Rio Vista Drive

Checked county roads for safety of traveling for public

9/16/2020

County Roads, Alligator Point

Checked county roads for safety of traveling for public

9/16/2020

St Teresa Ave

Checked county roads for safety of traveling for public

9/16/2020

Alligator Drive

Flagged

9/17/2020

Alligator Drive (Temporary Road)

Road Repair

9/17/2020

Alligator Drive (Temporary Road)

Pot hole Repair (Fill)

9/17/2020

Jeff Sanders Road

Loaded Trucks

9/17/2020

Alligator Drive (Temporary Road)

Flagged

9/17/2020

Alligator Drive (Temporary Road)

Checked county roads for safety of traveling for public

9/17/2020

Pine Log Boat Ramp (CR67)

Flagged

9/17/2020

Alligator Drive (Temporary Road)

Flagged

9/17/2020

Alligator Drive (Temporary Road)

Pot hole Repair (Fill)

9/17/2020

Jeff Sanders Road

Pot hole Repair (Fill)

9/17/2020

Jeff Sanders Road

Pot hole Repair (Fill)

9/17/2020

Jeff Sanders Road

Sign Maintenance

9/18/2020

Duvall Road

Flagged

9/18/2020

Alligator Drive (Temporary Road)

Sign Maintenance

9/18/2020

Lake Morality Road

Sign Maintenance, Flagged, Picture Taking of damages and/or repairs

9/18/2020

Alligator Drive (Temporary Road)

Flagged, Sign Maintenance

9/18/2020

Alligator Drive (Temporary Road)

District 2

Work Performed:

	<u>Date</u>	<u>Road</u>
Sign Maintenance	9/17/2020	Duvall Road
Sign Maintenance	9/18/2020	Lake Morality Road
Road Repair	9/18/2020	Alligator Drive (Temporary Road)
Loaded Trucks	9/18/2020	Stock Pile, CR 370 - Alligator Drive - Alligator
Sign Maintenance	9/18/2020	Duvall Road
Sign Maintenance	9/18/2020	McIntyre Road
Sign Maintenance	9/18/2020	Duvall Road
Flagged	9/18/2020	Alligator Drive (Temporary Road)
Travel	9/18/2020	Alligator Drive (Temporary Road)
Graded Road(s), Road Repair	9/19/2020	Alligator Drive (Temporary Road)
Sign Maintenance, Checked county roads for safety of traveling for public	9/19/2020	McIntyre Road
Flagged	9/19/2020	Alligator Drive (Temporary Road)
Sign Maintenance, Picture Taking of damages and/or repairs	9/19/2020	Alligator Drive (Temporary Road)
Loaded Trucks	9/19/2020	Alligator Drive (Temporary Road)
Loaded Trucks	9/19/2020	Stock Pile, CR 370 - Alligator Drive - Alligator
Flagged	9/19/2020	Alligator Drive (Temporary Road)
Flagged	9/19/2020	Alligator Drive (Temporary Road)
Sign Maintenance, Checked county roads for safety of traveling for public	9/19/2020	Jeff Sanders Road
Litter Pickup	9/21/2020	Apalachee Street
Litter Pickup	9/21/2020	Apalachee Street
Cleaned out culverts	9/23/2020	Mullet Pond Road
Cleaned out culverts	9/23/2020	Bald Point
Cut grass along shoulders of road on county right of way	9/23/2020	Apalachee Street
Pot hole Repair (Fill)	9/23/2020	Kendrick Road
Cleaned out culverts	9/23/2020	Mullet Pond Road
Cleaned out culverts	9/23/2020	Bald Point
Pot hole Repair (Fill)	9/23/2020	Kendrick Road
Sign Maintenance	9/23/2020	Alligator Drive
Sign Maintenance	9/23/2020	Alligator Drive (Temporary Road)
Sign Maintenance	9/23/2020	Alligator Drive
Box drag	9/24/2020	Jeff Sanders Road
Checked county roads for safety of traveling for public	9/28/2020	Duvall Road
Checked county roads for safety of traveling for public	9/28/2020	Duvall Road
Box drag	9/29/2020	Jeff Sanders Road
Box drag	9/29/2020	Avenue D NE (City of Carrabelle)
Box drag	9/29/2020	Ken Cope Ave
Box drag	9/29/2020	11th Street E (City of Carrabelle)
Box drag	9/29/2020	9th Street E (City of Carrabelle)
Box drag	9/29/2020	I Avenue NE (City of Carrabelle)
0		

Material HAUL From:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	9/17/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	180	0
Dirty 89 Lime Rock	9/17/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	36	0
Dirty 89 Lime Rock	9/18/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	90	0
Dirty 89 Lime Rock	9/19/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	18	0
Dirty 89 Lime Rock		TOTAL	324	0
Sand	9/17/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	90	0

District 2**Material HAUL From:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Sand	9/16/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	216	0
Sand	9/18/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	144	0
Sand	9/19/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	54	0
Sand	9/19/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	36	0

Sand	TOTAL	540	0
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Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
50# Bagged Asphalt	9/23/2020	Kendrick Road	2	0

50# Bagged Asphalt	TOTAL	2	0
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Dirty 89 Lime Rock	9/10/2020	McIntyre Road	72	0
Dirty 89 Lime Rock	9/17/2020	Alligator Drive (Temporary Road)	0	19.3199996948
Dirty 89 Lime Rock	9/17/2020	Jeff Sanders Road	9	0
Dirty 89 Lime Rock	9/17/2020	Alligator Drive (Temporary Road)	36	0
Dirty 89 Lime Rock	9/17/2020	Alligator Drive (Temporary Road)	36	0
Dirty 89 Lime Rock	9/17/2020	Alligator Drive (Temporary Road)	180	0
Dirty 89 Lime Rock	9/18/2020	Alligator Drive (Temporary Road)	54	0
Dirty 89 Lime Rock	9/18/2020	Alligator Drive (Temporary Road)	90	0
Dirty 89 Lime Rock	9/18/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	18	0
Dirty 89 Lime Rock	9/18/2020	Alligator Drive (Temporary Road)	36	0
Dirty 89 Lime Rock	9/19/2020	Alligator Drive (Temporary Road)	54	0
Dirty 89 Lime Rock	9/19/2020	Alligator Drive	18	0
Dirty 89 Lime Rock	9/19/2020	Alligator Drive (Temporary Road)	54	0

Dirty 89 Lime Rock	TOTAL	657	19.3199996948
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Sand	9/14/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	72	0
Sand	9/14/2020	Stock Pile, CR 370 - Alligator Drive - Alligator	54	0
Sand	9/15/2020	Alligator Drive (Temporary Road)	36	0
Sand	9/17/2020	Alligator Drive (Temporary Road)	18	0
Sand	9/17/2020	Alligator Drive (Temporary Road)	90	0
Sand	9/18/2020	Alligator Drive (Temporary Road)	216	0
Sand	9/18/2020	Alligator Drive (Temporary Road)	144	0
Sand	9/19/2020	Alligator Drive (Temporary Road)	54	0
Sand	9/19/2020	Alligator Drive (Temporary Road)	36	0

Sand	TOTAL	720	0
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Sand Bags	9/17/2020	Jeff Sanders Road	10	0
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Sand Bags	TOTAL	10	0
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District 3**Work Performed:**

	<u>Date</u>	<u>Road</u>
Cleaned out culverts	9/15/2020	12th Street (City of Apalachicola)
Cleaned out culverts	9/15/2020	12th Street (City of Apalachicola)
Checked county roads for safety of traveling for public	9/16/2020	County Roads Apalachicola, Noah Lockley
Checked county roads for safety of traveling for public	9/16/2020	County Roads Apalachicola, Noah Lockley
Driveway repair	9/22/2020	Avenue G (City of Apalachicola)
Driveway repair	9/22/2020	Avenue G (City of Apalachicola)
Parking lot repair, Cleaned out culverts	9/24/2020	Health Department (Apalachicola)
Driveway repair	9/24/2020	12th Street (City of Apalachicola)
Parking lot repair, Cleaned out culverts	9/24/2020	Health Department (Apalachicola)
Driveway repair	9/24/2020	12th Street (City of Apalachicola)

District 3

Work Performed:

Date 1.

Road

0

Material HAUL To:

<u>Material HAUL To:</u>	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	9/22/2020	Avenue G (City of Apalachicola)	9	0
Dirty 89 Lime Rock	9/24/2020	12th Street (City of Apalachicola)	9	0

Dirty 89 Lime Rock

TOTAL

18 0

District 4

Work Performed:

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	9/10/2020	Brownsville Road
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	Bayview Drive
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	26th Avenue
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	Brownsville Road
Cut grass along shoulders of road on county right of way	9/10/2020	Jackie Whitehurst Street
Cut grass along shoulders of road on county right of way	9/10/2020	Oak Drive
Cut grass along shoulders of road on county right of way	9/10/2020	Kevin Road
Cut grass along shoulders of road on county right of way	9/10/2020	26th Avenue
Cut grass along shoulders of road on county right of way	9/10/2020	Pine Drive
Cut grass along shoulders of road on county right of way	9/10/2020	Oyster Road
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	Oyster Road
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	Pine Drive
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	Jackie Whitehurst Street
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	Bayview Drive
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	26th Avenue
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	Brownsville Road
Cut grass along shoulders of road on county right of way	9/10/2020	Pal Rivers Road
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	Oyster Road
Cut grass along shoulders of road on county right of way	9/10/2020	Pine Drive
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	Jackie Whitehurst Street
Cut grass along shoulders of road on county right of way	9/10/2020	Jackie Whitehurst Street
Cut grass along shoulders of road on county right of way	9/10/2020	Bayview Drive
Cut grass along shoulders of road on county right of way	9/10/2020	Kevin Road
Cut grass along shoulders of road on county right of way	9/10/2020	Brownsville Road
Cut grass along shoulders of road on county right of way	9/10/2020	Oyster Road
Cut grass along shoulders of road on county right of way	9/10/2020	26th Avenue
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/10/2020	Pine Drive
Cut grass along shoulders of road on county right of way	9/10/2020	Oak Drive
Cut grass along shoulders of road on county right of way	9/10/2020	Bayview Drive
Cleaned out culverts	9/14/2020	Long Road
Cleaned out culverts	9/14/2020	Hathcock Road
Cleaned out culverts	9/14/2020	Peachtree Road
Cleaned out culverts	9/14/2020	Bayview Drive
Cleaned out culverts	9/14/2020	Bluff Road
Cleaned out culverts	9/14/2020	Gibson Road
Cleaned out culverts	9/14/2020	Gibson Road
Cleaned out culverts	9/14/2020	Peachtree Road
Cleaned out culverts	9/14/2020	Bluff Road
Cleaned out culverts	9/14/2020	Hathcock Road
Cleaned out culverts	9/14/2020	Linden Road
Cleaned out culverts	9/14/2020	Bayview Drive

District 4**Work Performed:**

<u>Work Performed:</u>	<u>Date</u>	<u>Road</u>
Cut grass along shoulders of road on county right of way	9/21/2020	Pal Rivers Road
Cut grass along shoulders of road on county right of way	9/21/2020	Field on Pal Rivers Road
Litter Pickup	9/21/2020	Chapman Road
Litter Pickup	9/21/2020	Marks Street
Litter Pickup	9/21/2020	BayShore Drive
Litter Pickup	9/21/2020	Marks Street
Litter Pickup	9/21/2020	Brownsville Road
Litter Pickup	9/21/2020	Thomas Drive
Litter Pickup	9/21/2020	Chapman Road
Litter Pickup	9/21/2020	Thomas Drive
Pot hole Repair (Fill)	9/22/2020	8 Mile
Pot hole Repair (Fill)	9/22/2020	8 Mile
Cut grass along shoulders of road on county right of way	9/22/2020	Smith Road
Cut grass along shoulders of road on county right of way	9/22/2020	Bay City Road
Litter Pickup	9/22/2020	Bluff Road
Cut grass along shoulders of road on county right of way	9/22/2020	Paradise Lane
Cut grass along shoulders of road on county right of way	9/22/2020	Peachtree Road
Pot hole Repair (Fill)	9/22/2020	8 Mile
Cut grass along shoulders of road on county right of way	9/22/2020	Linden Road
Cut grass along shoulders of road on county right of way	9/22/2020	Abercrombie Lane
Cut grass along shoulders of road on county right of way	9/22/2020	Hathcock Road
Cut grass along shoulders of road on county right of way	9/22/2020	Squire Road
Pot hole Repair (Fill)	9/22/2020	10 Mile
Cut grass along shoulders of road on county right of way	9/22/2020	Johnson Lane
Cut grass along shoulders of road on county right of way	9/22/2020	Waddell Road
Cut grass along shoulders of road on county right of way	9/22/2020	Melanie Lane
Cut grass along shoulders of road on county right of way	9/22/2020	Magnolia Lane
Litter Pickup	9/22/2020	Bluff Road
Pot hole Repair (Fill)	9/22/2020	10 Mile
Pot hole Repair (Fill)	9/22/2020	10 Mile
Cut grass along shoulders of road on county right of way	9/23/2020	Deason Street
Litter Pickup	9/23/2020	Peachtree Road
Litter Pickup	9/23/2020	Hathcock Road
Litter Pickup	9/23/2020	Squire Road
Litter Pickup	9/23/2020	Long Road
Litter Pickup	9/23/2020	Linden Road
Box drag	9/23/2020	13 Mile
Cut grass along shoulders of road on county right of way	9/23/2020	Alan Drive
Cut grass along shoulders of road on county right of way	9/23/2020	Gibson Road
Road Repair	9/23/2020	10 Mile
Cut grass along shoulders of road on county right of way	9/23/2020	Thomas Drive
Cut grass along shoulders of road on county right of way	9/23/2020	Chapman Road
Cut grass along shoulders of road on county right of way	9/23/2020	Marks Street
Cut grass along shoulders of road on county right of way	9/23/2020	US HWY 98 (Apalachicola, Smokey)
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/23/2020	US HWY 98 (Apalachicola, Smokey)
Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/23/2020	Pal Rivers Road
Road Repair	9/23/2020	8 Mile
Box drag	9/23/2020	Teat Road
Cut grass along shoulders of road on county right of way	9/24/2020	10 Mile

District 4

Work Performed:

	<u>Date</u>	<u>Road</u>
Sign Maintenance	9/24/2020	Gibson Road
Sign Maintenance	9/24/2020	Bluff Road
Sign Maintenance	9/24/2020	Gibson Road
Cut grass along shoulders of road on county right of way	9/24/2020	Moses Road
Cut grass along shoulders of road on county right of way	9/24/2020	Teat Road
Cut grass along shoulders of road on county right of way	9/24/2020	CR30A
Cut grass along shoulders of road on county right of way	9/24/2020	8 Mile
Sign Maintenance	9/24/2020	Bluff Road
Cut grass along shoulders of road on county right of way, Weed Eat & Cut Grass around signs & Culverts, Litter Pickup	9/24/2020	US HWY 98 (Apalachicola, Smokey)
Box drag	9/24/2020	Buddy Ward Park
Checked county roads for safety of traveling for public, Hauled Barricades	9/27/2020	Connector Road
Checked county roads for safety of traveling for public, Hauled Barricades	9/27/2020	Bluff Road
Driveway repair	9/28/2020	Linden Road
Driveway repair	9/28/2020	Linden Road
Dig out ditches, Cleaned out culverts	9/29/2020	Oyster Road
Cleaned out culverts	9/29/2020	Bay City Road
Cut grass along shoulders of road on county right of way	9/29/2020	CR30A
Cleaned out culverts	9/29/2020	Bay City Road
Cut grass along shoulders of road on county right of way	9/29/2020	10 Mile
Dig out ditches	9/29/2020	Bay City Road
Flagged	9/29/2020	Bay City Road
Dig out ditches	9/29/2020	Bluff Road
Cleaned ditches	9/30/2020	Oyster Road
Cleaned out culverts	9/30/2020	Bay City Road
Cut grass along shoulders of road on county right of way	9/30/2020	13 Mile
Cut grass along shoulders of road on county right of way	9/30/2020	CR30A
Flagged	9/30/2020	Oyster Road
Cleaned out culverts	9/30/2020	Bay City Road

0

Material HAUL From:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Ditch Dirt	9/29/2020	Bay City Road	108	0
Ditch Dirt	9/29/2020	Oyster Road	36	0
Ditch Dirt		TOTAL	144	0

Litter	9/10/2020	Brownsville Road	1	0
Litter	9/10/2020	Jackie Whitehurst Street	1	0
Litter	9/10/2020	26th Avenue	1	0
Litter	9/10/2020	Oyster Road	1	0
Litter	9/10/2020	Pine Drive	1	0
Litter	9/10/2020	Bayview Drive	1	0
Litter	9/23/2020	US HWY 98 (Apalachicola, Smokey)	1	0
Litter	9/23/2020	Pal Rivers Road	1	0
Litter		TOTAL	8	0

Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
#57 rock	9/28/2020	Linden Road	9	0
#57 rock		TOTAL	9	0

District 4**Material HAUL To:**

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Black Dirt	9/23/2020	10 Mile	36	0
Black Dirt	9/23/2020	13 Mile	18	0
Black Dirt	9/23/2020	13 Mile	36	0
Black Dirt		TOTAL	90	0
Cold Mix, Asphalt	9/22/2020	8 Mile	2	0
Cold Mix, Asphalt	9/22/2020	10 Mile	2	0
Cold Mix, Asphalt		TOTAL	4	0
Dirty 89 Lime Rock	9/18/2020	13 Mile	9	0
Dirty 89 Lime Rock	9/24/2020	Buddy Ward Park	9	0
Dirty 89 Lime Rock		TOTAL	18	0
Sand	9/23/2020	8 Mile	36	0
Sand	9/23/2020	8 Mile	54	0
Sand	9/23/2020	10 Mile	36	0
Sand		TOTAL	126	0
Sand Bags	9/28/2020	Bay City Road	20	0
Sand Bags		TOTAL	20	0

District 5**Work Performed:**

	<u>Date</u>	<u>Road</u>
Flagged, Culvert installation	9/10/2020	65 State Road
Flagged, Culvert installation	9/10/2020	CC Land
Flagged, Culvert installation	9/10/2020	65 State Road
Flagged, Culvert installation	9/10/2020	CC Land
Culvert installation	9/10/2020	CC Land
Checked county roads for safety of traveling for public	9/14/2020	Hickory Landing Road (Forestry Road #101-B)
Cut Trees down and removed	9/14/2020	Wilderness Road
Checked county roads for safety of traveling for public	9/14/2020	Sanborn Road
Checked county roads for safety of traveling for public	9/14/2020	Mill Road
Checked county roads for safety of traveling for public	9/14/2020	New River Road
Cut grass along shoulders of road on county right of way	9/14/2020	Hibiscus Lane
Checked county roads for safety of traveling for public	9/14/2020	Wright Lake Road (Forestry Road #101)
Checked county roads for safety of traveling for public	9/14/2020	Brick Yard Road (Forestry Road #129)
Checked county roads for safety of traveling for public	9/14/2020	Ashley Landing Road (Forestry Road #101-A)
Checked county roads for safety of traveling for public	9/14/2020	Gardners Landing Road
Checked county roads for safety of traveling for public	9/14/2020	New River Road
Cut Trees down and removed	9/14/2020	Wilderness Road
Checked county roads for safety of traveling for public	9/14/2020	Sand Beach Road
Checked county roads for safety of traveling for public	9/14/2020	Hickory Landing Road (Forestry Road #101-B)
Checked county roads for safety of traveling for public	9/14/2020	Mill Road
Checked county roads for safety of traveling for public	9/14/2020	Gardners Landing Road
Checked county roads for safety of traveling for public	9/14/2020	Bloody Bluff Road
Checked county roads for safety of traveling for public	9/14/2020	Ashley Landing Road (Forestry Road #101-A)
Checked county roads for safety of traveling for public	9/14/2020	Brick Yard Road (Forestry Road #129)
Checked county roads for safety of traveling for public	9/14/2020	Wright Lake Road (Forestry Road #101)
Checked county roads for safety of traveling for public	9/15/2020	County Roads, Eastpoint William Massey
Flagged, Checked county roads for safety of traveling for public	9/15/2020	County Roads, Eastpoint William Massey
Cleaned out culverts	9/15/2020	Timber Ridge Court

District 5

Material HAUL To:

	<u>Date</u>	<u>Road</u>	<u>Cubic Yards</u>	<u>Tons</u>
Dirty 89 Lime Rock	9/10/2020	CC Land	36	0
Dirty 89 Lime Rock	9/22/2020	Wilderness Road	5	0
Dirty 89 Lime Rock	9/22/2020	Wilderness Road	9	0
Dirty 89 Lime Rock	9/24/2020	Brick Yard Road (Forestry Road #129)	36	0
Dirty 89 Lime Rock	9/24/2020	Brick Yard Road (Forestry Road #129)	36	0
Dirty 89 Lime Rock		TOTAL	158	0
Sand	9/10/2020	CC Land	36	0
Sand	9/10/2020	65 State Road	18	0
Sand	9/10/2020	CC Land	36	0
Sand		TOTAL	90	0



MEETING DATE: October 6, 2020
NAME/DEPARTMENT/AGENCY: Fonda D. Davis / Solid Waste & Recycling, Animal Control, Parks & Recreation
TOTAL ATTACHMENTS: 1

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Fonda Davis Board Report

Action Item:

Sylvester Williams Park:

1. I met with Chairman Lockley concerning some safety issues and repairs at Sylvester William Park. Chairman Lockley wanted the park accessed and recommendations made at the next Commissioners meeting.

REQUESTED ACTION: Motion authorizing assistance in repairs with the Sylvester Williams Parks.

Information Item:

2. Right-of-way Debris Pickup / Recycle Material Hauled – September 11, 2020 – September 29, 2020 (See attached)

Right-of-Way Debris Pickup/Recycle Material Hauled
September 11, 2020- September 29, 2020

RIGHT-OF-WAY DEBRIS PICKUP

Apalachicola	Eastpoint	St George Island	Carrabelle	Lanark	Alligator Point
173.87 TONS	59.51 TONS	26.00 TONS	18.99 TONS	14.48-TONS	15.14 TONS

RECYCLE MATERIAL HAULED

	Apalachicola	Eastpoint	St. George Island	Carrabelle	Lanark	Alligator Point	St. James
Cardboard	18.97 TONS	8.95 TONS	5.89 TONS	14.99 TONS	-0- TONS	-0- TONS	.71 TONS
Plastic,Paper,Glass, Aluminum	-0- TONS	-0- TONS	-0- TONS	-0- TONS	-0- TONS	-0- TONS	-0-TONS



MEETING DATE: October 6, 2020
NAME/DEPARTMENT/AGENCY: Pamela Brownell, Director, Franklin County Emergency Management

TOTAL ATTACHMENTS: 2

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Emergency Management Director Board Report

Action Items:

1. Requesting the Boards approval and signing of the Community Emergency Response Team (CERT) Grant in the amount of \$5000.00
2. Request the Boards approval and signing of the Hurricane Loss Mitigation Program Grant in the amount of \$194,000.00

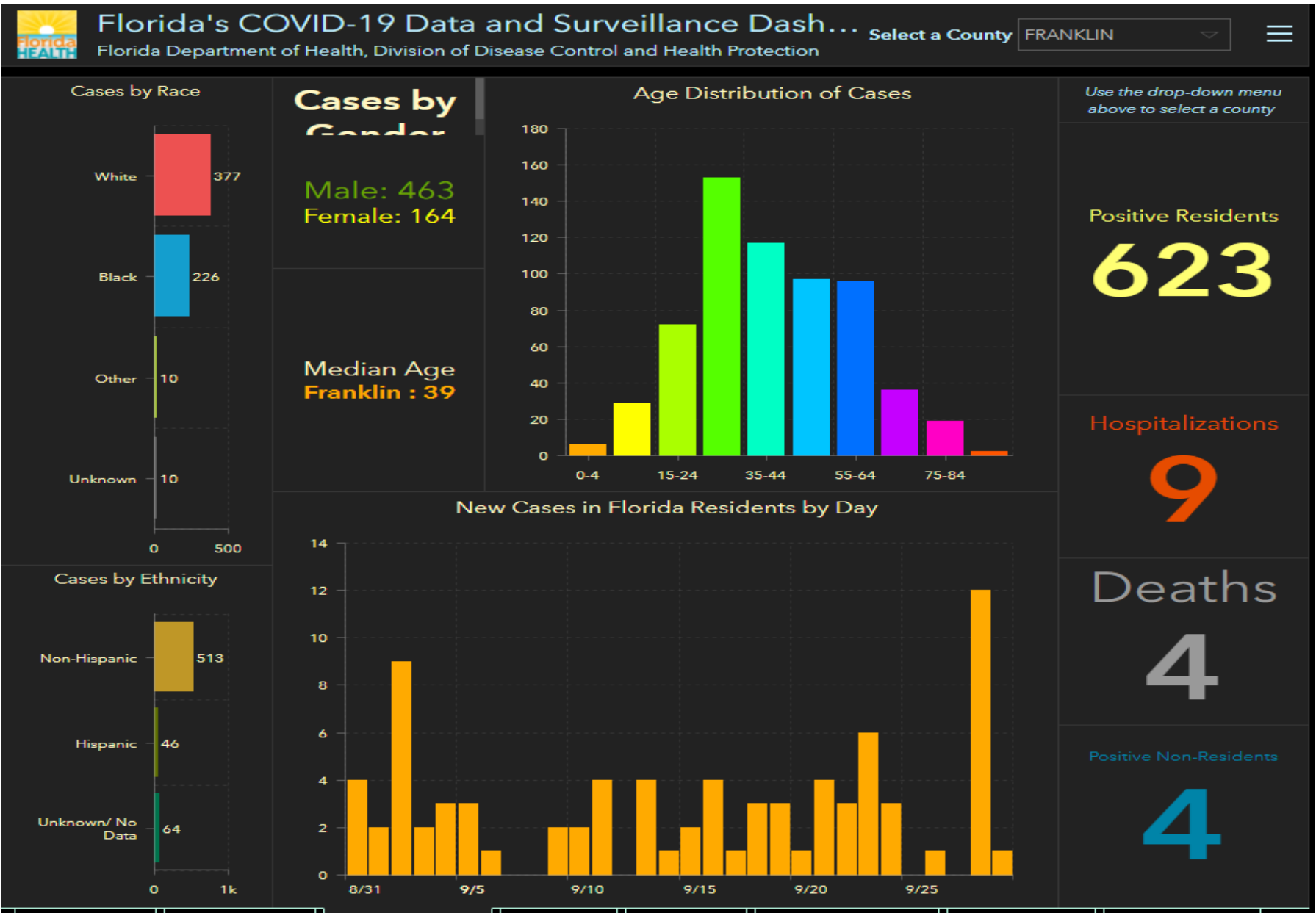
Information Items:

3. EOC Staff worked Hurricane Sally 09/12/20 and continues to work with FDEM and FEMA.
4. EOC Staff completed its monthly IPAWS test on 09/23/20.
5. EOC Staff continue to participate in the NOAA Tropical Weather Training.
6. EOC has submitted our New LMS Plan to the state and are awaiting approval.
7. EOC Staff along with our CERT Volunteers continue to distribute washable & reusable cloth mask throughout our community. We have partnered with the City of Carrabelle and City of Apalachicola Chamber of Commerce along with the St. George Island & Eastpoint Visitor Centers to assist with distribution to local businesses and residents. We will continue this effort as long as supplies are available.
8. EOC Staff are working diligently with DOH Staff regarding the COVID-19 virus. This includes hosting meetings with representatives from DOH, Sheriff's Dept. Weems, EMS, as needed. We also are assisting with Conference Calls, information distribution from DOH via Alert Franklin, Facebook and our EOC Website.
9. EOC Staff continue to participate in conference calls with State DEM, Region 2, DOH, FEMA, etc. regarding COVID 19. We also continue to update WebEOC with missions for PPE, Local State of Emergency, and SitReps.
10. EOC Staff continue to work on FEMA reimbursement claims from Hurricane Michael. (Please see below report regarding Hurricane Michael Projects). This includes working with FEMA staff regarding mitigation of damaged parks, roads, etc. Mitigation takes some time but EOC Staff continue to work diligently with FEMA Staff on the most beneficial repairs for Franklin County. We are in contact with our PDMG regularly regarding these projects and will update the Board as soon as the State Review is completed. EOC Staff has also began the FEMA reimbursement claim process for COVID-19.

K.

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<u>Project #</u>	<u>Category</u>	<u>Title</u>	<u>Type</u>	<u>Process Step</u>	<u>Federal Share</u>	<u>Non-Federal Share</u>	<u>Best Available Cost</u>
TOTAL OBLIGATED AS OF 09/30/2020							8,601,763.09
79199	G - Parks, Recreational Facilities, and Other Items	Alligator Point Dunes Walkovers	Standard	Pending EHP Review	\$24,867.23	\$8,289.07	\$33,156.30
132465	Z - Management Costs	Franklin County Management costs	Management Costs	Pending Formulation Completion	\$0.00	\$0.00	\$31,644.50
79475	A - Debris Removal	Franklin County Debris 10-10 thrus 11/24	Work Completed / Fully Documented	Pending Recipient Final Review	\$241,333.94	\$0.00	\$241,333.94





MEETING DATE: October 6, 2020
NAME/DEPARTMENT/AGENCY: UF/IFAS Franklin County Extension Program
TOTAL ATTACHMENTS: None

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Extension Office Report

Informational Items

General Extension Activities:

1. During this period, the Extension office assisted citizens on the topics of soil test results, disease on Ligustrum, obtaining a farm ID number from the Farm Services Agency, and more.
2. Extension Director assisted with hosting a webinar by the Natural Resources Program Team on the topic of “Planting successful food plots for deer”.
3. Extension office will be receiving additional shipments of *Tamarixia radiata* (small wasp that parasitizes the Asian citrus psyllid) to combat the spread of citrus greening in our area. One shipment per month, from September through November will be released at various locations where citrus trees have been found to have citrus psyllids.
4. Extension Director is participating in planning meetings for the annual County Extension Director’s in-service training, which will be virtual this year.

Sea Grant Extension:

5. Extension Director participated in a webinar with the Riparian County Stakeholder’s Coalition and the ACFS Apalachicola Caucus on ACF River Basin issues.
6. Extension Director is coordinating with other Panhandle counties to assist them with damage assessment to seafood and fishing industry sectors, related to Hurricane Sally.
7. Extension Director participated in webinar on how the flow in the Apalachicola River has been modeled so that impacts of various flow levels can be predicted for downstream habitats. Presenter was Dr. Steve Leitman.

4-H Youth Development:

8. District III Council members met to elect officers for the current 4-H year. Planning is underway for the annual Teen Retreat event.

Family and Consumer Sciences:

9. Transition to a distance-learning platform continues for programs to use in the local schools.



MEETING DATE: October 6, 2020
NAME/DEPARTMENT/AGENCY: Whitney Roundtree, Franklin County Public Library
TOTAL ATTACHMENTS: 1

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Library Director Board Report

Information Items

Updates (General):

1. Annual Fiscal year stats: Franklin County (see attached)
2. September was National Library Card Sign-Up Month. FCPL issued 20 new cards for the month of September.

Events (General):

3. Diabetes Awareness Prevention class hosted by Ascension Sacred Heart will be held October 6th at 10:00 AM at the Eastpoint branch.
4. Book Chat will resume on the 2nd Tuesday of the month at 1:30 PM at the Eastpoint Branch. First meeting will be held October 6th.
5. Story Time for ages 1-6 will be held on the 2nd and 4th Wednesday of each month at 3:30 PM at both the Carrabelle and Eastpoint locations. Reading to children helps them to develop language and listening skills and prepares them to understand the written word.
6. Anime Club for grades 6th-12th will also be held once a month at both branches. October 8th at 4:00 PM at the Eastpoint branch and October 13th at 4:00 PM at the Carrabelle branch.
7. Writer’s Forum with Dawn Radford will resume on the 3rd Wednesday of the month. The first meeting will be held October 21st at 1:00 PM.
8. A Special Halloween event for all ages will be held October 29th at 4:00 PM at both branches.

Annual fiscal year stats: Franklin County

Physical Item Circulation (KOHA)

Service Outlet	19-20	18-19	% Change
FCCA	11082	14812	-25.1823%
FCEP	8723	13217	-34.0017%

Digital Circulation (Overdrive)

Service Outlet	19-20	18-19	% Change
FCCA	1042	970	+7.42268%
FCEP	2408	1874	+28.4952%

Attendance

Service Outlet	19-20	18-19	% Change
FCCA	10852	41311	-73.731%
FCEP	9993	17864	-44.0607%
FCPL Total	20845	59175	-64.774%

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REQUEST FOR PROPOSALS
FDOT FPID NO. 440621-2-54-01**

The Franklin County Board of County Commissioners is seeking civil engineering services relating to the construction engineering and inspection (CEI) for the widening and resurfacing improvements on County Road 30A from the Gulf County line to Thirteen Mile Road. The total length of the project is approximately 1.55 miles. The scope of the project includes widening the existing roadway from 22' to 24' wide and resurfacing the existing travel lanes, adding 5' wide paved shoulders, necessary drainage improvements, and upgrading signage and pavement markings. Consideration will be given to only those firms that are qualified pursuant to law and that have been prequalified by FDOT to perform the indicated types of work.

Work Types: 10.1 – Roadway Construction Engineering Inspection
Response Deadline: Monday, Oct 5, 2020 at 4:30 P.M. EDT
Opening Date: Tuesday, Oct 6, 2020 at The County Commission meeting which begins at 9:00 A.M. ET.

This project is federally funded with assistance from the FDOT. By submitting a letter of response, the Consultant certifies that they are in compliance with FDOT Procedure No. 375-030-006 (Restriction on Consultants Eligibility to Compete for Department Contracts) and that no principle is presently suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation on this transaction by any Federal Department or Agency.

Information regarding the proposal and the complete Request For Proposals package can be obtained from Cortni Bankston, Administrative Assistant, 850-653-9783 x-180 or cortnib@franklincountyflorida.com. In order to ensure a fair, competitive, and open process, once a project is advertised for proposals, all communications between interested firms and the County must be directed to Cortni Bankston, Administrative, 850653-9783 x-180 or cortnib@franklincountyflorida.com.

If interested, qualified Consultants are required to submit the original and two (2) copies of the letter of response to the Franklin County Clerk's Office, 33 Market Street, Suite 203, Apalachicola, FL 32320 by the response deadline. All letters of response shall be sealed and marked on the outside of the envelope "**RFQ #440621-2-54-01; CR 30A Widening and Resurfacing CEI Services**".

**FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS
REQUEST FOR PROPOSALS
FDOT FPID NO. 440644-1-54-01**

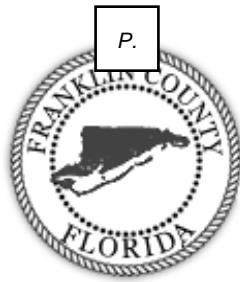
The Franklin County Board of County Commissioners is seeking civil engineering services relating to the construction engineering and inspection (CEI) for the widening and resurfacing improvements on County Road 67 from State Road 30 to the Crooked River Bridge. The total length of the project is approximately 6.044 miles. The scope of the project includes widening and resurfacing the existing lanes, the addition of 5' paved shoulders, shoulder stabilization and culvert extensions. In addition, signage and pavement markings will be upgraded or replaced. Consideration will be given to only those firms that are qualified pursuant to law and that have been prequalified by FDOT to perform the indicated types of work.

Work Types: 10.1 – Roadway Construction Engineering Inspection
Response Deadline: Monday, Oct 5, 2020 at 4:30 P.M. EDT
Opening Date: Tuesday, Oct 6, 2020 at The County Commission meeting which begins at 9:00 A.M. ET.

This project is federally funded with assistance from the FDOT. By submitting a letter of response, the Consultant certifies that they are in compliance with FDOT Procedure No. 375-030-006 (Restriction on Consultants Eligibility to Compete for Department Contracts) and that no principle is presently suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation on this transaction by any Federal Department or Agency.

Information regarding the proposal and the complete Request For Proposals package can be obtained from Cortni Bankston, Administrative Assistant, 850-653-9783 x-180 or cortnib@franklincountyflorida.com. In order to ensure a fair, competitive, and open process, once a project is advertised for proposals, all communications between interested firms and the County must be directed to Cortni Bankston, Administrative, 850653-9783 x-180 or cortnib@franklincountyflorida.com.

If interested, qualified Consultants are required to submit the original and two (2) copies of the letter of response to the Franklin County Clerk's Office, 33 Market Street, Suite 203, Apalachicola, FL 32320 by the response deadline. All letters of response shall be sealed and marked on the outside of the envelope "**RFQ #440644-1-54-01; CR 67 Widening and Resurfacing CEI Services**".



MEETING DATE: October 6, 2020
NAME/DEPARTMENT/AGENCY: David Walker / Weems Memorial Hospital
TOTAL ATTACHMENTS: 2

=====

Weems Memorial CEO Board Report

Action Items

New Franklin County EMS Vehicle:

1. We have made a significant investment in new equipment for EMS during Fiscal Year 2019. As our continued investment, Weems Governing Board approved the purchase of new EMS vehicle. The vehicle will aid the County efforts to respond, treat and transport individuals who need emergency medical treatment services. This vehicle will come equipped with updated patient care equipment, and no other purchases will be needed to outfit the vehicle when it is delivered. The purchase will be made from the hospital's CARES Act funding. The cost of the vehicle is \$272,530. (see attached document)

Board Action: Request Board approval to purchase of the new EMS Vehicle for \$272,530

New Inpatient/ED Telemetry System

2. Weems Governing Board approved the purchase of a new Inpatient/ED Telemetry System for the hospital. This system will allow remote patient monitoring and offer advance technology for early detection of an ambulatory patient's changing condition. It will be used on every single patient that enters the doors of Weems. Every single ED patient will be connected to the Passport 8 to monitor their vitals during their ED stay which will be viewed at ED and Med/Surg nurses stations by all nurses. Then if patient is admitted, they will wear the portable monitors when ordered which will allow continuous monitoring of their vitals during their stay. Our original quote for the new telemetry system using Weems current purchasing contract was \$177,776.58. Jim Coleman has agreed to allow Weems to use Alliant's purchasing contract for the item at a cost of \$154,011.86. This is a \$23,765 savings to the hospital. The purchase will be made from the hospital's CARES Act funding. (see attached document)

Board Action: Request Board approval to purchase a new Telemetry System for \$154,011.86

P.

A GLOBAL LEADER IN PATIENT MONITORING, ANESTHESIA AND ULTRASOUND SYSTEMS

PROPOSAL FOR:
GEORGE E. WEEMS MEMORIAL HOSPITAL

PREPARED BY:
Bryan Hall
Sep 25, 2020



Proposal Summary

Proposal Date: Sep 25, 2020
 Proposal Number: Q-48291
 Proposal Exp. Date: Dec 23, 2020
 Sales Rep: Bryan Hall
 Proposal For: GEORGE E. WEEMS MEMORIAL HOSPITAL

Mindray DS USA, Inc.
 800 MacArthur Blvd.
 Mahwah, NJ 07430
 Tel: 201-995-8000
 Fax: 800.266.9624

Contact: Glenda Wilson
 Title: Director
 Phone: (850) 653-8853 ext. 107
 Email: gwilson@weemsmemorial.com

Total Price By Department

Telemetry

Department Name	List Price	Departmental Discount	Net Price
Telemetry	USD 208,233.76	USD -72,568.40	USD 135,665.36
Telemetry TOTAL:			USD 135,665.36

PP8s (3) + Upgrading Current PP8s

Department Name	List Price	Departmental Discount	Net Price
PP8s (3) + Upgrading Current PP8s	USD 34,203.00	USD -15,856.50	USD 18,346.50
PP8s (3) + Upgrading Current PP8s TOTAL:			USD 18,346.50

TOTAL: USD 154,011.86

To: Glenda Wilson
 GEORGE E. WEEMS
 MEMORIAL HOSPITAL
 WASHINGTON SQUARE 135 G
 AVENUE
 APALACHICOLA, FL 32320

Sales Representative: Bryan Hall
Quote Number: Q-48291
Proposal Date: Sep 25, 2020

Phone: +1 9043221180
E-mail: b.hall@mindray.com

Affiliation: ALI

Telemetry

Line #	Part Number	Description	List Price	Net Price	QTY	Total Net
1	115-050971-00	BeneVision DMS Host Package (Tower) - Central Station	USD 6,000.00	USD 3,300.00	1	USD 3,300.00
2	0992-00-0002-04	OEM Uninterrupted power supply APCBR800	USD 186.00	USD 186.00	1	USD 186.00
3	121-001453-00	BeneVision DMS Widescreen Touch Display	USD 2,975.00	USD 1,636.25	2	USD 3,272.50
4	121-001372-00	BeneVision CS Server License	USD 9,700.00	USD 5,885.00	1	USD 5,885.00
5	121-001373-00	BeneVision CS Bed License (FD, Bed, Adv) - Per Channel	USD 400.00	USD 220.00	24	USD 5,280.00
6	121-001269-00	BeneVision Central Station - TelePack license Key Package. Includes: One Arrythmia detection, St Segment analysis and QT Monitoring license per TelePack channel.	USD 875.00	USD 481.25	15	USD 7,218.75
7	121-001700-00	WiFi Telemetry Transmitter With Alarms (TM80) (includes 1 ea - 3 AA Battery Pack), Compatible with both Masimo and Nellcor Pulse Oximetry. (SpO2)	USD 4,600.00	USD 2,530.00	15	USD 37,950.00
8	009-004782-00	5-Lead ECG Mobility Leadset, AHA, Snap, 24" Compatible with TM80/TD60	USD 135.00	USD 101.25	15	USD 1,518.75
9	009-004936-00	Masimo SpO2 Module for BeneVision TD60/TM80 Display Telepack	USD 1,175.00	USD 881.25	8	USD 7,050.00
10	0600-00-0126	LNCS DCI, reusable, adult, >30 kg	USD 315.00	USD 236.25	8	USD 1,890.00
11	115-030107-00	BeneVision TM80/TD60 Rechargeable Lithium-Ion Battery Pack.	USD 325.00	USD 243.75	20	USD 4,875.00
12	115-030108-00	BeneVision Central Charger. Charges up to 10 Lithium-Ion Battery Packs simultaneously	USD 2,200.00	USD 1,650.00	2	USD 3,300.00
13	115-032957-00	TD60 Disposable Telepack pouch. (Box of 25)	USD 70.00	USD 52.50	2	USD 105.00
14	803-040050-00	Telepack installation & setup includes programming, configuration and verification	USD 88.25	USD 88.25	15	USD 1,323.75
15	115-034334-02	Operator's manual on CD for TD60, TM80 and BP10	USD 0.01	USD 0.01	1	USD 0.01
16	803-040046-00	WiFi Installation per 100 SQFT includes material, installation and verification	USD 200.00	USD 143.10	120	USD 17,172.00
17	023-001566-00	HP LaserJet Enterprise M608n Printer	USD 3,700.00	USD 2,035.00	2	USD 4,070.00
18	803-040039-00	Device Install & Setup w/ CABL for one of the following - patient monitor, printer or display. Includes programming, configuration and verification	USD 1,271.00	USD 1,143.90	2	USD 2,287.80
19	121-001453-00	BeneVision DMS Widescreen Touch Display	USD 2,975.00	USD 1,636.25	1	USD 1,636.25

Line #	Part Number	Description	List Price	Net Price	QTY	Total Net
20	121-001854-00	Remote VGA 1-port Transmitter (Requires 1 for each remote display screen)	USD 1,200.00	USD 900.00	1	USD 900.00
21	121-001857-00	Short Range VGA Receiver	USD 760.00	USD 482.25	1	USD 482.25
22	803-040039-00	Device Install & Setup w/ CABL for one of the following - patient monitor, printer or display. Includes programming, configuration and verification	USD 1,271.00	USD 1,143.90	1	USD 1,143.90
23	CLIN-ED-TRNG8HR	8 Hours of Clinical Education scheduled Monday through Friday	Included	Included	3	USD 0.00
24	803-040040-00	Device Install & Setup w/o CABL for one of the following - patient monitor, printer or display. Includes programming, configuration and verification	USD 731.00	USD 657.90	6	USD 3,947.40
25	803-040048-00	HW System Design & Implementation per 2 Servers	USD 12,500.00	USD 11,250.00	1	USD 11,250.00
26	5000-CS-ABMT-01	Cable pull and tenting procedures	USD 11,330.00	USD 9,621.00	1	USD 9,621.00
Telemetry TOTAL:						USD 135,665.36

PP8s (3) + Upgrading Current PP8s

Line #	Part Number	Description	List Price	Net Price	QTY	Total Net
27	121-001653-00	Passport 8, Masimo SpO2, 3/5-lead ECG, NIBP, respiration, temperature, Advanced Arrhythmia and ST, wireless (2.4/5GHz)	USD 8,975.00	USD 5,026.00	3	USD 15,078.00
28	115-018012-00	Lithium ion battery	USD 255.00	USD 191.25	3	USD 573.75
29	0012-00-1503-02	ECG mobility leadwires, 5 lead, snap, AAMI, 24" (61.0cm)	USD 135.00	USD 101.25	3	USD 303.75
30	PASS-1Y-MBLP	PASSPORT,MAIL EXT WARR,1 YR	USD 265.00	USD 225.25	12	USD 2,703.00
31	PASS-1Y-MBLP-CRDT	Buying Group Warranty Credit	USD 0.00	USD -225.25	12	USD -2,703.00
32	045-003428-00	Rolling stand with Quick Release mount. (PP8, PP12, ePM, N1 and T1)	USD 490.00	USD 367.50	3	USD 1,102.50
33	115-040810-00	Passport 8/12 Combo Ops Manual CD	Included	Included	3	USD 0.00
34	121-001347-00	Passport 8/12 5.24 Field Upgrade Kit	USD 225.00	USD 168.75	3	USD 506.25
35	115-039042-00	Mindray Arrhythmia / ST Segment Upgrade Kit.	USD 1.00	USD 0.75	3	USD 2.25
36	5000-00-0000	Hourly Travel and Labor	USD 260.00	USD 260.00	3	USD 780.00
PP8s (3) + Upgrading Current PP8s TOTAL:						USD 18,346.50

To: Glenda Wilson
 GEORGE E. WEEMS
 MEMORIAL HOSPITAL
 WASHINGTON SQUARE 135 G
 AVENUE
 APALACHICOLA, FL 32320

Sales Representative: Bryan Hall
Quote Number: Q-48291
Proposal Date: Sep 25, 2020

Phone: +1 9043221180
E-mail: b.hall@mindray.com

Affiliation: ALI

Affiliation Notes: Star Purchasing-Alliant, LLC - ALI - Standard one year-on site warranty for parts & labor on Passport Monitors, Central Station, Gas Module. Standard three year mail-in warranty on Accutorr Monitors. Standard three year warranty on Anesthesia Machines. N Series Monitors - Standard 5 year warranty. Standard five year warranty on M7, M9 , TE5, TE7 Ultrasound Machines & Transducers (Excluding 4D & TEE Transducers - Standard one year). DC8 Ultrasound Machine & DC8 Transducers -Standard one year warranty. DC8 Expert Ultrasound Machine & Transducers - Standard five year warranty. Resona7 Ultrasound Machine & Transducers - Standard 5 Year Warranty.
 Extended Warranty on all Bedside Monitors as follows: Passport Monitors - Additional 4 years mail-in warranty. Accutorr Monitors - Additional 2 years mail-in warranty.
 EXCEPTION: DEMO EQUIPMENT & ACCESSORIES (6 MONTHS ONLY)

Payment Terms: NET 30 DAYS

Shipping Terms: F.O.B. Mahwah, NJ (CUSTOMER PAYS FREIGHT)
 "To ensure on-time delivery of your orders, Mindray may drop ship products directly from our overseas factories or distribution warehouses"

Proposal Notes:

Product Notes: Biomedical training credits issued to customers at the time of sale, are for the sole use of employees of the facility purchasing the equipment, and are non transferable.

Central Station - Hospitals, or buying groups, that require special containment procedures while opening plenum spaces including the use of a negative chamber tent system will be billed separately for the containment costs. These cost will include, but not be limited to, rental of a containment system, plus the additional cost incurred by the cable installer and the Mindray Representative who are required to use the system. This will also apply to any containment costs incurred after the installation for Mindray Representatives when performing maintenance on the system.

Trash Removal responsibility

Mindray is not responsible for the disposal of packing material associated with newly installed Mindray products. Mindray will work with the customer to collect and centralize the packing material for ease of disposal by the customers' personnel. The customer will be responsible for sorting and disposal of packing material.

De-Installation of existing cabling

Mindray is not responsible for the de-installation of existing cabling associated with an existing patient monitoring system. Mindray will provide this service on a time and material basis in the event that the customer would like to have this work done by Mindray at the time of the installation. Customer will be responsible for pulling of cable and certification, if these items are not charged on the body of this quote.

Fiber Optics Requirements

In the event that fiber optics network runs are necessary due to the location of the central rack, then it will be the customer's responsibility to add the necessary fiber optic run(s). Mindray

Technology service will provide this service on a T+M basis in the event that the customer would like to have this work done by Mindray.

Pricing for cable pull and certification is based on nonunion labor. If Union labor is required customer will be invoiced for any additional cost. Pricing for cablepull includes installation of cables above ceilings or any horizontal/vertical pathways and shall be supported per BISC1 standards utilizing communications rated J-hooks. Pricing does not include major structural changes to go between walls or floors, e.g., penetration of interior or exterior cement walls or the installation of conduit/Raceway.

Core Drilling requirements

In the event that core drilling (i.e drilling between floors to accommodate network runs) is required to complete an installation, the customer will be responsible for customary costs associated with this work. Mindray Technology Services will provide this service on a T+M basis if requested by the customer.

(Customary charges are approximately \$450 each)

Purchase order acceptance and delivery of Mindray Certified Refurbished products is subject to inventory availability.

Product Notes:

Please complete at time of purchase:

Uncrating Needed: YES / NO

Receiving Dock Hours: _____

Debris Removal: YES / NO

Lift Gate Required: YES / NO

Prior Notification: YES / NO

Inside Delivery Required: YES / NO

Contact Name: _____

Department: _____

Contact Phone #(s) _____

E-mail Address(s) _____

Purchase order acceptance and delivery of Mindray Certified Refurbished products is subject to inventory availability.

This quotation contains no provisions for Biomedical training tuition or credits.

If your terms are Cash-in-advance, please remit check directly to:

Mindray DS USA, Inc. 24312 Network Place, Chicago, IL 60673-1243

Total Price By Department

Telemetry

Department Name	List Price	Departmental Discount	Net Price
Telemetry	USD 208,233.76	USD -72,568.40	USD 135,665.36
Telemetry TOTAL:			USD 135,665.36

PP8s (3) + Upgrading Current PP8s

Department Name	List Price	Departmental Discount	Net Price
PP8s (3) + Upgrading Current PP8s	USD 34,203.00	USD -15,856.50	USD 18,346.50
PP8s (3) + Upgrading Current PP8s TOTAL:			USD 18,346.50

TOTAL: USD 154,011.86

Quotation

Total List Amount	USD 242,436.76
Total GPO Discount	USD 88,424.90
Total Additional Discount/TradeIn	USD 0.00
Total Net Amount	USD 154,011.86

Mindray Capital Leasing Options

Monthly Lease Payment Amount:	36 months USD 4,564.14 48 months USD 3,494.68 60 months USD 2,853.84
Leasing Notes:	This quote is non-binding and is subject to credit approval and acceptance by Mindray Capital. Monthly payments do not include applicable freight and taxes.



Total Net Price For Purchase:

USD 154,011.86

To: Glenda Wilson
GEORGE E. WEEMS
MEMORIAL HOSPITAL
WASHINGTON SQUARE 135 G
AVENUE
APALACHICOLA, FL 32320

Sales Representative: Bryan Hall
Quote Number: Q-48291
Proposal Date: Sep 25, 2020

Phone: +1 9043221180
E-mail: b.hall@mindray.com

Affiliation: ALI

Title of Buyer	Printed Name of the Buyer

Purchase Order Number	Date	Signature of the Buyer

Ship to Address:

Bill to Address:

We have selected a non-Masimo SpO2 technology and have requested a proposal using an alternate SpO2 technology.

Although we have been educated on the Masmio SpO2 option by Mindray, we have independently chosen the alternate SpO2 option based upon our business needs.

Signature of buyer _____

**Mindray North America now has a \$150 minimum order policy.
Unless otherwise stated, the total net price of this quotation does not include, freight or sales tax.**



P.

Equipment Proposal

This Equipment Proposal (the “Proposal”) has been prepared by Ten-8 Fire Equipment, Inc. (“Company”) in response to the undersigned Customer’s request for a proposal. This Proposal is comprised of the special terms set forth below, the Proposal Option List (or for ambulance sales, the Quotation, or Order Form, as applicable), Warranty, and Company’s Purchasing Terms and Conditions. Through its signature below or other Acceptance (as defined below), Customer acknowledges having received, read and being bound by this Proposal, all attachments and Company’s Purchasing Terms and Conditions.

Date: July 28, 2020 (“Proposal Date”) **Customer:** George E Weems Memorial Hospital (“Customer”)

Customer Address: 135 Ave G Aplachacola, FL 32320

Quantity	Product Description & Options	Price
1	Braun Chief XL on F450 4x4 diesel chassis FSA20-VEF14.01	\$240,000.00
1	Ford FIN rebate	(\$4,000.00)
1	Stryker Power load and cot	\$43,329.00
1	Install of additional equipment at Ten 8	\$5,451.00
1	Graphcis High performance exhaust vent Aluminum cabinets with clear coat finish Composit / seamless flooring Anti microbial grab rails Two (2) UV dome lights Seperate HVAC systems	\$3,000.00
Purchase Price:		\$287,780.00

Delivery Timing: The Product described above in the Product Description and Options Section of this document will be built by and shipped from the manufacturer approximately 45 days (months) after Company receives Customer’s acceptance of this Proposal as defined below.

Other: Delivery time contingent upon lead time for purchased items such as cot and fastner, and any unforeseen chassis related issues.

Unless accepted within 15 days from date of proposal, the right is reserved to withdraw this proposal.

ACCEPTANCE OF THIS PROPOSAL CREATES AN ENFORCEABLE BINDING AGREEMENT BETWEEN COMPANY AND CUSTOMER. “ACCEPTANCE” MEANS THAT CUSTOMER DELIVERS TO COMPANY: (A) A PROPOSAL SIGNED BY AN AUTHORIZED REPRESENTATIVE, OR (B) A PURCHASE ORDER INCORPORATING THIS PROPOSAL, WHICH IS DULY APPROVED, TO THE EXTENT APPLICABLE, BY CUSTOMER’S GOVERNING BOARD. ACCEPTANCE OF THIS PROPOSAL IS EXPRESSLY LIMITED TO THE TERMS CONTAINED IN THIS PROPOSAL AND COMPANY’S PURCHASING TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS, WHETHER CONTAINED IN CUSTOMER’S FORMS OR OTHERWISE PRESENTED BY CUSTOMER AT ANY TIME, ARE HEREBY REJECTED.

INTENDING TO CREATE A BINDING AGREEMENT

P.

Customer and Company have each caused this Proposal to be executed by their duly authorized representatives as of date of the last signature below.

Customer: George E Weems Memorial Hospital

Ten-8 Fire Equipment, Inc.

By: _____

By: 

Title: _____

Title: **Authorized Sales Representative**

Print: _____

Print: Eric Wilcox

Date: _____

Date: 7-28-20

PROPOSAL OPTION LIST
(OR FOR AMBULANCE SALES, THE QUOTATION, OR ORDER FORM, AS APPLICABLE)

EX *P.* TB

WARRANTY

EX **P.** TC

PURCHASING TERMS AND CONDITIONS

PURCHASING TERMS AND CONDITIONS

(Florida)

These Purchasing Terms and Conditions, together with the Equipment Proposal and all attachments (collectively, the “Agreement”) are entered into by and between Ten-8 Fire Equipment, Inc., a Florida corporation (“Company”) and Customer (as defined in Ten-8 Fire Equipment, Inc.’s Equipment Proposal document) and is effective as of the date specified in Section 3 of these Purchasing Terms and Conditions. Both Company and Customer may be referred throughout this document individually as a “party” or collectively as the “parties.”

1. Definitions.

- a. **“Acceptance”** has the same meaning set forth in Company’s Equipment Proposal.
- b. **“Company’s Equipment Proposal”** means the Equipment Proposal provided by Company and prepared in response to Customer’s request for proposal for a fire apparatus, associated equipment or an ambulance.
- c. **“Cooperative Purchasing Contract”** means an Agreement between Company and a public authority, including without limitation, a department, division, agency of a municipal, county or state government (“Public Authority”), that adopts or participates in an existing agreement between Company and another non-party customer (including, but not limited to such non-party customer’s equipment proposal, its applicable exhibits, attachments and purchasing terms and conditions), often referred to as a “piggyback arrangement,” which is expressly agreed to, in writing, by Company. Company has sole discretion to determine whether it will agree to such a Cooperative Purchasing Contract.
- d. **“Delivery”** means when Company delivers physical possession of the Product to Customer.
- e. **“Manufacturer”** means the Manufacturer of any Product.
- f. **“Prepayment Discount”** means the prepayment discounts, if any, specified in Company’s Equipment Proposal.
- g. **“Product”** means the fire apparatus and any associated equipment, or ambulance manufactured or furnished for Customer by Company pursuant to the Specifications.
- h. **“Purchasing Terms and Conditions”** means these Purchasing Terms and Conditions; however, if the Company’s Equipment Proposal or the Customer’s related Purchase Order states that it is governed by a Cooperative Purchasing Agreement, “Purchasing Terms and Conditions” shall mean those terms and conditions set forth in the applicable Cooperative Purchasing Agreement.
- i. **“Specifications”** means the general specifications, technical specifications, training, and testing requirements for the Product contained in Company’s Equipment Proposal and its Exhibit A (Proposal Option List or for ambulance sales, the Quotation, or Order Form, as applicable), prepared in response to Customer’s request for such a proposal.

2. Purpose. This Agreement sets forth the terms and conditions of Company’s sale of the Product to Customer.

3. Term of Agreement. This Agreement will become effective on the date of Acceptance as defined in Company’s Equipment Proposal (“Effective Date”) and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon Delivery and payment in full of the Purchase Price.

4. Purchase and Payment. Customer agrees to pay Company the Purchase Price for the Product(s) as set forth in Company’s Equipment Proposal (“Purchase Price”). The Purchase Price is in U.S. dollars. Where Customer opts for a Prepayment Discount that specifies that Customer will tender one or more prepayments to Company, Customer must provide each prepayment within the time frame specified in the Equipment Proposal in order to receive the Prepayment Discount for that prepayment installment.

5. Representations and Warranties. Customer hereby represents and warrants to Company that the purchase of the Product(s) has been approved by Customer in accordance with applicable general laws and, as applicable, Customer’s charter, ordinances and other governing documents, and funding for the purchase has been duly budgeted and appropriated.

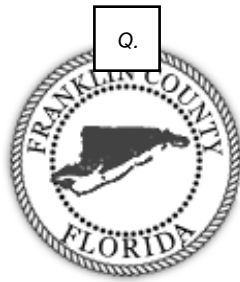
6. Cancellation/Termination.

- a. Fire Equipment and Apparatus Sales. In the event this Agreement is cancelled or terminated by Customer before completion, Company may charge Customer a cancellation fee. The following charge schedule is based on costs incurred by Manufacturer and Company for the Product, which may be applied and charged to Customer: (a) 12% of the Purchase Price after the order for the Product(s) is accepted and entered into Manufacturer’s system by Company; (b) 22% of

the Purchase Price after completion of approval drawings by Customer, and; (c) 32% of the Purchase Price upon any material requisition made by the Manufacturer for the Product. The cancellation fee will increase in excess of (c) in this Section 6, accordingly, as additional costs are incurred by Manufacturer and Company as the order progresses through engineering and into the manufacturing process.

- b. Ambulance Sales. This Section 6 for Cancellation/Termination does not apply to Ambulance Sales. An order for an ambulance cannot be cancelled or terminated once Company receives and processes Customer's Acceptance of Company's Equipment Proposal.
7. Delivery. The Product is scheduled to be delivered as specified in the Delivery Timing section of the Equipment Proposal ("Delivery Timing"), which will be F.O.B. Company's facility. The Delivery Timing is an estimate, and Company is not bound to such date unless it otherwise agrees in writing. Company is not responsible for Delivery delays caused by or as the result of actions, omissions or conduct of the Manufacturer, its employees, affiliates, suppliers, contractors, and carriers. All right, title and interest in and to the Product, and risk of loss, shall pass to Customer upon Delivery of the Product(s) to Customer.
8. Standard Warranty. The manufacturer warranties applicable to this Agreement, if any, are attached to Company's Equipment Proposal as Exhibit A and are incorporated herein as part of the Agreement.
 - a. Disclaimer. EXCEPT AS OTHERWISE SET FORTH IN THIS AGREEMENT, COMPANY, INCLUDING ITS PARENT COMPANY, AFFILIATES, SUBSIDIARIES, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES DO NOT MAKE ANY REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCTS PROVIDED UNDER THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING DISCLAIMER, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, IMPLIED WARRANTY AGAINST INFRINGEMENT, AND IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.
9. Limitation of Liability. COMPANY WILL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, ECONOMIC, PUNITIVE, SPECIAL OR EXEMPLARY DAMAGES ARISING FROM OR IN ANY WAY CONNECTED WITH THIS AGREEMENT WITHOUT REGARD TO THE NATURE OF THE CLAIM OR THE UNDERLYING THEORY OR CAUSE OF ACTION (WHETHER IN CONTRACT, TORT, STRICT LIABILITY, EQUITY OR ANY OTHER THEORY OF LAW) ON WHICH SUCH DAMAGES ARE BASED. COMPANY'S LIMIT OF LIABILITY UNDER THIS AGREEMENT SHALL BE CAPPED AT THE TOTAL AMOUNT OF THE MONIES PAID BY CUSTOMER TO COMPANY UNDER THIS AGREEMENT.
10. Force Majeure. Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Company's control which make Company's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, including transportation or delivery losses outside of Company's control, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.
11. Customer's Obligations. Customer shall provide its timely and best efforts to cooperate with Company and Manufacturer during the manufacturing process to create the Product. Reasonable and timely cooperation includes, without limitation, Customer's providing timely information in response to a request from Manufacturer or Company and Customer's participation in traveling to Manufacturer's facility for inspections and approval of the Product.

12. Default. The occurrence of one or more of the following shall constitute a default under this Agreement: (a) Customer's failure to pay any amounts due under this Agreement or Customer's failure to perform any of its obligations under this Agreement; (b) Company's failure to perform any of its obligations under this Agreement; (c) either party becoming insolvent or becoming subject to bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement, which is false in any material respect; (e) an action by Customer to dissolve, merge, consolidate or transfer a substantial portion of its property to another entity; or (f) a default or breach by Customer under any other contract or agreement with Company.
13. Manufacturer's Statement of Origin. Company shall retain possession of the manufacturer's statement of origin ("MSO") for the Product until the entire Purchase Price has been paid. If more than one Product is covered by this Agreement, Company shall retain the MSO for each individual Product until the Purchase Price for that Product has been paid in full.
14. Arbitration. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The Arbitration shall take place in Bradenton, Florida.
15. Miscellaneous. The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venture of or with the other. Neither party may assign its rights and obligations under this Agreement without the prior written approval of the other party. This Agreement and all transactions between Ten-8 Fire Equipment, Inc. will be governed by and construed in accordance with the laws of the State of Florida. The delivery of signatures to this Agreement may be via facsimile transmission or other electronic means and shall be binding as original signatures. This Agreement shall constitute the entire agreement and supersede any prior agreement between the parties concerning the subject matter of this Agreement. This Agreement may only be modified by an amendment, in writing, signed by duly authorized representatives of both parties with authority to sign such amendments to this Agreement. In the event of a conflict between the Ten-8 Proposal and these Terms and Conditions, the Ten-8 Proposal shall control except in the case of a Cooperative Purchasing Contract as set forth in Section 1(c) and (h) of these Purchasing Terms and Conditions. If any term of this Agreement is determined to be invalid or unenforceable by a competent legal authority, such term will be either reformed or deleted, as the case may be, but only to the extent necessary to comply with the applicable law, regulation, order or rule, and the remaining provisions of the Agreement will remain in full force and effect.



MEETING DATE: October 6, 2020
NAME/DEPARTMENT/AGENCY: Deborah Belcher, Roumelis Planning and Development Services, Inc., CDBG Grant Administrator for Franklin County
TOTAL ATTACHMENTS: 1

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CDBG Administrator Board Report

Action Items:

1. The County is eligible to apply to the Florida Department of Economic Opportunity (DEO) for the initial round of Hurricane Michael Community Development Block Grant Disaster Recovery (CDBG-DR) infrastructure funding. Up to 5 projects may be submitted, each for a minimum of \$250,000. All projects must have a direct tie to Hurricane Michael. It is preferable that a majority of the beneficiaries of each project are low/moderate income (LMI), although funding may be awarded for non-LMI projects with strong community impact (economic, health or safety). Applications are due 11/30/2020. This is separate from the CDBG-DR matching for FEMA HMGP grants, which will be coming in the near future.

Requested Action: Provide direction on potential projects to pursue.

Information Items:

2. I will be advertising CDBG bid package #4, request for mobile home replacement bids for Eastpoint Wildfire victims. Although Ironwood Homes of Perry submitted generic bids for us to use for new applicants, they have been hit with large price increases from the factory, primarily due to a spike in lumber prices, and they can no longer honor the prices they submitted 7/9/2020. Bonnie Langley's home replacement was delayed due to her desire to obtain title to the lot she is currently living on instead of the adjacent lot she actually owns, so her home will be included in this bid package #4. Derek Henry, 683 Ridge Road, will also be assisted in this round. There are a couple of other applicants who might qualify for assistance, so there will be provisions to include those jobs if appropriate. I hope this will be the last round of bidding for this grant.



REBUILD FLORIDA GENERAL INFRASTRUCTURE REPAIR PROGRAM

GUIDELINES

**Application Cycle: September 1 –
November 30, 2020**

This document provides the guidelines for implementation of the Rebuild Florida General Infrastructure Repair Program administered by the Florida Department of Economic Opportunity (DEO). This program is funded by the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant – Disaster Recovery (CDBG-DR) allocation described in the *Supplemental Appropriations for Disaster Relief Act, 2018* (Public Law 115-254) and the *Additional Supplemental Appropriations for Disaster Relief Act, 2019* (Public Law 116-20).

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DEFINITIONS AND ACRONYMS

Action Plan: The State of Florida's Action Plan for Hurricane Michael long-term recovery provides the high-level strategy to carry out strategic and high-impact activities to minimize or eliminate risks and reduce losses from future disasters. The Plan also describes the opportunity to improve state and local planning protocols and procedures. The Plan was approved by HUD on June 26, 2020.

Applicant: Any entity that submits a response to the request for applications (RFA) for potential funding through the CDBG-DR program.

AMI – Area Median Income: The median (middle point) household income for an area adjusted for household size as published and annually updated by the United States Department of Housing and Urban Development (HUD). Once household income is determined, it is compared to HUD's income limit for that household size.

CDBG – Community Development Block Grant.

CDBG-DR: Community Development Block Grant - Disaster Recovery.

DBA – Davis-Bacon Act (DBA): Federal law requiring contractors and subcontractors performing on federally funded or assisted contracts for the construction, alteration, or repair of public buildings or public works to pay their laborers and mechanics employed under the contract no less than the locally prevailing wages and fringe benefits for corresponding work on similar projects in the area

DEO – Florida Department of Economic Opportunity: Administrator of the CDBG-DR program funded by HUD under Public Law 115-254 and 116-20. DEO is the governor-designated state authority responsible for administering all long-term disaster recovery funds awarded to Florida from HUD.

DEM – Florida Division of Emergency Management.

DOB – Duplication of Benefits: A duplication of benefits occurs if DEO provides assistance to a participant for the same purpose as any previous financial or in-kind assistance provided to that participant for the same purpose. The DEO CDBG-DR program is prohibited from creating a DOB. This prohibition comes from the Robert T. Stafford Disaster Assistance and Emergency Relief Act (Stafford Act) and therefore, other sources of funds must be deducted from any potential award or expenditures for individual participants.

FEMA – Federal Emergency Management Agency.

FR – Federal Register: The official journal of the Federal government of the United States that contains government agency rules, proposed rules, and public notices. A Federal Register Notice (FRN) is issued for each CDBG-DR funded disaster. The FRN outlines the rules that apply to each allocation of disaster funding.

HMGP – Hazard Mitigation Grant Program.

HUD – United States Department of Housing and Urban Development.

LMH – Low to Moderate Income Household: A household having an income equal to or less than the Section 8 low income limit established by HUD.

LMH – Low-and-Moderate-Income Household: A household having an income equal to or less

than the Section 8 low income limit established by HUD.

LMI – Low-and-Moderate-Income National Objective: Activities that benefit households whose total annual gross income does not exceed 80% of AMI, adjusted for family size.

- **Extremely low:** Household's annual income is up to 30% of the area median family income, as determined by HUD, adjusted for family size.
- **Very Low:** Household's annual income is between 31% and 50% of the area median family income, as determined by HUD, adjusted for family size.
- **Low:** Household's annual income is between 51% and 80% of the area median family income, as determined by HUD, adjusted for family size.

MIDs – Most Impacted and Distressed Areas: Areas of most impact as determined by HUD or the state using the best available data sources to calculate the amount of disaster damage. The HUD-designated MID areas include Bay, Calhoun, Franklin, Gadsden, Gulf, Jackson, Liberty, Wakulla and Washington Counties; The state-identified MID areas, Holmes, Leon and Taylor Counties are also eligible for funding due to having received both Individual Assistance (IA) and Public Assistance (PA) through the Federal Emergency Management Agency (FEMA).

RFAs – Request for Applications: The DEO notice requesting applications for funding as a subrecipient for the CDGB-DR program.

Response: Any application received for CDBG-DR funding.

Subrecipient: Any entity that has been awarded funding by DEO to implement a CDBG-DR project and has executed a subrecipient agreement.

Subrecipient Agreement: An agreement between DEO and a subrecipient that has been awarded funding to implement a CDBG-DR project. The agreement details the conditions under which funds are provided and the contractual obligations to which the subrecipient must adhere.

Subrogation: Subrogation is a legal doctrine that allows one entity to take on the rights of another. In the context of disaster recovery grants, a subrecipient must enter into a subrogation agreement in which the funding agency (DEO) obtains the right to collect any additional disaster recovery payments the entity obtains for the same purpose after the entity has received disaster recovery benefits.

UGLG: Units of General Local Government.

Urgent Need: A recent need that poses a serious and immediate threat to the health or welfare of the community.

2 CFR 200 Subpart E: Code of Federal Regulations passage that governs CDBG-DR administrative requirements and cost principles.

INTRODUCTION

The Florida Department of Economic Opportunity (DEO) has allocated \$223,032,145 in funding for the Rebuild Florida General Infrastructure Repair Program through the Community Development Block Grant – Disaster Recovery (DDBG-DR) Program by the U.S. Department of Housing and Urban Development (HUD) to address unmet disaster recovery needs related to damage from Hurricane Michael. This guidebook will describe applicant and project eligibility, program guidelines and application procedures for the first of two rounds of funding. A total of \$111,516,145 in funding will be available. DEO will release the remaining \$111,516,000 in a subsequent application round.

These funds represent a unique and significant opportunity for the state, in the areas most impacted by recent disasters, to carry out strategic and high impact activities to rebuild and harden infrastructure to prevent or reduce losses in future disasters.

Eligible applicants in the following counties may apply for funding based on the terms and conditions in this application:

Eligible Counties that Experienced Storm Damage			
Bay *	Gadsden *	Jackson *	Wakulla *
Calhoun *	Gulf *	Leon	Washington *
Franklin *	Holmes	Liberty *	Taylor

* HUD most Impacted and Distressed (MID) Counties

State Agencies as defined in section 120.52 F.S., counties and municipalities, as defined in section 180.01 F.S., located in the HUD and State designated MID areas that experienced Hurricane Michael storm damage are eligible to apply for funding based on the terms and conditions in this application. Applicants must provide a detailed description of damage caused by Hurricane Michael. Applications should include plans to mitigate against future damage and show how the proposed project will assist the community in rebuilding after Hurricane Michael. Projects requesting funds for damage caused by deferred maintenance will not be considered.

DEO encourages all prospective applicants to read the State Action Plan for Hurricane Michael long-term recovery located at: <http://www.floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/disaster-recovery-initiative/hurricane-michael>

CDBG-DR funding for this application covers Florida’s infrastructure efforts for Hurricane Michael (October 2018, Presidential Disaster Declaration 4399-DR).

BACKGROUND

Following a major disaster, Congress can appropriate funds through the CDBG-DR program to satisfy a portion of unmet need that remains after other federal assistance such as the Federal Emergency Management Agency (FEMA), Small Business Administration (SBA) or private insurance have been allocated. DEO is the lead agency and responsible entity for administering the CDBG-DR funds allocated to the State of Florida.

HUD uses the best available data to identify and calculate unmet needs for disaster relief, long-term recovery, restoration of infrastructure, housing and economic revitalization. Based on this assessment,

HUD announced that the State of Florida would receive an allocation of \$735,553,000 in disaster recovery funds to assist in the long-term recovery from the hurricane.

To ensure the funds assist the most impacted areas as outlined in the Federal Register, 80 percent of funding awarded to the state will go to the HUD-identified Most Impacted and Distressed (MID) counties. The remaining 20 percent of funding may be awarded to state-designated MID areas.

During the implementation process, program funding will be provided to subrecipient awardees. Subrecipients must develop and implement policies, procedures, and processes to deliver and maintain projects/services. Projects and services may be provided by the subrecipient directly or in partnership with governmental, private sector, or non-profit partners. At the conclusion of the term specified in the subrecipient agreement, the grant will be closed. DEO, with the support provided by its designated partners, will monitor subrecipients throughout the life of the project.

GENERAL INFORMATION

The availability of the funding was formally announced by publication in the Federal Register, Volume 85, Number 17 on January 27, 2020.

<https://www.govinfo.gov/content/pkg/FR-2020-01-27/pdf/2020-01204.pdf>.

Federal Register requirements clearly state that funds may be used only for disaster relief and long-term recovery in communities affected by the specified disaster. Requirements provide that funds be directed to areas with the greatest need. All CDBG-DR funded eligible activities must tie to storm damage as specified in and not prior to the Presidential Disaster Declaration 4399 for Hurricane Michael on October 11, 2018. (<https://www.fema.gov/disaster/4399>). All projects must be directly related to damage caused by Hurricane Michael and evidence must be produced that documents the damage was caused by Hurricane Michael. CDBG-DR funds cannot be used to replace or reimburse any available funding, such as FEMA Individual and Public Assistance (IA/PA). However, in certain situations, CDBG-DR funds can serve as the local match portion for eligible projects.

HUD CDBG-DR PROGRAM AND PROJECT FUNDING DIRECTIVES

In response to HUD directives, the Action Plan directs DEO to fund projects and programs that:

- 1. Provide the maximum feasible priority to activities that will benefit low- and moderate-income families.**

The aggregate use of the CDBG-DR funds made available under this application shall principally benefit low- and moderate-income (LMI) families in a manner that ensures that at least 70 percent of the grant amount is expended for activities that benefit such persons.

- 2. Focus first on unmet housing needs.**

Federal Register Volume 85, Number 17 dated January 27, 2020 states: "Grantees receiving an allocation of funds under this notice are subject to the requirements of the Prior Notices, as amended by this notice or by subsequent notices. Pursuant to the Prior Notices, each grantee receiving an allocation for a 2018 or 2019 disaster is required to primarily consider and address its unmet housing recovery needs. These grantees may, however, propose the use of funds for unmet economic revitalization and infrastructure needs unrelated to the grantee's unmet housing needs if the grantee demonstrates in its needs

assessment that there is no remaining unmet housing need or that the remaining unmet housing need will be addressed by other sources of funds” (p. 4682).

For more information: <https://www.govinfo.gov/content/pkg/FR-2020-01-27/pdf/2020-01204.pdf>

3. Projects or programs must address a clear unmet need:

- Tied to damage caused by Hurricane Michael,
- Primarily serving Low-and Moderate-Income (LMI) populations, and
- Primarily serving housing activities.

PRE-AWARD AND PRE-CONSTRUCTION COSTS

HUD eligible pre-award and pre-construction costs may be eligible for reimbursement by DEO provided that all HUD and applicable Florida procurement rules and regulations have been followed and the applicant can demonstrate proper procedure was followed.

THRESHOLD AND SCORING CRITERIA

DEO will apply a two-phased process to review applications. First, proposals must pass HUD CDBG-DR Threshold Compliance Criteria. Next, DEO will review and score each proposal based on Scoring Criteria. If a proposal does not meet any of the Threshold Criteria, DEO cannot proceed to score it for funding consideration. The maximum score for Scoring Criteria is 125 points.

A. CDBG-DR Threshold Compliance Criteria

Every project application must meet the following threshold criteria to be determined eligible:

- Located within an eligible HUD or State designated MID area
- Benefits an LMI area or addresses an urgent need
- Is an eligible activity under HUD guidelines
- Is an eligible activity under the State of Florida Hurricane Michael Action Plan
- Addresses an unmet need tied to damage caused by Hurricane Michael

1. Projects must meet a CDBG-DR National Objective such as:

- Benefit LMI individuals
- Benefit LMI areas
- Address an urgent need

For more information: <https://www.hudexchange.info/resources/documents/BasicallyCDBG-Chapter-21-CDBG-DR.pdf>

2. Infrastructure Projects must be considered as CDBG-DR Eligible Activities.

See below for more detail on the range of subset eligible activities within the above noted category. For more information: <https://www.hudexchange.info/resources/documents/CDBG-Disaster-RecoveryOverview.pdf>

3. Projects or programs must address a clear unmet need:

- Tied to Hurricane Michael
- Primarily serving LMI populations
- Primarily serving housing activities

B. Scoring Criteria

Once a proposal is determined to satisfy CDBG-DR's Threshold Compliance Criteria, DEO will apply scoring based on the following Scoring Criteria. The maximum Scoring Criteria score is 125.

Scoring will focus on the following eight categories:

- Overall LMI benefit (Percent LMI benefit of the activity)
- Stormwater Infrastructure
- Leverage of Funds
- Management Capacity
- Project impact
- Project Readiness
- Homeless Shelters and Facilities Serving as Shelters During Disasters
- Special Designation

The following chart further defines each category and lists the maximum point allocation for each scoring category. In the event of a scoring tie, projects that have a higher LMI or are located within HUD designated MID areas will be considered first.

		Max. Points
1.	Overall LMI benefit (Percent LMI benefit of the activity): The LMI score will be determined on the service area the project serves, in order to calculate the LMI score. The applicant should provide their LMI data for the project service area in a percentage form. For example, if the service area LMI is 65% DEO will multiply by 30 (the maximum amount of points) to receive the final LMI score of 19.5 points.	30
2.	Stormwater Infrastructure: <ul style="list-style-type: none"> - All storm water, potable water, drainage and wastewater projects: 20 points - Evacuation routes: 5 points 	20
3.	Project Impact: The impact of the project on the community should be significant with an emphasis on health and safety, including but not limited to: economic impact (businesses involved in design, engineering and construction; creation of jobs; savings of economic losses attributable to service interruptions, e.g. industries dependent on clean water and waterways), community resiliency, etc. On a scale of 0 to 20, 0 points should be awarded to projects with little to no impact and up to 20 points can be awarded to projects that have a significant economic or health/safety community impact.	20
4.	Homeless Shelter and Facilities Serving as Shelters during Disasters: An applicant can score a maximum of 15 points if the project either improves or repairs an existing homeless shelter or facility that also functions as a disaster shelter for the community.	15
5.	Management Capacity: The local entity has the capacity to complete the project and the ability to perform required maintenance.	10
6.	Special Designation: An applicant can score a maximum of 10 points if the project: <ul style="list-style-type: none"> - Is located in a Rural Economic Development Initiative (REDI) eligible county or community (see section 288.0656, F.S.) - 5 points - Is located in an Area of State Critical Concern (see 380.05 F.S.) - 5 points 	10
7.	Leverage of Funds: <ul style="list-style-type: none"> - CDBG-DR funds used as federal program local match - 5 points - CDBG-DR funds used along with leveraged funds from the applicant- 5 points 	10
8.	Project readiness: <ul style="list-style-type: none"> - Planning is complete, and the project is ready to break ground after the completion of a required HUD compliant environmental review or assessment and funds are available. – 10 points - Initial planning has been completed and the procurement process is ready to begin – 5 points 	10
Total Maximum Score:		125

ELIGIBLE COUNTIES

The following counties are eligible for CDBG-DR assistance under this application:

Eligible Counties that Experienced Storm Damage			
Bay *	Gadsden *	Jackson *	Wakulla *
Calhoun *	Gulf *	Leon	Washington *
Franklin *	Holmes	Liberty *	Taylor

* HUD-designated Most Impacted and Distressed (MID) Counties

ELIGIBLE APPLICANTS

Counties and municipalities as defined in section 180.01, F.S., and state agencies as defined in section 120.52, F.S., are eligible applicants. Eligible applicants can partner with other applicants for regional projects. Eligible co-applicants, such as school districts, nonprofit and not for profit organizations, and non-governmental organizations may partner with a state agency, county, or municipality. However, DEO will maintain one subrecipient agreement and relationship with the eligible applicant. Applicants may only submit one project per application. Proposals for funding may only serve eligible counties and zip codes. DEO encourages eligible applicants to assemble teams that provide the necessary capacity to successfully administer the proposed CDBG-DR projects and programs. Some team options to consider are:

- A. Leveraging the capacity of nonprofit and not for profit organizations who will serve as contractors to the subrecipient;
- B. Sharing resources whereby a group of applicants apply as a region. For example: to achieve greater impact and efficiency, a group of applicants may apply as a region to manage a project with a regional impact. For regional applications, DEO requires that there be one lead designated applicant who will contractually serve as the subrecipient and be responsible for the management of the grant. The subrecipient acting as the lead cannot sub-grant funds to other local governments.
- C. Eligible applicants can submit up to five (5) project applications for a minimum of \$250,000 per project, in the first round of available funding.

If allocated funds by DEO applicants that are working as a group or in partnership with school districts, non-profits, not for profits, nongovernmental organizations or other eligible applicant, an Interlocal Agreement or Memorandum of Understanding must be signed between the partnering entities prior to execution of the subrecipient agreement with DEO.

SUBRECIPIENT AWARDS

This application cycle provides \$111,516,072.30 in CDBG-DR funds to be allocated to subrecipients. DEO will release remaining infrastructure funds in a second application cycle.

There is a minimum award of \$250,000. The contract length between DEO and eligible subrecipients will be 24 months with a possible 12 month extension.

All proposals must show how they address unmet needs; avoid duplication of benefits; are cost reasonable; and avoid fraud, waste and abuse. Please see: <https://www.hudexchange.info/resources/documents/CDBG-DR-Cost-Types-Summary.pdf> for HUD guidance on costs reasonableness standards.

ELIGIBLE ACTIVITIES

To be eligible for consideration of funding, applicants must propose programs or projects that align with CDBG-DR and DEO requirements and priorities as outlined in the action plan and the Federal Register, including but not limited to those set forth below:

- Projects must demonstrate damage tie-back to Hurricane Michael.
- Projects must primarily serve LMI populations.
- Projects for infrastructure must support LMI housing.
- Projects must not duplicate benefits.

Infrastructure

- Restoration of infrastructure damaged by Hurricane Michael (including water and sewer facilities, streets, drainage, bridges, etc.)
- Removal of debris and other damage
- Water and sewer facilities
- Repair to public facilities such as emergency community shelters
- Demolition, rehabilitation of publicly or privately owned commercial or industrial buildings
- Repair of homeless shelters and disaster shelter facilities
- Renourishment of dunes and/or dune restoration
- Economic revitalization which includes any CDBG-DR eligible activity that demonstrably restores and improves some aspect of the local economy

ENVIRONMENTAL CLEARANCE

All CDBG-DR activities are to comply with the provisions of the National Environmental Policy Act of 1969 (NEPA), as well as all HUD environmental regulations provided in 24 CFR part 58. All subrecipients will be responsible for conducting the required environmental study and supplying the information to DEO for clearance. The environmental review must be completed and approved prior to any funds being disbursed for the project or construction commencing. If an identified environmental condition cannot be cleared, the project may be deemed ineligible for funding.

CDBG-DR COMPLIANCE

All applicants with proposals approved for CDBG-DR funds under this application must execute a subrecipient agreement with DEO which will specify all terms and conditions for successful program

and/or project and compliance management of a grant. The DEO subrecipient agreement will include, but is not limited to, the following topics:

A. National Objectives

All activities must meet one of the national objectives set out in the Housing and Community Development Act, with at least 70 percent of the dollars going towards projects benefiting LMI persons. In the Rebuild Florida General Infrastructure Repair Program, the two National Objectives that will be addressed are:

- 1) Benefit LMI persons; or
- 2) Meet an urgent need.

B. Cross-Cutting Federal Regulations

DEO requires projects or programs selected for CDBG-DR funding to meet HUD crosscutting federal regulations, such as NEPA environmental review, duplication of benefits, fair housing, Section 3 employment, Davis Bacon wages and others which will be specified in the subrecipient funding agreement. For more information please see:

<https://www.hudexchange.info/resources/documents/CDBG-DR-Cross-CuttingTraining-Resources.pdf>

C. Citizen Participation Requirements

All applicants must submit evidence of a publicly noticed meeting or public comment period to discuss the proposed project and application for the Rebuild Florida General Infrastructure Repair Program. Counties eligible to receive funds must consider the needs of all municipalities (and federally recognized tribes) within the incorporated and unincorporated area of the county (and reservations contiguous to the county).

Due to the impacts of COVID-19, DEO is allowing applicants to receive public input on their Rebuild Florida General Infrastructure Repair Program application by the following meeting formats:

1. **Posting information about the project online:** An applicant posts the information about the project and the program to its public website and allow for 14-day public comment period. Please submit a copy of the post and any public comments to DEO as part of the application. In choosing this option for public comment, the entity will still need to follow proper public noticing guidelines such as advertising the posting in a newspaper of general circulation for five (5) days.
2. **Virtual public meetings:** An applicant would need to supply the same documentation that would normally be required to demonstrate if a meeting was held, including minutes and a public meeting notice.

Evidence of public meeting with city and tribal governments must meet the following requirements:

- Notice of the public meeting must be provided at least five (5) days prior to the meeting.
- Documentation of the meeting must include sign-in sheets and minutes.

Prior to submitting an application for CDBG-DR funding, applicants are required to post a public notice in a newspaper of general circulation and to their website that states the types of projects to be undertaken, the source and amount of funding available for the activities, the date by which comments must be made and a contact person for a copy of the proposed application. Applicants must provide for a 10-day comment period, which must be published prior to the submission of the application.

Evidence of the public notice must meet the following requirements:

- Documentation of newspaper advertisement.
- Print-out of county webpage showing public notice.
- Documentation that the needs of non-English speaking citizens have been met where a significant number of non-English speaking citizens can be reasonably expected to participate. In this case, documentation will need to be translated into Spanish.

D. Use of CDBG-DR as Match

Funds may be used to meet a matching, share, or contribution requirement for other federal program when used to carry out an eligible CDBG-DR activity. This includes programs or activities administered by the Federal Emergency Management Agency (FEMA) or the U.S. Army Corps of Engineers (USACE). By law, the amount of CDBG-DR funds that may be contributed to a USACE project is \$250,000 or less. Note that the Appropriations Act prohibits supplanting the use of CDBG-DR funds for any activity reimbursable by, or for which funds are also made available, by FEMA or USACE.

The Rebuild Florida General Infrastructure Repair Program will not consider applications at this time for projects seeking funding for FEMA HMGP. The Rebuild Florida team will be working with the Florida Division of Emergency Management on a subsequent program to help fund the local portion of the match for eligible CDBG-DR projects.

E. System of Record and Compliance Verifications

DEO will provide a CDBG-DR System of Record that will serve as the repository for all program and project compliance documentation to satisfy monitoring and audit requirements. In addition, the System of Record will enable DEO to review document files and conduct Duplication of Benefits, Verification of Benefits and related verifications required to comply with CDBG-DR regulations. Subrecipient awardees are required to assemble and review all compliance documentation and upload them to the System of Record in an orderly manner. DEO will provide training to subrecipients on how to manage their CDBG-DR programs and projects with the new system of record.

F. Cost Reasonable and Anti-Fraud, Waste and Abuse

DEO seeks to balance the HUD requirement that all projects meet the standard of cost reasonable and avoid waste, fraud and abuse with providing sufficient funding to address unmet storm recovery and resilience needs. Therefore, applicants in their submissions must provide evidence for how their programs and proposals will meet cost reasonableness and anti-fraud, waste and abuse standards.

The grantee must demonstrate cost-effective practices by:

- a) Addressing a problem caused by Hurricane Michael that poses a significant risk to public health or safety if left unresolved;
- b) Ensuring that total project cost will not does not exceed the anticipated value of the of the reduction in both direct damages and subsequent negative impacts to the area if future disaster were to occur;
- c) Demonstrating that the project has been determined to be the most practical effective, and environmentally-sound alternative after consideration of a range of options;
- d) Demonstrating that the project contributes, to the extent practicable, to a long-term solution to the problem it is intended to address; and

e) Demonstrating that the project considers long-term changes to the areas and entities it protects and has manageable future maintenance and modifications requirements.

G. CDBG-DR Costs Guidance

Applicants in their budget proposals must include all costs related to the construction and ongoing, necessary maintenance, of the infrastructure project.

DEO will apply the following standards in the analysis and ongoing compliance review of allowable costs. Please see <https://files.hudexchange.info/resources/documents/CDBG-DR-Cost-Types-Summary.pdf> for HUD guidance.

As outlined in **2 CFR 200 Subpart E**, all costs must meet four criteria:

- **Necessary:** CDBG-DR funding will fill a necessary gap to address an unmet need that cannot be filled by another funding source. This is demonstrated by conducting a duplication of benefits analysis and calculation for each activity.
- **Reasonable:** Costs do not exceed what a prudent person would incur under similar circumstances as demonstrated by the market price for comparable goods and services.
- **Allowable:** Costs must be allowable under CDBG-DR rules and regulations and under 2 CFR 200 Subpart E. Some costs such as lobbying, entertainment, and alcohol are never allowed under any circumstances.
- **Allocable:** Costs must be clearly allocated, meaning the cost is assigned to a CDBG eligible activity with a methodology for determining where to attribute cost.

Activity Delivery Costs must be tied to the time staff and contractors dedicate to a specific project. Applicants must show how the proposed Activity Delivery Costs are or will be cost reasonable through procurement of professional services and/or cost of in-house staff to provide program or project related services. All Activity Delivery Costs must be included as part of the total project costs in a request for CDBG-DR funding. Please include a cost reasonable estimate for all administrative costs associated with the proposed project.

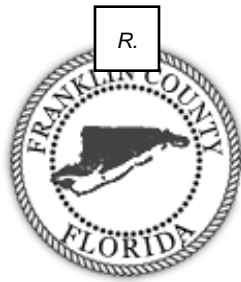
APPLICATION PROCEDURES

- A. NOTE: The application submission cycle will officially open on September 1, 2020 and close on November 30, 2020. DEO will take questions about the Rebuild Florida General Infrastructure Repair Program throughout the application process. Please email any question regarding the application to CDBG-DRInfrastructureApp@deo.myflorida.com.
- B. All eligible applicants are invited to visit the Hurricane Michael Rebuild Florida General Infrastructure Program webpage and click on "Online Application" found at the following link: <http://floridajobs.org/community-planning-and-development/assistance-for-governments-and-organizations/disaster-recovery-initiative/hurricane-michael/rebuild-florida-general-infrastructure-repair-program/> The applicant will then be prompted provide contact information and an email address. Once registered, the applicant will receive an individualized application link via the provided email.

- C. All eligible applicants will be expected to complete and submit all required attachments to the application which are listed below. DEO may request additional supporting documents during the application review period and site visit period.
1. Cover letter detailing the project and the importance to the community that the project will serve.
 2. Project budget estimates. Please include all estimates for administration of the grant in the budget. If an applicant is attempting to leverage funds from another program or is committing additional local funds, please clearly list these funds on the budget worksheet.
 3. Projected project work plan, including which segments of the project are expected to be carried out by contractors or applicant staff.
 4. Organization Chart or Schedule of Team Roles, such as staff, contractor, vendor and community partners illustrating their roles and responsibilities as it relates to the proposed project.
 5. Public Meeting Notice, which includes meeting agenda, meeting minutes, and any received public comments pertaining to the proposed project.
- D. Service area maps illustrating the following:
1. Total service area;
 2. LMI service area; and
 3. Most recent flood plain map of the service area.
- E. Pictures of damage caused by Hurricane Michael and the current condition. Applicants will have the ability to upload up to 10 pictures of the damage caused to the project/project area and the current conditions of the project/project area.
- F. DEO will score each proposed project separately based on information provided in the application packet. DEO reserves the option to fund none, a selection of, or all the project proposed by an applicant.
- G. DEO will conduct site visits and reserves the opportunity to interview applicants and request follow-up clarification information.
- H. If an applicant is planning to submit more than one project proposal, please fill out a different application packet for each of the proposed projects.

TECHNICAL ASSISTANCE FOR THE APPLICATION PROCESS

DEO will host a live webinar on Thursday September 17th, 2020 at 2:00 pm EST to provide an overview of the application process and answer questions. DEO will also hold 20-minute one on one meetings with potential applicants to discuss any questions that may arise during the application process beginning after the live webinar. Please email any questions to CDBG-DRInfrastructureApp@deo.myflorida.com.



MEETING DATE: October 6, 2020

NAME/DEPARTMENT/AGENCY: Clerk of Court

TOTAL ATTACHMENTS: 1

=====
Clerk Board Report

Information Item

1. The following days have been set for holidays for my office for 2021 (see attached document)

MARCIA R. JOHNSON

FRANKLIN COUNTY
CLERK OF THE CIRCUIT COURT

33 MARKET STREET, SUITE 203
APALACHICOLA, FL 32320



(850) 653-8861
FAX (850) 653-2261

Clerk's Report 10/6/2020:

1. For information, the following days have been set for holidays for my office for 2021:

New Year's Day	Friday, January 1, 2021
Martin Luther King Jr.'s Birthday	Monday, January 18, 2021
Good Friday	Friday, April 2, 2021
Memorial Day	Monday, May 31, 2021
Independence Day	Monday, July 5, 2021
Labor Day	Monday, September 6, 2021
Afternoon Seafood Festival Friday	Friday, November 5, 2021
Veteran's Day	Thursday, November 11, 2021
Thanksgiving Day	Thursday, November 25, 2021
Friday After Thanksgiving Day	Friday, November 26, 2021
Christmas Discretionary Court Holiday	Thursday, December 23, 2021
Christmas Day (Observed)	Friday, December 24, 2021
New Year's Day (Observed)	Friday, December 31, 2021

S.

Agreement #052-2020 - Amendment 1

From: Jenny Marshall (jenny.marshall@floridahousing.org)

To: franklincountyship@yahoo.com

Date: Tuesday, September 15, 2020, 12:56 PM EDT

Good Afternoon—

Florida Housing is pleased to issue Amendment #1 to your Coronavirus Relief Fund agreement amending the agreement to incorporate language pertaining to the technical bulletins that are used to explain updated processes, provisions or monitoring requirements as Florida Housing receives updates, clarification and additional guidance from the U.S. Treasury.

Please have the appropriate party complete these documents in blue ink and return to Contract.Admin@floridahousing.org at your earliest convenience. Due to the tight timeframe we have for this project, Florida Housing's preference is to process these amendments electronically.

Thanks!

Jenny Marshall | *Contract Administrator*

227 N. Bronough Street, Suite 5000, Tallahassee, FL 32301 | p. 850.488.4197 | f. 850.488.9809

Jenny.Marshall@floridahousing.org | Visit our website at www.floridahousing.org.

Disclaimer

Florida has a broad and inclusive public records law. This e-mail and any responses to it should be considered a matter of public record."



052-2020 - Amendment 1.pdf

97kB



image001.jpg

18.6kB

**FIRST AMENDMENT
TO AGREEMENT NUMBER 052-2020**

THIS FIRST AMENDMENT (“Amendment”) to AGREEMENT NUMBER 052-2020 is entered into and effective as of October 1, 2020, (“Effective Date”) by and between FLORIDA HOUSING FINANCE CORPORATION, a public corporation and a public body corporate and politic (“Florida Housing”), and FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS (“Subrecipient”).

RECITALS

- A. Florida Housing and Subrecipient entered into Contract Number 052-2020, dated August 11, 2020, (“Contract”) wherein Subrecipient agreed to participate in the Coronavirus Relief Fund Program. As used herein, “Agreement” shall include within its meaning any modification or amendment to the Agreement.
- B. The term of the Contract began on August 11, 2020, and ends March 31, 2021.

AGREEMENT

NOW THEREFORE, in consideration of the terms and conditions contained in the Contract and this Amendment, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

A. Effective Date; Recitals. Upon its execution by both parties, this Amendment shall be effective as of October 1, 2020. The above recitals are true and correct and form a part of this Amendment.

B. Amendments. The Agreement is hereby amended to:

- 1. Add a definition for Technical Bulletin as a new Section B.11.

11. “Technical Bulletin” or “TB” means any technical assistance document that Florida Housing issues to explain updated processes, provisions or monitoring requirements as Florida Housing receives updates, clarification and additional guidance with respect to the CRF funds.

- 2. Add a new section C.10., to address Technical Bulletins:

10. TBs will be used to clarify, discuss, interpret, and provide guidance for contract administration issues related to this Agreement. TBs will be both e-mailed and posted at <https://www.floridahousing.org/programs/special-programs/ship---state-housing-initiatives-partnership-program/ship-technical-bulletins>, and Subrecipient is encouraged to regularly check for TBs.

C. General Terms and Conditions.

1. This Amendment shall be construed and enforced according to the laws of the State of Florida and venue for any actions arising hereunder shall lie in Leon County, Florida.
2. This Amendment shall be binding upon and inure to the benefit of the parties hereto, and their respective heirs, successors and assigns.
3. This Amendment may be executed in counterpart originals, no one of which needs to contain the signatures of all parties hereto, but all of which together shall constitute one and the same instrument.
4. All rights, powers and remedies provided herein may be exercised only to the extent that the exercise thereof does not violate any applicable law and are intended to be limited to the extent necessary so that they will not render this Amendment invalid, illegal, or unenforceable under any applicable law. If any term of this Amendment shall be held to be invalid, illegal or unenforceable, the validity of the other terms of this Amendment shall in no way be affected thereby.
5. Except as specifically modified by this Amendment, the Contract shall remain in full force and effect, and all of the terms and provisions thereof are hereby ratified and confirmed.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties have executed this FIRST AMENDMENT to Agreement Number 052-2020, by a duly authorized representative, effective on October 1, 2020.

FRANKLIN COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____

Name/Title: _____

Date: _____

FEIN: _____

FLORIDA HOUSING FINANCE CORPORATION

By: _____

Name/Title: _____

Date: _____

Dear Michael:

Thanks to the generosity of the Board of County Commissioners, here is a brief summary of activity related to services for seniors in Franklin County FY2019/2020:

1. Clients served through Department of Elder Affairs Programs that my agency administers through subcontracting with Liberty County Senior Citizens:

Alzheimer's Disease Initiative	1
Older Americans Act Supportive Services:)	40
Older Americans Act Meals	32
Community Care for the Elderly	10
Home Care for the Elderly	4
Total:	87

2. Elder Care Community Council:
 - Over 150 clients receive meals on a quarterly basis
 - Over 100 clients participate in activities (arts/crafts, exercise, lunch and learns)
 - Over 250 residents receive Food Pantry deliveries from volunteers

3. Franklin Co. Senior Center: Closed due to COVID-19 since March.

Please let me know if you have any questions or require additional information.

Sincerely,
Lisa





Northwest Florida T. Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

Brett J. Cyphers
Executive Director

September 25, 2020

Clerk of the Circuit Court Franklin County
Ex-Officio Clerk of the Board of County Commissioners
Franklin County Courthouse
33 Market Street, Suite 203
Apalachicola, FL 32320

Dear Clerk of the Circuit Court:

The enclosed budget and Resolution are provided to you in accordance with the provisions of Florida Statutes Section 373.536(6)(a).

If you have any questions or need additional information, please contact April Murray, Budget Analyst at (850) 539-2682.

Sincerely,

A handwritten signature in blue ink that reads "Wendy Dugan".

Wendy Dugan
Director, Division of Administration

WD/am

Enclosures



Northwest Florida ^{T.} Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Brett J. Cyphers
Executive Director

Phone: (850) 539-5999 • Fax: (850) 539-2777

September 25, 2020

The Honorable Ron DeSantis, Governor
Plaza Level, The Capitol
400 South Monroe Street
Tallahassee, FL 32399-0001

Subject: Northwest Florida Water Management District
Adopted Budget for Fiscal Year 2020-21

Dear Governor DeSantis:

The Northwest Florida Water Management District respectfully submits the District's Adopted Budget for Fiscal Year (FY) 2020-21 in accordance with section 373.536, Florida Statutes.

On September 24, 2020, the District's Governing Board adopted a \$89.6 million budget, which uses the rolled-back millage rate for taxpayers while maintaining a focus on priority areas including funding of water quality projects that help maximize nutrient reductions, consistent with Executive Order 19-12.

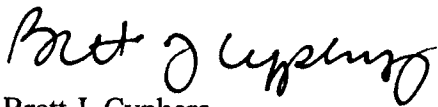
The District's budget is built on a foundation of projects that are directly in line with its statutory mission of water quality, water supply, natural systems, and flood protections, including:

- \$51.6 million for Springs Projects. This funding will enable the District to implement restoration projects for Wakulla Spring, Jackson Blue Spring, and springs associated with the St. Marks River, Chipola River, Econfina Creek, and Holmes Creek.
- \$8.1 million for Watershed Restoration. This funding will facilitate continued efforts to protect and restore water quality and aquatic habitats through implementation of cooperative water quality improvement projects and best management practices. This funding will support stormwater retrofits benefitting St. Joseph Bay, Apalachicola Bay, and the St. Marks River watershed; implementation of innovative technology to address harmful algal blooms and nutrient enrichment in Lake Munson and the Wakulla Spring contribution area; and a dedicated assessment of water quality and freshwater inflow in St. Joseph Bay, Lake Wimico, and East Bay.
- \$7.7 million for Water Supply Development Assistance and Water Resource Development to continue support for cooperative projects across northwest Florida. This includes funding for alternative water supply development for cooperative, multijurisdictional efforts to expand the reuse of reclaimed water in northwest Florida. Planned water resource development includes an evaluation of groundwater resource alternatives in Gulf County.

- \$4.0 million for Hurricane Michael recovery efforts. This funding will be used for debris clean-up on District lands with a focus on those areas deemed catastrophically or severely damaged, reforestation, and repairs and maintenance efforts for public access and recreational amenities on District lands.
- \$2.1 million for data collection and minimum flow and minimum level technical assessments for Wakulla Spring; Sally Ward Spring; Jackson Blue Spring; the Floridan aquifer in coastal Okaloosa, Santa Rosa, and Walton counties; the Gainer Spring Group; Sylvan Spring Group; and Williford Spring Group.

Thank you for the opportunity to present the District's FY 2020-21 Budget. If I can be of any assistance or provide further information, please do not hesitate to contact me.

Sincerely,



Brett J. Cyphers
Executive Director

Enclosures

cc:

The Honorable Bill Galvano, President, Florida Senate
 The Honorable Jose Oliva, Speaker, Florida House of Representatives
 The Honorable Rob Bradley, Chair, Senate Committee on Appropriations
 The Honorable Debbie Mayfield, Chair, Senate Appropriations Subcommittee on Agriculture, Environment, and General Government
 The Honorable Bill Montford, Chair, Senate Committee on Environment and Natural Resources
 The Honorable W. Travis Cummings, Chair, House Appropriations Committee
 The Honorable Holly Raschein, Chair, House Agriculture and Natural Resources Appropriations Subcommittee
 The Honorable Blaise Ingoglia, Chair, House State Affairs Committee
 The Honorable Chuck Clemons, Chair, House Agriculture and Natural Resources Subcommittee
 Executive Office of the Governor
 Noah Valenstein, Secretary, Florida Department of Environmental Protection

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
FY 2020-2021 ADOPTED BUDGET COMPARISON
BY FUND**

DESCRIPTION	General Fund	Capital Improv & Lands Acq	Special Projects	Lands Management	Regulation	Mitigation	TOTAL
Cash Balances Brought Forward	14,357,942	307,364	3,434,563	3,251,408	2,922,404	2,426,204	26,699,885
<u>ESTIMATED REVENUES:</u>							
Ad Valorem Taxes (rolled back rate) .0311 mills	1,048,784		560,560		1,978,555		3,587,899
DEP - WML Trust Fund			1,118,440				1,118,440
DEP - Land Acquisition Trust Fund		12,867,848	39,049,008	1,586,943			53,503,799
Water Protection & Sustain. Pgm. Trust Fund			280,000				280,000
Florida Forever Trust Fund		264,135					264,135
Permitting and Licensing					437,500		437,500
Federal Grants			2,495,491	760,382			3,255,873
State Funds	349,531	84,008	11,523,604	4,029,377	1,930,080	1,093,158	19,009,758
Local Government Units			151,302	278			151,580
Miscellaneous Revenues		813,798	3,662,488	72,010	45,000	300,000	4,893,296
Interfund Transfers	1,738,544	175,000	1,061,425				2,974,969
Total Estimated Revenues, Transfers and Balances	17,494,801	14,512,153	63,336,881	9,700,398	7,313,539	3,819,362	116,177,134
<u>ESTIMATED EXPENDITURES:</u>							
Salaries & Benefits	1,948,890	57,682	2,407,155	1,321,483	2,787,173	296,304	8,818,687
Other Personal Services	236		43,216	37,583	273,210	1,995	356,240
Contractual Services	183,308	310,991	8,273,572	4,105,393	144,595	976,435	13,994,294
Operating Expenses	536,933	1,300	623,810	1,171,865	640,108	51,292	3,025,308
Capital Outlay	22,942	13,822,346	105,970	434,140	35,300	2,646	14,423,344
Grants and Aids	639,741		48,352,043				48,991,784
Reserves	12,924,867	307,364	3,001,386	2,161,129	2,771,558	2,426,204	23,592,508
Interfund Transfers	1,237,884	12,470	529,729	468,805	661,595	64,486	2,974,969
Total Operating Expenditures, Transfers and Reserves	17,494,801	14,512,153	63,336,881	9,700,398	7,313,539	3,819,362	116,177,134



Northwest Florida T Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Brett J. Cyphers
Executive Director

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 877

Adoption of Fiscal Year 2020-2021 Budget

WHEREAS, the Florida Legislature created the Northwest Florida Water Management District under Chapter 373, Florida Statutes; and

WHEREAS, the ensuing 2020-2021 fiscal year of the Northwest Florida Water Management District shall extend from October 1, 2020, through September 30, 2021; and

WHEREAS, the Northwest Florida Water Management District is authorized by Chapter 373, Florida Statutes, to adopt a budget in accordance with the provisions of Section 200.065, Florida Statutes; and

WHEREAS, the Northwest Florida Water Management District held a Public Hearing as required by Section 200.065, Florida Statutes; and

WHEREAS, the Governing Board of the District has adopted Resolution 876, which establishes the millage-levy for Fiscal Year 2020-2021; and

WHEREAS, programs and projects which are of District benefit will be supported with ad valorem tax revenues and other funding sources as reflected in the Fiscal Year 2020-2021 budget of \$89,609,657.

NOW THEREFORE BE IT RESOLVED, by the Governing Board of the Northwest Florida Water Management District, that:

1. The Fiscal Year Final 2020-2021 budget be adopted; and
2. This resolution will take effect immediately upon the adoption.

DULY ADOPTED at a public hearing this 24th day of September 2020, A.D.

Time Adopted 5:10 PM

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

ATTEST:

George Roberts, Chair

Brett Cyphers, Acting Secretary-Treasurer



United States
Department of
Agriculture

Forest
Service

U.

Apalachicola Ranger District
P.O. Box 579
Bristol, FL 32321
850/643-2282

Wakulla Ranger District
57 Taff Drive
Crawfordville, FL 32327
850/926-3561

File Code: 1950

Date: September 29, 2020

Dear Concerned Citizen:

The Forest Service is requesting comments in developing a longleaf pine restoration proposal on approximately 4,600 acres on the Apalachicola National Forest (ANF). The Liberty Analysis Area is located in compartments 3, 7, 8, and 11, on the Apalachicola ranger district in Liberty County, Florida. The ANF is proposing to thin approximately 1,142 acres of natural stands and slash pine plantations, clearcut and conversion of 1,116 acres of slash pine plantations, shelterwood conversion of approximately 554 acres of slash and longleaf mixed stands, group selection cuts of approximately 600 acres and timber stand improvement of 1,215 acres. Each cutting method is proposed with the goal of restoring the area to longleaf pine once known to cover vast expanses of the southeastern United States. The analysis area once consisted primarily of longleaf pine, which was then was later converted to bedded, fertilized slash pine, or naturally converted through historic fire suppression. The ANF is proposing an aggressive approach to restore the area due to progressive stagnation of slash pine plantations, which has led to less effective application of prescribed burning due to reduced needle cast. In addition, there is an opportunity/need to move slash pine/longleaf pine mixed mature stands to predominately longleaf pine.

Full proposed action:

- Thin approximately 1,083 acres of stands that are dominated by slash pine (mix of mature stands and plantations) (28 stands total). Longleaf and pond pine are also present with longleaf being reserved where practical. Stands will be thinned to 50 basal area (BA). Mechanical fuel reduction consisting of mowing, chopping, and chipping will occur to aid in the establishment of herbaceous groundcover. Future harvests would move the stand forward towards uneven age longleaf.
- Thin approximately 59 acres of longleaf pine plantations (2 stands). Current BAs range from 50-60. Stands will be cut to 30 BA leaving the best trees. Future management would move the plantations to uneven age management.
- Group selection cuts of 600 acres of longleaf/slash pine mixed stands (15 stands total). Stands would be harvested to approximately 40 BA leaving longleaf pine and a diversity of diameter classes throughout. Approximately 10% of the stand would be left as openings ranging from ¼ to 2 acres in size. Openings would be mowed and prescribed burned in the late summer proceeding a good cone crop. Future harvests would continue this pattern to maintain an uneven age structure.



- Conversion shelterwood with reserves cuts on 554 acres of longleaf/slash pine mixed stands (19 stands total). These stands have a moderate mix of longleaf that will be protected while the remaining pine will be cut to approximately 30 BA. Mechanical and herbicide treatments would occur 2-3 years after harvest to help control woody brush incursion and allow for natural regeneration of longleaf pine. The stands will be prescribed burned in the late summer proceeding a good cone crop. Future harvests would be planned to further reduce slash pines, and to maintain an uneven age structure.
- Clear cut and convert 1,116 acres of slash pine plantations (37 stands total). These plantations range from 30-60 years old, with some having been previously thinned. Stands will be harvested leaving only longleaf pines and slash pine over 16” in diameter at breast height. Multiple mechanical site prep and herbicide treatments would be done prior to longleaf pine seedling planting. Seedlings would be planted at 600-750 trees per acre. The planted seedlings would be released at the beginning of their second growing season, either mechanically or chemically.
- Timber stand improvement of approximately 1,217 acres (34 stands total). Treatments would include mechanical and/or chemical fuel reduction or pre-commercial thinning. Many of these stands do not have the required amount of merchantable timber needed for a traditional timber sale. Mechanical and/or chemical treatment would aid in the continued production of the stands and make them more readily available to burn and be converted to longleaf pine dominance.

For more information on the Liberty Analysis please visit the project webpage at:
<https://bit.ly/2BDLmKK>

Your comments are requested to assist in developing a well-planned proposal. The Responsible Official is currently preparing an environmental analysis for this project and needs your assistance to better identify issues, concerns, and opportunities. These projects will be subject to the administrative review process described in 36 CFR 218 subparts A and B. This project will not be authorized under the Healthy Forest Restoration Act.

The Forest Service is asking that you provide us with any information or concerns you might have related to these proposals. Specific written comments as defined by §218.2 should be within the scope of the proposed action, have a direct relationship to the proposed action, and must include supporting reasons for the responsible official to consider.

Comments on these proposals must be received within 30 days, beginning the day following this correspondence date. Your comments need to be as specific as possible and contain the following:

- (1) Name, address, and (if possible) telephone number;
- (2) Please state “Liberty Analysis Area” in the subject line when providing electronic comments or on the envelope when replying by mail
- (3) Specific facts or comments along with supporting reasons that you believe the Responsible Official should consider in reaching the decision.

U.

Comments received in response to this solicitation, including names and addresses of those who comment, will be considered part of the public record for this project. Comments may also be mailed electronically in a common digital format to our office at comments-southern-florida-apalachicola@usda.gov

Written comments on these proposals should be mailed or hand-delivered to: Birk Roseman, District Ranger, 57 Taff Drive, Crawfordville, FL 32327; or faxed to (850) 926-1904. The normal business hours are from 8:00 a.m. to 4:30 p.m. Monday thru Thursday and 8:00 AM to 4:00 PM on Friday; closed on federal holidays.

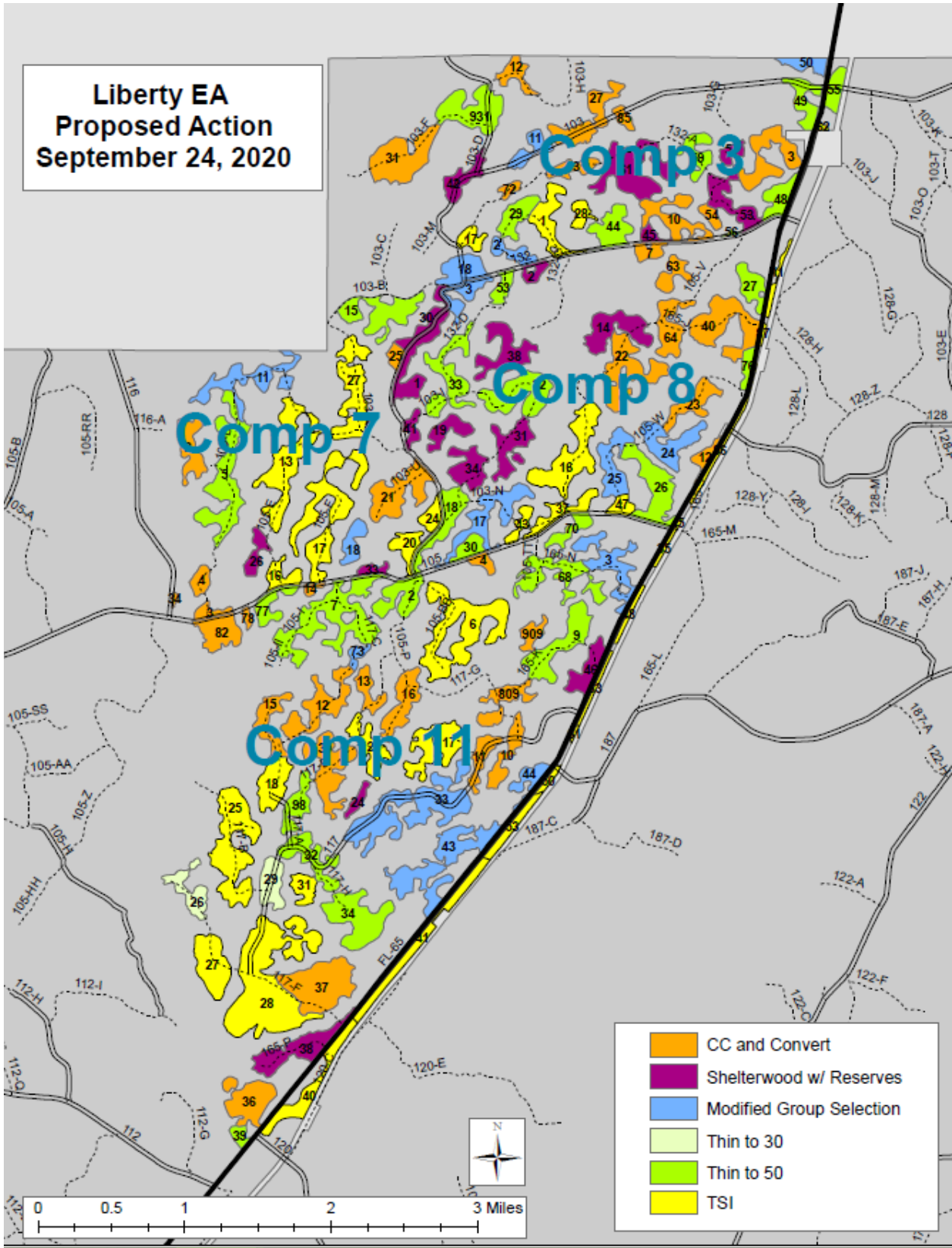
An official 30-day Notice and Comment Period in conjunction with a review of the draft Environmental Assessment (EA) will be made available to the public in the near future for this project. For further information about this proposal, contact Branden Tolver at (850) 445-4193.

Sincerely,

**BIRK
ROSEMAN** Digitally signed by BIRK
ROSEMAN
Date: 2020.09.29
11:59:43 -04'00'

Birk Roseman
District Ranger

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.



U.

Compartment	Stand	ACRES	Stand Type	YEAR OF ORIGIN	Trees /Acre	BASAL AREA	Longleaf BA	Proposed Treatment
0003	1	38	Slash pine	1930	80	54	4	Timber Stand Improvement
0003	2	17	Longleaf pine - slash pine	1930	113	59	30	Modified Group Selection
0003	3	51	Slash pine	1990	266	74	0	Clearcut and Convert
0003	10	41	Slash pine	1990	300	77	0	Clearcut and Convert
0003	11	20	Longleaf pine	1934	95	68	0	Modified Group Selection
0003	12	19	Slash pine	1969	136	60	0	Clearcut and Convert
0003	13	18	Slash pine	1989	499	96	0	Clearcut and Convert
0003	17	14	Longleaf pine - slash pine	1933	100	50	3	Timber Stand Improvement
0003	18	33	Longleaf pine	1939	77	57	0	Modified Group Selection
0003	27	45	Slash pine	1989	417	93	0	Clearcut and Convert
0003	28	12	Slash pine	1936	30	15	0	Timber Stand Improvement
0003	29	28	Longleaf pine	1945	72	80	0	Thin to 50 BA
0003	31	67	Slash pine	1969	163	68	0	Clearcut and Convert
0003	42	25	Longleaf pine - slash pine	1936	94	58	9	Shelterwood w/reserves
0003	44	35	Longleaf pine - slash pine	1936	62	40	0	Thin to 50 BA
0003	45	8	Slash pine	1936	105	62	7	Shelterwood w/reserves
0003	48	26	Longleaf pine - slash pine	1936	55	48	0	Thin to 50 BA
0003	49	28	Longleaf pine - slash pine	1955	56	47	0	Thin to 50 BA
0003	50	16	Longleaf pine - slash pine	1955	63	51	0	Modified Group Selection
0003	53	39	Slash pine	1945	72	55	0	Shelterwood w/reserves
0003	54	9	Slash pine	1936	78	53	2	Clearcut and Convert
0003	55	20	Slash pine	1955	56	47	0	Thin to 50 BA
0003	56	2		1945	72	55	0	Thin to 50 BA
0003	57	10	Slash pine	1931	61	45	0	Shelterwood w/reserves
0003	59	24	Slash pine	1936	139	65	0	Thin to 50 BA
0003	61	78	Slash pine	1936	71	56	11	Shelterwood w/reserves
0003	62	1		0	0	0	0	Timber Stand Improvement
0003	72	7	Slash pine	1989	482	117	0	Clearcut and Convert
0003	85	9	Slash pine	1989	417	93	0	Clearcut and Convert
0003	931	60	Slash pine	1969	163	68	0	Thin to 50 BA
0007	2	32	Slash pine	1977	184	64	0	Clearcut and Convert
0007	3	11	Slash pine	1966	138	32	3	Clearcut and Convert
0007	4	13	Slash pine	1977	180	72	0	Clearcut and Convert
0007	5	85	Slash pine	1966	187	75	0	Thin to 50 BA
0007	11	53	Longleaf pine	1934	55	52	28	Modified Group Selection
0007	13	79	Longleaf pine	1934	84	46	22	Timber Stand Improvement
0007	15	55	Slash pine	1966	197	67	8	Thin to 50 BA
0007	16	19	Longleaf pine - slash pine	1932	61	41	20	Timber Stand Improvement
0007	17	92	Slash pine	1933	161	54	43	Timber Stand Improvement
0007	18	20	Longleaf pine	1928	225	68	70	Modified Group Selection
0007	20	22	Slash pine	1939	61	46	8	Timber Stand Improvement
0007	21	57	Slash pine	1966	197	67	8	Clearcut and Convert
0007	24	16	Slash pine	1939	61	46	10	Timber Stand Improvement
0007	25	9	Slash pine	1966	125	63	0	Clearcut and Convert
0007	26	17	Longleaf pine - slash pine	1932	61	41	8	Shelterwood w/reserves
0007	27	64	Longleaf pine - slash pine	1933	53	42	17	Timber Stand Improvement
0007	30	20	Slash pine	1936	79	51	12	Shelterwood w/reserves
0007	33	9	Longleaf pine	1934	80	37	8	Shelterwood w/reserves
0007	34	2	Longleaf pine	1966	138	32	3	Clearcut and Convert
0008	1	39	Slash pine	1934	67	47	6	Shelterwood w/reserves
0008	2	11	Slash pine	1936	64	56	2	Shelterwood w/reserves
0008	3	23	Longleaf pine - slash pine	1920	80	65	32	Modified Group Selection
0008	7	13	Slash pine	1990	369	91	0	Clearcut and Convert
0008	11	9		0	0	0	0	Timber Stand Improvement
0008	12	10	Slash pine	1989	319	89	0	Clearcut and Convert
0008	14	47	Slash pine	1920	66	43	4	Shelterwood w/reserves
0008	16	73	Longleaf pine - slash pine	1935	65	44	22	Timber Stand Improvement
0008	17	54	Longleaf pine - slash pine	1935	93	61	27	Modified Group Selection
0008	18	39	Slash pine	1938	73	68	16	Thin to 50 BA
0008	19	23	Slash pine	1934	57	47	11	Shelterwood w/reserves

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Compartment	Stand	ACRES	Stand Type	YEAR OF ORIGIN	Trees /Acre	BASAL AREA	Longleaf BA	Proposed Treatment
0008	22	60	Slash pine	1982	348	93	0	Clearcut and Convert
0008	23	29	Slash pine	1982	366	94	0	Clearcut and Convert
0008	24	42	Longleaf pine - slash pine	1946	83	59	27	Modified Group Selection
0008	25	39	Longleaf pine - slash pine	1927	76	57	35	Modified Group Selection
0008	26	57	Slash pine	1982	472	107	0	Thin to 50 BA
0008	27	25	Slash pine	1989	381	103	0	Thin to 50 BA
0008	30	17	Slash pine	1964	129	70	0	Thin to 50 BA
0008	31	39	Longleaf pine - slash pine	1936	65	55	24	Shelterwood w/reserves
0008	32	59	Slash pine	1989	394	106	0	Thin to 50 BA
0008	33	54	Slash pine	1989	320	89	0	Thin to 50 BA
0008	34	35	Longleaf pine - slash pine	1930	88	49	16	Shelterwood w/reserves
0008	37	27	Longleaf pine - slash pine	1935	73	48	15	Timber Stand Improvement
0008	38	47	Longleaf pine - slash pine	1936	87	45	17	Shelterwood w/reserves
0008	40	69	Slash pine	1982	402	111	0	Clearcut and Convert
0008	41	12	Longleaf pine - slash pine	1936	112	68	17	Shelterwood w/reserves
0008	43	12	Longleaf pine - slash pine	1934	107	52	27	Timber Stand Improvement
0008	45	1	Slash pine	1920	0	0	0	Timber Stand Improvement
0008	47	11	Longleaf pine - slash pine	1930	76	57	36	Timber Stand Improvement
0008	53	14	Longleaf pine - slash pine	1930	93	65	12	Thin to 50 BA
0008	63	19	Slash pine	1990	369	91	0	Clearcut and Convert
0008	64	36	Slash pine	1990	369	91	0	Clearcut and Convert
0008	76	12	Slash pine	0	117	77	0	Thin to 50 BA
0008	86	13	Slash pine	1935	0	0	0	Timber Stand Improvement
0008	87	2		0	0	0	0	Timber Stand Improvement
0011	2	38	Slash pine	1990	321	89	0	Thin to 50 BA
0011	3	48	Longleaf pine - slash pine	1934	64	47	21	Modified Group Selection
0011	4	10	Slash pine	1964	211	75	3	Clearcut and Convert
0011	6	107	Longleaf pine	1933	56	45	32	Timber Stand Improvement
0011	7	109	Longleaf pine	1930	69	59	19	Thin to 50 BA
0011	9	56	Slash pine	1984	339	81	0	Thin to 50 BA
0011	10	27	Slash pine	1984	322	73	0	Clearcut and Convert
0011	11	22	Slash pine	1984	267	71	0	Clearcut and Convert
0011	12	55	Slash pine	1990	371	98	0	Clearcut and Convert
0011	13	20	Slash pine	1975	387	97	0	Clearcut and Convert
0011	14	5	Slash pine	1975	179	62	0	Clearcut and Convert
0011	15	31	Slash pine	1984	359	73	0	Clearcut and Convert
0011	16	40	Slash pine	1990	445	97	0	Clearcut and Convert
0011	17	53	Longleaf pine - slash pine	1930	47	33	19	Timber Stand Improvement
0011	18	38	Longleaf pine	1927	63	45	45	Timber Stand Improvement
0011	23	32	Longleaf pine	1975	42	18	15	Timber Stand Improvement
0011	24	10	Longleaf pine	1935	73	40	23	Shelterwood w/reserves
0011	25	96	Slash pine	1929	50	38	33	Timber Stand Improvement
0011	26	29	Longleaf pine	1991	288	50	53	thin to 30
0011	27	49	Longleaf pine	1927	60	44	37	Timber Stand Improvement
0011	28	186	Longleaf pine - slash pine	1937	68	48	29	Timber Stand Improvement
0011	29	30	Longleaf pine	1991	350	58	61	thin to 30
0011	30	60	Slash pine	1984	387	97	0	Clearcut and Convert
0011	31	18	Longleaf pine	1932	70	45	33	Timber Stand Improvement
0011	32	42	Longleaf pine	1932	73	47	40	Thin to 50 BA
0011	33	117	Longleaf pine - slash pine	1932	82	57	36	Modified Group Selection
0011	34	67	Longleaf pine	1934	34	30	8	Thin to 50 BA
0011	35	5	Longleaf pine - slash pine	1935	65	39	24	Timber Stand Improvement
0011	36	50	Slash pine	1984	210	55	0	Clearcut and Convert
0011	37	83	Slash pine	1984	214	45	0	Clearcut and Convert
0011	38	52	Longleaf pine - slash pine	1934	57	48	11	Shelterwood w/reserves
0011	39	8	Slash pine	1934	64	70	0	Thin to 50 BA
0011	40	42	Longleaf pine	1934	42	42	1	Timber Stand Improvement
0011	41	43	Longleaf pine	1991	0	0	0	Timber Stand Improvement
0011	43	90	Longleaf pine - slash pine	1937	75	55	36	Modified Group Selection
0011	44	21	Longleaf pine	0	48	46	40	Modified Group Selection

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Compartment	Stand	ACRES	Stand Type	YEAR OF ORIGIN	Trees /Acre	BASAL AREA	Longleaf BA	Proposed Treatment
0011	46	31	Longleaf pine - slash pine	1936	91	49	15	Shelterwood w/reserves
0011	48	8	Longleaf pine - slash pine	1937	0	0	0	Timber Stand Improvement
0011	50	6		0	0	0	0	Timber Stand Improvement
0011	53	18		0	0	0	0	Timber Stand Improvement
0011	61	1	Slash pine	1934	0	0	0	Timber Stand Improvement
0011	63	7	Slash pine	1936	0	0	0	Timber Stand Improvement
0011	68	54	Slash pine	1990	524	96	1	Thin to 50 BA
0011	70	18	Slash pine	1990	434	111	0	Thin to 50 BA
0011	73	8	Longleaf pine	1934	76	57	24	Modified Group Selection
0011	77	22	Slash pine	1975	179	62	0	Thin to 50 BA
0011	78	5	Slash pine	1975	235	90	0	Clearcut and Convert
0011	82	36	Slash pine	1975	235	90	0	Clearcut and Convert
0011	98	29	Slash pine	1984	387	97	0	Thin to 50 BA
0011	809	30	Slash pine	1984	339	81	0	Clearcut and Convert
0011	909	14	Slash pine	1984	339	81	0	Clearcut and Convert